

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held April 27, 2021
Zoom Remote Video and Audio Conferencing

Due to the coronavirus (COVID-19) pandemic and the Governor's social distancing measures, the April 27, 2021, Lititz Borough Council meeting was conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The Borough Hall was not open for this meeting. The general public could join the meeting at no cost by utilizing the information posted on the front door and on the Borough website. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Greiner, Lee, Mobley, and Sensenich present virtually. Others in virtual attendance were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Todd Kauffman, Andy Garner, Rob McFadden, Jordan Garner, Keith Good, Mary Gattis, Rob Sutherland, Joel Widders, Chris Strayer, Scott Hain arrived later and Laura Knowels of the Lititz Record Express. In order to accommodate public comments at this meeting, the Borough accepted comments via email and written submission. On a motion by Mobley, with a second by Sensenich, the minutes of the March 30, 2021, Council meeting were unanimously approved as presented.

PRESENTATIONS:
Kleine Street / Pine Lane Intersection

As a follow up to the Planning Commission meeting held on April 6, 2021, Keith Good, President of CGA Architects and working on the New Holland Coffee Final Land Development Plan at Kleine Street requested Council consideration of certain alternatives to a reduction in the Safe Site Stopping Distance along Kleine Street in front of the property. After debating Alternative #1 which is to reduce the speed limit on Kleine Street to 15 MPH and Alternative #2 which is to make Pine Lane one-way northbound, Lee moved, Sensenich seconded to reduce the speed limit on both Kleine Lane and Warwick Street to 15 MPH and to leave Pine Lane two-way at this time. Further evaluation of Pine Lane can be done in the future if need be. Motion passed unanimously.

RESOLUTION NO. 928:
Authorizing the President to Sign Traffic Signal Application

Upon presentation, Sensenich moved, Lee seconded to approve Res. No. 928, authorizing the President of Council to sign the application for the traffic signal at Orange Street and Second Avenue. Motion passed unanimously.

RESOLUTION NO. 929:
Adopting Market Value as Actuary Value for Police Pension Plan

Upon presentation and noting the financial status of the Police Pension Plan, Mobley moved, Sensenich seconded to approve Res. No. 929, adopting the market value as the actuary value for the Police Pension Plan. Motion passed unanimously.

AGREEMENT NO. 526:
Traffic Signal Maintenance Agreement for Orange Street and Second Avenue

Sensenich moved, Mobley seconded to approve Agreement No. 526, for the maintenance of the traffic signal at Orange Street and Second Avenue. Motion passed unanimously.

AGREEMENT NO. 527:
Gibbel Access & Hold Harmless Agreement

Sensenich moved, Mobley seconded to ratify Agreement No. 527, the Gibbel Access and Hold Harmless Agreement associated with the redevelopment and expansion of the Public Works Facility at 117 W. Lincoln Avenue. Motion passed unanimously.

AGREEMENT NO. 528:
Long Sidewalk Easement Agreement

Sensenich moved, Mobley seconded to approve Agreement No. 528, the Sidewalk Easement Agreement between Michael and Kathleen Long, 200 E. New Street, and the Borough. Motion passed unanimously.

AGREEMENT NO. 529:
Wenger Stormwater Easement Agreement

Sensenich moved, Mobley seconded to approve Agreement No. 529, the Stormwater Easement Agreement between Benjamin Wenger, 120 Noble Street, and the Borough. Motion passed unanimously

SUB-COMMITTEE ON SEWER AND WATER SERVICES:
Inframark Report

There are a few punch list items that have to be addressed prior to finishing up the Filter Media Replacement Project. Inframark personnel are reviewing future necessary projects at both the Water Plant and the WWTP. Mobley moved, Sensenich seconded to accept the Inframark March 2021, Monthly Report. Motion passed unanimously.

Lititz Run Interceptor Proposal

Upon presentation, Mobley moved, Sensenich seconded to approve a proposal from Entech for the Lititz Run Interceptor Remediation and Relocation Study @ \$9,500. Motion passed unanimously.

Lititz Interceptor Phase 2 – Services During Construction and Construction Observation

Upon presentation, Mobley moved, Sensenich seconded to approve a proposal from Entech for Lititz Interceptor Phase 2 services during construction and construction observation @ \$30,100. Motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Sunday in the Park Activity Permit Application

Upon presentation, Sensenich moved, Mobley seconded to approve an Activity Permit Application from Lancaster Evangelical Free Church for the Annual Sunday in the Park, in the Lititz Springs Park, on June 6, 2021, from 8:00 A.M. - 3:00 P.M., following CDC guidelines. Motion passed unanimously.

