

LITITZ BOROUGH COUNCIL  
Minutes of Meeting Held April 25, 2017  
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on April 25, 2017, by President Weibel with Council members Greiner, Hain, Van Brookhoven and Weaver present. Sensenich was excused. Others in attendance were Mayor Snyder, Sue Ann Barry (Secretary/Treasurer), Chief Kerry Nye, Andy Garner, Elijah Yearick, Todd Kauffman, Michael Wolgemuth, Tom McCloud, Rick Glass, Daryl Krietz, Bill McCarty, Jamie Schelsinger arrived later, and Laura Knowles of the Lititz Record Express. The meeting opened with an invocation by Rev. Glass followed by the pledge of allegiance led by the Mayor. On a motion by Weaver with a second by Hain, the minutes of the March 28, 2017, Council meeting were unanimously approved. Weibel announced that an executive session was held on April 6, 2017 to discuss real estate matters. The President recognized the passing of Henry Bronczyk, who served as the Treasurer of the Lititz Sewer Authority for many years, and whose work on that committee made a difference.

PETITIONS, CORRESPONDENCE AND QUESTIONS:  
Tom McCloud Presentation – “In God We Trust”

Tom McCloud of Waynesboro, PA, a native of Lititz, presented a framed poster to Council with the National motto, “In God We Trust.” He gave the National and PA history of the saying and when it became official in 1956 by President Eisenhower. There is a nationwide effort to proudly display “In God We Trust” posters in windows, in government buildings, courtrooms, schools, and businesses all across America.

REPORT OF THE BOROUGH MANAGER:  
Monthly Meeting Date Reminders

Regular Monthly Meetings:

- May 2, 2017 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- \*\*\*\* May 9, 2017 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President
- May 15, 2017 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- \*\*\*\* May 30, 2017 – Tuesday – Snow Emergency Ordinance – 6:30 P.M.
- \*\*\*\* May 30, 2017 – Tuesday – Council Meeting – 7:00 P.M.

Other Meetings, etc.:

- April 24, 2017 – Monday – Garman Blders Easement – Conference Room – 9:00 A.M.
- April 24, 2017 – Monday – Police Contract Negotiations - Conference Room – 3:00 P.M.
- April 24, 2017 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- April 25, 2017 – Tuesday – Regional Rail Trail – Warwick Township – 7:30 A.M.
- \*\*\*\* April 25, 2017 – Tuesday – Conditional Use Workshop – Council Chambers - 6:00 P.M.
- \*\*\*\* April 25, 2017 – Tuesday – Council Meeting – Council Chambers - 7:00 P.M.
- April 26, 2017 – Wednesday – LCBA Meeting – Columbia – 6:00 P.M.
- April 26, 2017 – Wednesday, Lititz Sewer Authority – WWTP – 7:00 P.M.
- \*\*\*\* April 27, 2017 – Thursday, Joint Meeting – Lititz, WT, ET, WSD – Lititz – 7:00 P.M.
- May 2, 2017 – Monday – Lititz Public Library Board of Directors – Library – 7:00 P.M.
- May 4, 2017 – Thursday – Safety Committee Meeting – 2:00 P.M.
- May 9, 2017 – Tuesday – MS4 Committee Meeting – Conference Room – 3:30 P.M.
- May 10, 2017 – Wednesday – Venture Lititz – Derck & Edson – 7:30 A.M.
- May 10, 2017 – Wednesday – Shared Regional Prosperity – Brick Gables - 6:30 P.M.
- May 15, 2017 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- May 15, 2017 – Monday - HAAC – Conference Room - 6:00 P.M.
- May 16, 2017 – Tuesday – WRRRC Partners – Lititz recCenter – 12:00 Noon
- May 16, 2017 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- \*\*\*\* May 18, 2017 – Thursday – Comp Plan – Housing – Brick Gables – 7:30 A.M.
- May 18, 2017 – Thursday – APA MS4 Presentation - York – 1:00 P.M.
- \*\*\*\* May 21, 2017 – Sunday – Employee & Council Picnic – Spruce Street Park – 1-4 P.M.
- May 22, 2017 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- \*\*\*\* All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

The New Street Neighborhood Water Line Project is underway by PWD. There have been a couple of water main breaks recently. Greiner asked if the slight earthquake experienced on April 23, 2017, caused any problems, and it did not. Because of the rainy weather, the repointing of the municipal building did not begin on this day as planned. The developers of Lititz Reserve in Warwick Township are open to discussing options that could be considered for both the Borough's interceptor and WTMA's interceptor. The Borough Solicitor had many comments about Council requiring homeowners to replace lead service lines, if they have them, when a water line replacement project is to begin, and Kauffman will begin working through them. Hain noticed a number of tree stakes broken along E. Main Street and PWD will remove the stakes.

