

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held August 30, 2022
Council Chambers, 7 South Broad Street, Lititz, PA & Zoom

The regular August 30, 2022, Lititz Borough Council meeting was conducted as a hybrid meeting, in person in Council Chambers and virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Greiner, Lee, and Sensenich present; Mobley was virtual. Others present were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Rob McFadden, Scott Hain, Nathan Laucks, Timothy Lester, David & Linda Carson, Chris Strayer, Rich Motz, Erin Gibson, and Don & Judi Larkin. In virtual attendance were Tim Strayer and Laura Knowles of the Lititz Record Express. The meeting opened with a moment of silence followed by the pledge of allegiance led by the Mayor. On a motion by Greiner with a second by Sensenich, the minutes of the July 26, 2022, Council meeting were unanimously approved. The President acknowledged a donation in lieu of taxes from the Word of Life Mennonite Fellowship.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
WTMA Pump Station No. 13 Replacement Project Land Development Plan

Timothy Lester of Entech Engineering presented the Warwick Township Municipal Authority (WTMA) Pump Station (PS) No. 13 Replacement Project, 231 E. Market Street, Lititz, PA, 0.147 acres. PS No. 13 is hydraulically overloaded. WTMA is proposing to construct a new wastewater pump station adjacent to an existing wastewater pump station. The existing pump station is located on land owned by WTMA and the new pump station is proposed to be built on land currently owned by Lititz Borough. WTMA intends to swap the land where the existing pump station is located for a newly created lot, as a result of this plan. The existing land is approximately 6,407 SF and the proposed lot is also 6,407 SF. The applicant has gained approval for the use and related improvements via a special exception granted by the Zoning Hearing Board and it has been recommended for approval by the Planning Commission. WTMA will comply with staff comments of August 22, 2022 and DMA comments of August 27, 2022. The old pump station will be demolished along with the existing mound. On a motion by Lee with a second by Greiner, the Preliminary/Final Subdivision and Land Development Plan dated July 12, 2022, for WTMA Pump Station No. 13 Replacement Project, 231 E. Market Street, Lititz, PA, 0.147 acres, was unanimously approved with the following modifications:

Subdivision and Land Development Ordinance Modifications –

- § 305.A, 306.A.1 – Preliminary Plan submission;
- § 402.C.3, 403.C – Existing features within 200’;
- § 402.E.3.b, 403.E.3.b – Traffic Impact Report;
- § 403.D.20 - Landscape Plan to be developed by an engineer;
- § 608.B – Floodplain controls for station floor elevation.

Resolution No. 953:
WTMA Pump Station No. 13 Land Swap

Upon presentation, Greiner moved, Sensenich seconded to approve Resolution No. 953, WTMA Pump Station No. 13 Land Swap. Motion passed unanimously.

Concerns in Butterfly Acres

David and Linda Carson, 220 E. Sixth Street, approached Council with some concerns they have with the open land at Butterfly Acres. Upon David Carson distributing some materials, Linda Carson referred to a United Way article highlighting the opinion of Dr. Joseph Kontra, Infectious Disease Specialist with Lancaster General Hospital, that COVID is still here and will continue into the next years. Linda Carson went on to say that the State has been testing this site for the West Nile virus weekly since 2021 due to historical viral data and the proximity to humans. There has been positive pool samplings several times this summer. She has been advised to wear long sleeves and pants and DEET containing repellents. West Nile disease can be serious to babies, the elderly, pregnant and nursing mothers, and those with immune deficiencies. She suggested the installation of warning signs at the site. David Carson encouraged Council to take both of these things (COVID and West Nile virus) into consideration when they are making future decisions about the site.

RESOLUTION NO. 951:
Sale of Borough Property

Upon presentation, Greiner moved, Sensenich seconded to approve Resolution No. 951, authorizing the sale of Borough property, i.e. 2017 Kubota. Motion passed unanimously.

RESOLUTION NO. 952:
Amended Fees

Upon presentation, Lee moved, Sensenich seconded to approve Resolution No. 952, amending stormwater fees for residential and commercial projects. Motion passed unanimously.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:
Inframark Report

Laucks reviewed the most recent Inframark Report. He referred to a list that he had distributed which shows the increases in the costs of chemicals. MBA completed the tank inspections for Kissel Hill, contact tanks east and west and the suction well. Bachman's replaced the roofs for Wells #5 & #6. Garden Spot replaced the fluorescent light fixtures with LED units in the salt storage room. Digester T-22A cleaning has been completed. Emergency repair has been made to the roof of contact tank west. Kline's performed the annual anaerobic tanks 1 & 2 and PS-1 wet well cleaning. Flows are remaining low due to the dry weather. Nutrients will be for sale again in the future. Sensenich moved, Greiner seconded to accept the Inframark July 2022 Monthly Report. Motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Halloween Parade Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Lititz Lion's Club Halloween Parade on Monday night, October 24, 2022, from 7:00 P.M. - 8:00 P.M., with Main Street closed from Broad Street to Locust Street. Motion passed unanimously.

Lititz ParkWalk Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Lititz ParkWalk (formerly Lititz PorchWalk) fine arts and craft show in the Lititz Springs Park on October 1, 2022, 9:00 A.M. - 4:00 P.M., with no road closures needed. Motion passed unanimously.

Andover Lane Block Party Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for a block party, closing Andover Lane on September 17, 2022, from 2:00 P.M. - 9:00 P.M. Motion passed unanimously.