Change Orders 5 & 6 – Doug Lamb Construction

Upon presentation and on a motion by Sensenich with a second by Lee, the following change orders from Doug Lamb Construction for sidewalk replacement associated with the 1st Block of East Main Street Sidewalk Replacement Project were unanimously ratified:

- Change Order No. 5 – adding under-sidewalk basement restoration at 25 E. Main Street @ \$1,273.00;
- Change Order No. 6 – removing and installing curb on the south side of E. Main Street @ \$4,275.00.

The U.S. Postal Service, as a Federal entity, is claiming governmental immunity and is refusing to have their sidewalk replaced at 74 E. Main Street, as part of the 1st Block of East Main Street Sidewalk Replacement Project.

SUB-COMMITTEE ON FINANCES:
Financial Statement/Bills

Mobley moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

LST Refund Requests

Mobley moved, Sensenich seconded to approve a 2020 LST refund request from Diana Mattos @ \$52.00, as she did not earn the minimum required amount. Motion passed unanimously. Mobley moved, Sensenich seconded to approve a 2020 LST refund request from Susan Garner @ \$52.00, as she did not earn the minimum required amount. Motion passed unanimously.

SUB-COMMITTEE ON PLANNING:

Final Land Development Plan for 723 South Broad Street Extension of Time

Upon presentation, Lee moved, Sensenich seconded to approve an extension in time for the Final Land Development Plan for 723 South Broad Street, dated December 14, 2020, to satisfy the remaining items for the restoration of the building and site into an office building and parking spaces. The extension is until July 31, 2021. Motion passed unanimously.

Reduction in Financial Security for Warwick Woodlands Phase 2A

Upon the recommended by the Borough Engineer, Lee moved, Sensenich seconded to reduce the financial security for Warwick Woodlands Phase 2A by \$432,739.65, to \$320,472.70. Motion passed unanimously.

Advertise Zoning Ordinance Amendment – Geothermal Energy Systems

Upon presentation, Lee moved, Mobley seconded to advertise an amendment to the zoning ordinance that limits the types and locations of geothermal wells in the Borough, restricting them to vertical closed loop systems, and prohibiting them from Zones I and II of the wellhead protection areas. Motion passed unanimously.

Final Land Development Plan for 456 Golden Street Extension of Time

Upon presentation, Lee moved, Sensenich seconded to approve a request for a 90-day extension in time for the Preliminary/Final Subdivision and Lot Add-On Plan for 456 Golden Street, dated March 29, 2021, for 24/25 single family detached units on 4.7 acres in the R-1 Zone. The extension is until October 25, 2021. Motion passed unanimously.

SUB-COMMITTEE ON BUILDINGS, AND GROUNDS:

PWD and PD Garage Change Orders #3 & #4

Upon presentation, Lee moved, Sensenich seconded to approve Change Order #3, removing all ship ladders and railings at platforms S002 and S003 for the Lititz Borough Public Works Garage Addition and Renovations Project @ (\$15,330.00). Motion passed unanimously. Upon presentation, Lee moved, Sensenich seconded to approve Change Order #4, updating the mill and overlay to full depth paving at the existing lot north of the existing storage building for the Lititz Borough Public Works Garage Addition and Renovations Project @ \$1,240.64. Motion passed unanimously.

Facility Condition Assessment Executive Summary

Lee referred to the Facility Condition Assessment Executive Summary that McFadden has been working on.

REPORT OF THE BOROUGH ENGINEER:

Projects

Hain discussed the current projects DMAI is working on: Warwick Woodlands Phase 2A, 456 Golden Street Subdivision and the Main Street/Water Street Stormwater, Water Line, Curb, ADA Replacement Project.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. Many meetings will continue to be Zoom meetings until further notice, due to COVID-19.

