

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held August 31, 2021
Council Chambers, 7 South Broad Street, Lititz, PA & Zoom

The regular August 31, 2021, Lititz Borough Council meeting was conducted as a hybrid meeting, in person in Council Chambers and virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Greiner, Lee, and Mobley present. Sensenich was on Zoom. Others present were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Rob McFadden, Douglas Westover, Nathan Laucks, Mike Smith, Duane Ober, Brett Fassnacht, Michael Gallion, Chris Strayer, and Laura Knowels of the Lititz Record Express. In virtual attendance were Mary Gattis and David Carson. On a motion by Mobley, with a second by Greiner, the minutes of the July 27, 2021, Council meeting were unanimously approved as presented. The President acknowledged a donation in lieu of taxes from Word of Life Mennonite Fellowship.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
Hometown Heros Banners

Michael Gallion, Commander of the American Legion Squad 56, was present to request the installation of Hometown Heros banners, ideally on Main and Broad Streets and possibly on Kissel Hill Road near the Veterans Honor Park of Lancaster County at the Lititz Public Library, as was discussed at the July Council meeting. Costs for the banners would be the responsibility of the sponsors and the logistics would be the responsibility of the Legion. The proposed dates for the banners to be up are May 1st through September 30th. PPL is now offering to do the engineering surveys for up to 25 poles. Yearick has done some research on poles in the Borough that could support banners. Banners may not be mounted on Washington Blvd. standards. The Council Sub-Committee on Streets and Traffic is to analyze the information and provide a recommendation on the number of banners and the placement of the banners.

Lititz Fire Co. Apparatus Update and WESC P-T Employee

Lititz Fire Co. Chief Mike Smith and WESC Fire Commissioner Duane Ober provided an apparatus update on the latest vehicles the Fire Co. purchased this year. A 2020 Ford F350 Utility Vehicle @ \$112,111, has been in service since February, 2021 and a 2021 E-ONE Pumper @ \$664,245, carrying 500 gallons of water with 4,100 feet of hose has been in service since July. The Apparatus Plan for 2022 shows the Borough with a \$70,000 contribution. Also, introduced was Brett Fassnacht in a 16-hour per week P-T administrative position for WESC, who Council welcomed. Everyone's support was mutually recognized.

ORDINANCE NO. C-597:
Water Tapping Fee

Upon presentation, Mobley moved, Greiner seconded to approve Ordinance No. C-597, establishing the Water Tapping Fee at a recalculated \$2,150.00. Motion passed unanimously.

RESOLUTION NO. 936:
Planning Modules for 456 Golden Street

Upon presentation, Lee moved, Mobley seconded to approve Resolution No. 936, a Planning Module for the 456 Golden Street 30-unit Subdivision. Motion passed unanimously.

AGREEMENT NO. 538:
Yard Waste Recycling Agreement with Columbia Borough

Mobley moved, Greiner seconded to approve Agreement No. 538, Yard Waste Recycling Agreement with Columbia Borough. Motion passed unanimously.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:
Inframark Report

Laucks reviewed the most recent Inframark Report. DEP performed the annual inspection of the Water Plant, noting minor deficiencies. An update on on-going and upcoming projects was provided. A treatment tank mixer was rebuilt.

Change Order No. 1 - Interceptor Relocation Project Phase II

Upon presentation, Mobley moved, Greiner seconded to approve Change Order No. 1 from Barrasso Excavating, Inc., for the Interceptor Relocation Project Phase II @ \$18,560.00. Motion passed unanimously.

Application for Payment No. 2 – Interceptor Relocation Project Phase II

Upon presentation, Mobley moved, Greiner seconded to approve the Application for Payment No. 2 from Barrasso Excavating, Inc., for the Interceptor Relocation Project Phase II @ \$166,476.00. Motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Warwick Marching Band Competition Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Warwick Marching Band Competition on October 2, 2021, 4:00 P.M. - 11:00 P.M., with no road closures needed. Motion passed unanimously.

Tiger's Eye 25th Anniversary Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Tiger's Eye 25th Anniversary Celebration on September 23, 2021, 5:00 P.M. - 7:00 P.M., with a live band in front of the shop. They were acknowledged to be one of the oldest retail establishments under the same ownership in Lititz. Motion passed unanimously.

Woodridge Swim Club 5th Annual Beer Fest Activity Permit Application

Upon presentation, Sensenich moved, Mobley seconded to approve a Special Event Permit Application from Woodridge Swim Club for their 5th Annual Beer Fest as a fundraiser to be held on Saturday, October 2, 2021, from 3:00 P.M. to 7:00 P.M. on the Woodridge Swim Club grounds, 50 W. Seventh Street. They plan to have limited ticket sales and to follow the CDC guidelines at the time of the event. Motion passed unanimously.