REPORT OF THE MAYOR & CHIEF OF POLICE:

The Mayor said that the PSAB is again talking to State Representatives about the need to allow municipal police officers the ability to use radar for speed enforcement. The Chief reported on two separate recent pedestrian casualties as they were struck by vehicles when in a crosswalk and blamed it on unattentive driving. The Chief is urging pedestrians and motorists to pay more attention on the roadways. A total of eight parking spaces have been added along the north and south side of the 200 block of E. Main Street. There are other parking spaces along E. Main Street that are wearing away and PWD will repaint them. The timetable for resurfacing E. Main Street is to be researched.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING:

Yearick reviewed his Director of Community Planning monthly report and continuing activities. LCPC has completed the speed and volume counts in the vicinity of N. Cedar Street, Noble Street and Lincoln Avenue; one unit however, got hit by a car. Traffic signal wires were relocated at PPL's request to accommodate the installation of fiber optic cables. The Cohen draft right-of-way ordinance is with the Borough Solicitor for review, as is the shade tree ordinance.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Kauffman provided a report on his activities at Warwick High School. The high school held their annual Mini-THON in April and raised ~\$45,000, for the Four Diamonds Fund. WHS German students hosted exchange students from Germany who hosted their Warwick partners in their town last year. The Prom Promise will be held the day before the prom, which is on April 29, 2017, at the Country Barn in Lancaster.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

Severn Trent Report

Wolgemuth reviewed his report and fielded questions. The Consumer Confidence Report (CCR) is on the website. The LSA approved the upgrade to the HVAC system at WWTP. Future projects include rehabilitating the water plant filter and ion exchange nitrate treatment units, replacing the water plant telemetry and updating the SCADA security and operations at both plants. The Borough was not awarded a CFA, PA Small Water and Sewer Projects Grant for the SCADA upgrades.

SUB-COMMITTEE ON STREETS AND TRAFFIC:

Fresh Burst 5-Mile Run Special Event Permit Application

Upon presentation, Van Brookhoven moved, Hain seconded to approve a Special Event Permit Application from J&J, to hold the Fresh Burst 5-Mile Run and a 5K Walk on July 8, 2016, 7:30 A.M. - 9:30 A.M., having the need for special event staff positions. All road closures are in Warwick Township. Motion passed unanimously

National Night Out Pool Party Activity Permit Application

Upon presentation, Van Brookhoven moved, Hain seconded to approve an Activity Permit Application from the Lititz Police Department for a National Night Out Pool Party on August 8, 2017, rain date of August 9, 2017, 6:00 P.M. - 9:00 P.M. Motion passed unanimously.

Paws in the Park Activity Permit Application

Upon presentation, Van Brookhoven moved, Hain seconded to approve an Activity Permit Application from Leo's Helping Paws, Inc. for a Paws in the Park Dog Festival in the Lititz Springs Park on September 30, 2017, 11:00 A.M. - 3:00 P.M. Motion passed unanimously.

Walking Food Tour Activity Permit Application

Upon presentation, Hain moved, Greiner seconded to approve an Activity Permit Application from Philip Hiestand of Lancaster County Food Tours for a Walking Food Tour, combining food and history, Tuesdays through Saturdays, from 11:00 A.M. – 2:00 P.M., May – November, 2017, starting at the Lititz Visitors Center and ending at Wilbur Chocolate. Motion passed unanimously.

Lititz 200<sup>th</sup> Old Fashioned Family Game Day Activity Permit Application

Upon presentation, Van Brookhoven moved, Hain seconded to approve an Activity Permit Application for a Lititz 200<sup>th</sup> Old Fashioned Family Game Day, a fundraiser for the Lititz Springs Park in the Lititz Springs Park on June 18, 2017, from 1:00 P.M. – 6:00 P.M. Motion passed unanimously.

Lancaster County National Day of Prayer Activity Permit Application

Upon presentation, Van Brookhoven moved, Hain seconded to approve an Activity Permit Application from the Friendship Foundation, Inc., for a Lancaster County National Day of Prayer Event in the Lititz Springs Park on May 4, 2017, 4:00 P.M. - 9:00 P.M. The organization will pay for police overtime to coordinate parking. Motion passed unanimously.

Snow Emergency Procedures and Routes

Upon presentation, Hain moved, Van Brookhoven seconded to advertise a Public Hearing on Snow Emergency Procedures and Routes Ordinance for public discussion on May 30, 2017, at 6:30 P.M. Motion passed unanimously.

Special Events

The Special Events Coordinating Committee met with the Fire Chief and Warwick EMS to discuss special events issues, i.e., costs, reimbursements, trash, event staff, options, and alternatives. The recommendation includes invoicing the various clubs and groups that hold the events at 50% of all costs for police, public works, fire, and EMS protection. They would like to have a meeting with a representative from all clubs and groups to discuss the issue. The Police Department is looking at revising the Special Event Permit Application again.