Activity Permit Application for Simply Christmas

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for the 11th Annual Simply Christmas, a drive-through event at the Lititz United Methodist Church, 201 Market Street, on December 11, 2022, 4:00 P.M. - 7:00 P.M. Motion passed unanimously.

West End Avenue Block Party Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application to close West End Avenue, from Walnut Street to Spruce Street, on Saturday, September 24, 2022, from 4:00 P.M. to 8:00 P.M., for a block party. Motion passed unanimously.

Financial Statement/Bills

Sensenich moved, Greiner seconded to approve the Financial Statement and pay the bills. Motion passed unanimously. The Finance Committee will meet with members of WESC in October to discuss a proposed new position.

SUB-COMMITTEE ON PERSONNEL:
Resignation of Patrolman

Upon presentation, Greiner moved, Sensenich seconded to accept Claud Neer's resignation as Patrolman for the Lititz Police Department effective September 8, 2022. Motion passed unanimously.

REPORT OF THE BOROUGH ENGINEER:

Hain provided a brief update as the Borough Engineer, with the WTMA Pump Station No. 13 review, construction and E&S observation of the Moravian Manor, Dunkin' Donuts and Sutter Meadows Projects.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. Many public meetings will be held live and/or web conferencing (hybrid).

Regular Monthly Meetings:

September 6, 2022 – Tuesday – Planning Commission Meeting – 7:00 P.M. (hybrid)
September 13, 2022 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President
September 19, 2022 – Monday – Zoning Hearing Board Meeting – 7:00 PM. - Chambers
**** September 27, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)

Other Meetings, etc.:

August 29, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
**** August 30, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)
September 7, 2022 – Wednesday – SMT Safety Inspection – Conference - 9:00 A.M.
September 10, 2022 – Saturday – September 11th Anniversary – Veteran's Honor Park – 8:00 AM
September 12, 2022 – Monday – Lititz Public Library Board – Library - 7:00 P.M.
September 13, 2022 – Tuesday - MS4 Committee – 3:30 P.M. (hybrid)
September 19, 2022 – Monday - Parks Committee – 4:00 P.M. (hybrid)
September 19, 2022 – Monday - HAAC Meeting – Conference Room - 6:00 P.M.
September 20, 2022 – Tuesday - Partners Meeting – Elizabeth Township -12:00 Noon
September 20, 2022 – Tuesday – Warwick School Board – WSD - 7:00 P.M.
September 22, 2022 – Thursday – Staff Projects Mtg – Council Chambers – 10:30 A.M.
September 26, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
**** September 29, 2022 – Thursday - Joint Meeting – Lititz, WT, ET, WSD - 7:00 P.M. WSD (or hybrid)
September 30, 2022 – Friday – County Historic Preservation Summit – Ware – 9 A.M. – 5 P.M.
**** All Council members should plan to be at these meetings

REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &
ENVIRONMENTAL COORDINATOR:

The PWD has completed the Oak/Main Street Culvert Project; the North Lane Stormwater Project is complete except for paving; water line repair work was done at New Street Park; work at Locust Street bridge was completed; and the swale to the rear of Dunkin' Donuts was cleaned out. There is a donor for a tree next year, possibly in front of the Post Office. Pennsy Supply erroneously did not install petromat while paving E. Second Avenue and they have extended the warranty from one year to three years; although a financial break would be better. The air conditioning in Borough Hall is down and parts are not available; it will need to be replaced.

REPORT OF THE MAYOR & CHIEF OF POLICE

Upon the recommendation of the Mayor, Greiner moved, Sensenich seconded to appoint Colin Hutchinson as Jr. Council Person for the 2022-2023 School Year. He will be sworn in during the September 27, 2022, Council meeting. The Chief reported that all events in August went well. He thanked Chris Strayer of Stray Lighting for placing the changeable message boards at the roads in front of the schools warning motorists that school is back in session. The new timing for the signals at Broad and Orange Street needs to be checked because it is confusing for pedestrians now. Brubaker initiated conversation on the minimum number of police officers that are necessary for the LPD and the problems with recruiting officers at this time.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Yearick reported that, after several meetings and discussions and pursuant to a PUC Order, Norfolk Southern will be repaving the railroad tracks on N. Broad Street the week of September 12, 2022, 5 days at the maximum, using the Borough's event detour route. As required by PennDOT, the Borough will be providing the signs and maintenance of the signs during the detour. There was a four-hour site meeting with folks from Norfolk Southern at the Lititz Springs Park in preparation of the runaround track construction in the spring. The Borough Solicitor has two ordinances before him, one for electric vehicle charging stations, and a second for food trucks. Pleasant View has changed their direction of the residential building at the Wilbur to no longer be a CCR and they are also redesigning the architecture. Greiner asked if the case against Manheim Township's tapping fee has any bearing on the Borough and it does not; every municipality has its own justification.

NEW BUSINESS:

Bids For Contract for Trash and Recyclables Collection

As the Borough's existing Trash and Recyclables Collection Contractor, Waste Industries (GFL) has not accepted the LCSWMA formula for a one-year optional extension, Greiner moved, Sensenich seconded to go out for bids for a three-year contract for a Trash and Recyclables Collection Contract. Motion passed unanimously.

Free Shredding Event

Don Larking stated that he and his wife Judi recently moved to the Borough and attended a shredding event that was free of charge. They asked the gentlemen overseeing the event if it was safe to participate in, to which Kerry Nye said, "Yes it is, I'm the Chief of Police".

ADJOURNMENT

There being no further business, the meeting adjourned at 8:10 P.M. on a motion by Sensenich with a second by Greiner.

Respectfully submitted,


Sue Ann Barry
Secretary/Treasurer