Wilbur Chocolate Customer Appreciation Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for the Wilbur Chocolate Store to hold a customer appreciation event on October 20-23, 2021, 9:00 A.M. to 5:00 P.M., at the store at 45 N. Broad Street, having a DJ on Saturday, outside popup store, sales, specials, and balloons, and to have the parking meters bagged during the event, reimbursing the Borough \$100.00 per day for the loss of revenue from the meters for the four days of courtesy parking. Motion passed unanimously.

VFW Trunk or Treat Activity Permit Application

Upon presentation, Sensenich moved, Mobley seconded to approve an Activity Permit Application for the VFW Trunk or Treat event on October 23, 2021, 10:30 A.M. to 12:00 Noon, at the VFW parking lot, 14 N. Spruce Street, having a DJ, volunteers decorating trunks and handing out candy, food, and prizes. Motion passed unanimously.

Handicapped Parking Spaces

Upon presentation, Sensenich moved, Mobley seconded to approve a request for a handicapped parking space for Joseph Mueller, 221 N. Liberty Street. Motion passed unanimously. Upon presentation, Sensenich moved, Greiner seconded to approve a request for a temporary handicapped parking space for Philip Arnold, 202 E New Street. Motion passed unanimously.

Application for Payment No. 2 – JVI Group

Upon presentation, Sensenich moved, Greiner seconded to approve Application for Payment No. 2 from JVI Group, Inc., for the Main Street/Water Street Stormwater, Water Line, Curb, ADA Replacement Project @ \$460,294.00. Motion passed unanimously.

Lititz Lions Cruise Car Show Rescheduled

Upon presentation, Sensenich moved, Greiner seconded to approve the Special Event Permit Application from Lititz Lion's Club for closing E. Main Street at Broad Street to Locust Street, the first block of N. & S. Cedar Street and first block of Water Street for a Cruise Night Car Show rescheduled from August 18, 2021 (rained out), to September 22, 2021, from 5:30 P.M. to 9:00 P.M, having the need for four-five event staff positions. Motion passed unanimously.

SUB-COMMITTEE ON FINANCES:
Financial Statement/Bills

Mobley moved, Greiner seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

SUB-COMMITTEE ON PLANNING:
Reduction in Financial Security for the Treehouse of Lititz

Upon the recommended by the Borough Engineer, Lee moved, Greiner seconded to reduce the financial security for the Treehouse of Lititz Project by \$1,044.00, to \$.00. Motion passed unanimously.

Reduction in Financial Security for Wilbur Redevelopment

Upon the recommended by the Borough Engineer, Lee moved, Greiner seconded to reduce the financial security for the Wilbur Redevelopment Project by \$135,719.10, to \$129,816.39. Motion passed unanimously.

Reduction in Financial Security for 510 Walnut Street Project

Upon the recommended by the Borough Engineer, Lee moved, Mobley seconded to reduce the financial security for the 510 Walnut Street Project (6th Street Development) by \$4,775.00, to \$15,573.00. Motion passed unanimously.

Huber Major Stormwater Management Plan

Upon presentation and on a motion by Lee with a second by Mobley, the John E. & Linda S. Huber Major Stormwater Plan for construction of a 3,200 square foot single family detached dwelling at 505 Laurel Avenue, Lititz, dated June 2021, last revised July 26, 2021, was unanimously approved with the following modifications and conditions:

Modifications -

- Section 309.B – Easement width of 20';
- Section 403.1.5 – Show all existing man-made features within 200' of the development site;
- Section 115 – Date and conditions of approval are to be listed on the cover sheet when available.

Huber Major Stormwater Management Plan (Cont)

Conditions -

- More specifics to the sawcut/pavement restoration detail should be provided;
- The Opinion of Probable Construction Cost should have the following items added – infiltration testing, As-Built Plan, the math error for line item 'Decorative Riverstone' should be corrected;
- Section 302.E.2 – Peak Rate Control routing must be revised to only include volume starting at 326.78 at 36.9 hours, as the volume below this elevation is not available.

SUB-COMMITTEE ON PERSONNEL:
Resignation from Lititz Borough Authority

Upon presentation, Greiner moved, Mobley seconded to accept the resignation of Randy Weit from the Lititz Borough Authority at the end of the year. Motion passed unanimously.

Reappointment to the Civil Service Commission

Upon presentation, Greiner moved, Mobley seconded to reappoint Chris Strayer to the Civil Service Commission. Motion passed unanimously.