Refinancing Opportunity

Jamie Schlesinger of PFM, Inc. presented bank loan RFP results and renegotiation of the 2015 Note and refinancing opportunities. William McCarty of Barley Snyder reminded Council of the maximum parameters ordinance associated with refinancing the Series of 2015 General Obligation Note that was put in place in October, 2016. After Council compared the Bond refinancing, the bank loan proposal results and the renegotiation by ACNB, Greiner moved, Weaver seconded to accept the ACNB Renegotiation Proposal to modify and extend the current fixed interest rate of 2.35% to October 1, 2027, and reduce the maximum interest rate from 3.90% to 2.65%. Motion passed unanimously. Greiner moved, Van Brookhoven seconded to approve Resolution No. 860, Modification of 2015 Note. Motion passed unanimously.

SUB-COMMITTEE ON ZONING:  
Zoning Hearings

Van Brookhoven provided a recap of the four cases that were before the Zoning Hearing Board on April 17, 2017. A special exception for a home business at 121 S. Spruce Street was approved. A variance for lot and yard requirements was approved for 307 N. Cedar Street. A variance for a fence in the floodplain was denied. A special exception for a home business at 81 Arrowhead Drive was approved.

SUB-COMMITTEE ON BUILDINGS, GROUNDS & SWIMMING POOL:  
Warwick Ephrata Rail Trail (WERT)

The Warwick Ephrata Rail Trail (WERT) Committee met this month. They had a presentation from Lititz Bike Works, Rock Lititz Pod 2, on electric bikes and discussed the DCNR grant application for the Cocalico Creek bridge, parking, trail event coordination, establishing a Friends of the Trail group, and walk audits.

SUB-COMMITTEE ON PERSONNEL:  
Resignation from the Parks Committee

Weaver moved, Hain seconded to accept Melvin Weaver's resignation from the Parks Committee, due to a move from the Borough. Motion passed unanimously.

SUB-COMMITTEE ON FINANCE:  
LST Refund Requests

Weaver moved, Greiner seconded to approve a 2016 LST refund request from June L. Mace @ \$52.00, as she did not earn the minimum required amount. Motion passed unanimously. Weaver moved, Greiner seconded to approve a 2016 LST refund request from Sheila E. Richwine @ \$50.00, as she did not earn the minimum required amount. Motion passed unanimously.

Debt Management Policies

Upon presentation, Weaver moved, Hain seconded to adopt the final draft of the Debt Management Policies. Motion passed unanimously.

REGIONAL COMMITTEE REPORTS:  
Venture Lititz

Weibel provided a report on Venture Lititz. VL is in the process of restructuring, with the resignation of Withum. VL secured a new lease from BB&T for the Farmers Market at a new location next to the Parkview Hotel and adjacent to Broad Street, with a change of the days of operation from Saturdays to Thursday evenings. The Spring Clean Up of downtown Lititz this past Saturday was very successful. Warwick Township has made a contribution to VL for the first time in 3 years. Taste of Lititz event will be held Friday evening, June 2, 2017.

Regional Comprehensive Plan Economic Development Meeting

Yearick reported on the Forge the Future 2022 Regional Comprehensive Plan Economic Development meeting that was held on April 20, 2017, at Rock Lititz, Pod 2. Population, growth rate, workforce, income, drive sheds, spending and leakage were topics reviewed. The website ([www.forge2022.com](http://www.forge2022.com)) and a facebook page has been set up. The next meeting on May 18, 2017, at the Brick Gables, is a different format for the Housing topic.

RESOLUTION NO. 859:  
Arbor Day

Hain moved, Van Brookhoven seconded to approve Resolution No. 859, observation of Arbor Day, one of four standards for Tree City USA recognition. Motion passed unanimously.

ORDINANCE NO. C-556:  
Remove One Parking Space on the West Side of N. Broad Street

Hain moved, Greiner seconded to approve Ordinance No. C-556, removing one parking space on the west side of N. Broad Street, south of Lincoln Avenue for better truck maneuvering. Motion passed unanimously.

FINANCIAL STATEMENT/BILLS

Weaver moved, Van Brookhoven seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

OTHER BUSINESS:  
Bi-Annual Joint Meeting

Weibel reminded Council members of the bi-annual joint meeting between Lititz Borough, Warwick Township, Elizabeth Township, and the Warwick School District on April 27, 2017, 7:00 P.M., in Lititz Borough Council Chambers.

LCBA Meeting

Weibel reminded Council members of the next LCBA meeting on April 26, 2017, in Columbia, when a resolution opposing the elimination of the Community Development Block Grant (CDBG) Program will be presented.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:40 P.M. on a motion by Greiner with a second by Van Brookhoven.

Respectfully submitted,



Sue Ann Barry  
Secretary/Treasurer