Regular Monthly Meetings:

- May 4, 2021 – Tuesday – Planning Commission Meeting – 7:00 P.M. (webconf)
- **** May 11, 2021 – Tuesday – Council Meeting – 7:00 P.M. (If called by the President)
- May 17, 2021 – Monday – Zoning Hearing Board Meeting – 7:00 P.M. (webconf)
- **** May 25, 2021 – Tuesday – Council Meeting – 7:00 P.M. (webconf)

Other Meetings, etc.:

- April 26, 2021 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** April 27, 2021 – Tuesday – Council Meeting – 7:00 P.M. (webconf)
- April 28, 2021 – Wednesday – WERT Committee – 7:30 A.M. (webconf)
- April 29, 2021 – Thursday – Staff Project Meeting – 2:00 P.M. – Council Chambers
- **** April 29, 2021 – Thursday, Joint Meeting – Lititz, WT, ET, WSD - 7:00 P.M. (webconf)
- May 3, 2021 – Monday – Lititz Public Library Board – Library - 7:00 P.M. (td)
- May 11, 2021 – Tuesday - MS4 Committee - 3:30 P.M. (webconf)
- May 17, 2021 – Monday - Parks Committee – 4:00 P.M. (webconf)
- May 17, 2021 – Monday - HAAC – 6:00 P.M. (webconf)
- May 18, 2021 – Tuesday – Warwick School Board – 7:00 P.M. (webconf)
- May 18, 2021 – Tuesday – WRRC Partners Meeting – 12:00 Noon (webconf) (cancelled)
- May 20, 2021 – Thursday – Regional Built and Natural Infrastructure – 7:30 A.M. (webconf)
- May 24, 2021 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** All Council members should plan to be at these meetings

**REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &
ENVIRONMENTAL COORDINATOR:**

The PWD garage contractor has mobilized and earth moving is on schedule. There will be a Water System Risk & Resilience Assessment meeting the first week in May. Amendments to the Water Inter-Municipal Agreement are being compiled into one document.

REPORT OF THE MAYOR & CHIEF OF POLICE

The Mayor received the invoice for the annual Drug Task Force contribution, with 45 municipalities contributing in 2020. He feels the Drug Task Force has been stabilized. A press release will be out with the Arbor Day Foundation naming Lititz, Tree City USA. All three officers who were off duty under COVID quarantine are back on duty. Referring to a mask related incident out of the country, Brubaker stressed the need to educate and inform if there is not COVID related enforcement.

HIRE NEW POLICE OFFICER

Upon presentation, Greiner moved, Sensenich seconded to hire Haylie Brass as new patrol officer effective May 1, 2021. Motion passed unanimously.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING
Norfolk-Southern Runaround Line Project

Request for Proposals (RFPs) have been sent out for engineering associated with the Norfolk-Southern Runaround Line Project and responses are due back mid-May.

Fee Structure Review

A Borough Sub-Committee reviewed the fee structure comparisons for zoning and planning submissions, etc. and has made the following recommendation for Council to consider in May:

- Subdivision/Land Development
 - Sketch Plan \$ 250 (current \$150)
 - Lot Add-On Plan \$ 300 (current \$250)
 - Subdivision/Land Development \$ 500+\$25 per unit or 1,000 sq.ft.
(current \$300-\$400)
 - Construction Plan \$ 300 (current \$ 75)
- Zoning
 - ZHB Application \$ 600 residential; \$700 commercial
 - Continuance Fee \$ 100 (new fee)
 - Zoning Amendment/Map Petition \$1,500 (current \$ 75)
 - Curative Amendment \$1,500 (current \$600)
- Street Opening Permits
 - Requires further review

Multimodal Transportation Fund Program

Even though the Norfolk-Southern Runaround Line Project was considered worthwhile, it was not competitive enough to have been awarded funding through the CFA Multimodal Transportation Fund Program this year. Only 12% of the projects submitted got awarded and this denial was not a surprise.

Norfolk-Southern Broad Street Tracks Condition

The Mayor brought up the deplorable condition of the Norfolk-Southern tracks on N. Broad Street. The tracks will not be removed until the runaround project is complete. It is not known if PennDot can make repairs there but Yearick will follow up.

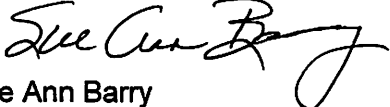
OTHER BUSINESS:
Pedestrian in Wet Cement

Chris Strayer, 172 N. Oak Street, asked about an incident of a pedestrian stepping in wet concrete. A pedestrian was walking on the sidewalk near the entrance to the patio at the Lititz Springs Inn and Spa. She said she noticed some controls around the sidewalk, but that area of the sidewalk was not completely blocked to pedestrian access. She ended up stepping in a slab of wet cement and falling forward into it. She was given the contractor's contact information.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:30 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,


Sue Ann Barry
Secretary/Treasurer