SUB-COMMITTEE ON BUILDINGS, AND GROUNDS:
Change Order No. 24 - Public Works Garage

Upon presentation, Lee moved, Mobley seconded to approve Change Order No. 24, from Ondra-Huyett Associates, Inc., for overhead door modifications for the Public Works Garage Project, @ \$4,025.00. Motion passed unanimously.

Change Order No. 25 - Public Works Garage

Upon presentation, Lee moved, Mobley seconded to approve Change Order No. 25, from Ondra-Huyett Associates, Inc., for a temporary roof over the north garage of the Public Works Garage Project, @ \$6,272.00. Motion passed unanimously.

Change Order No. 26 - Public Works Garage

Upon presentation, Lee moved, Mobley seconded to approve Change Order No. 26, from Ondra-Huyett Associates, Inc., for installing a scupper box, downspout and splash block at three locations for the Public Works Garage Project, @ \$4,552.00. Motion passed unanimously.

Application for Payment No. 4 – Public Works Garage

Upon presentation, Lee moved, Greiner seconded to approve the Application for Payment No. 4 from Ondra-Huyett Associates, Inc. for the Public Works Garage Project @ \$228,138.17. Motion passed unanimously.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. Many public meetings will be held live and/or web conferencing (hybrid).

Regular Monthly Meetings:

- **** September 7, 2021 – Tuesday – Planning Commission Meeting – 7:00 P.M. (cancelled)
- **** September 14, 2021 – Tuesday – Council Meeting – 7:00 PM (If called by the President)
- **** September 20, 2021 – Monday – Zoning Hearing Board Meeting – 7:00 PM. – Council Chambers
- **** September 28, 2021 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)

Monthly Meeting Date Reminders (Cont)

Other Meetings, etc.:

August 29, 2021- Wednesday – LCBA – Clipper Stadium - 1:00 P.M. (cancelled)
August 30, 2021 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
**** August 31, 2021 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)
September 2, 2021 – Thursday – Shade Tree Commission – 4:00 PM (webconf)
September 7, 2021 – Wednesday – PWD Negotiations – Personnel Committee – Chambers - 3:00 PM
September 11, 2021 – Saturday – 20th Anniversary – Veterans' Honor Park – 8:00 A.M.
September 13, 2021 – Monday – Lititz Public Library Board – Library - 7:00 P.M.
September 14, 2021 – Tuesday - MS4 Committee – 3:30 P.M. (hybrid)
September 16, 2021 – Thursday – Regional Housing & Economic Development – 7:30 A.M. (webconf)
September 20, 2021 – Monday - Parks Committee – 4:00 P.M. (hybrid)
September 20, 2021 – Monday - HAAC Meeting – Conference Room - 6:00 P.M.
September 21, 2021 – Tuesday – WRRRC Partners Meeting – 12:00 Noon (webconf)
September 21, 2021 – Tuesday – Warwick School Board – 7:00 P.M.
September 27, 2021 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
September 29, 2021 - Wednesday – LCBA – 6:00 P.M. (tbd)
**** September 30, 2021 – Thursday, Joint Meeting – Lititz, WT, ET, WSD - 7:00 P.M. (webconf)
**** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &
ENVIRONMENTAL COORDINATOR:

The PWD is prepared for the oncoming tropical storm Ida. The Water Street water line has been installed and tested.

REPORT OF THE MAYOR & CHIEF OF POLICE

The Mayor will be working with the schools on finding the next Junior Council Person. The Chief reported on a successful Night Out, Ice Cream Social and Rotary Club Craft Show.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

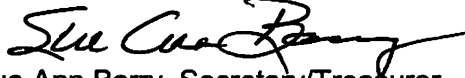
The Cedar Street Bridge Replacement Project will now begin in October. The survey for the Norfolk Southern Runabout Line Project has been delayed until September. A grinder pump ordinance is being developed for the 456 Golden Street Subdivision. The meeting that was held with Zoning Hearing Board members and Planning Commission members was productive.

OTHER BUSINESS:
COVID and the Public Interest

Referring to medical issues that may affect children post-COVID, those with compromised immune systems and the need to protect the public interest, Brubaker made a motion to recommend/require Lititz Borough employees who have exposure to the public be vaccinated by November 1, 2021. Weaver expressed that the Borough has taken COVID very seriously and has followed the guidelines from the State and Federal levels. Chief Nye reassured that first responders are following a national approach to the pandemic, administered through the County. With all agreeing that it is a very complex issue, the motion died from a lack of a second.

There being no further business, the meeting adjourned at 8:30 P.M. on a motion by Mobley with a second by Greiner.

Respectfully submitted,


Sue Ann Barry, Secretary/Treasurer