

LITITZ BOROUGH COUNCIL  
Minutes of Meeting Held December 17, 2019  
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on December 17, 2019, by President Weaver with Council members Brubaker, Greiner, Lee, Mobley, and Sensenich present. Others in attendance were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Cory Rathman, Nathan Laucks, Mike Smith, Deryl Hurst, Todd Kauffman (arrived later), and Laura Knowels of the Lititz Record Express. The meeting opened with an invocation by Pastor Hurst followed by the pledge of allegiance led by the Mayor. On a motion by Greiner, with a second by Sensenich, the minutes of the November 26, 2019, Council meeting were unanimously approved. The President acknowledged a donation in lieu of taxes from the Moravian Congregation of Lititz.

REPORT OF THE BOROUGH ENGINEER:  
Walnut Street and Lock Up Lane Project

Walnut Street and Lock Up Lane milling and paving have been completed except for one small patch. After that, the project will be closed out.

REPORT OF THE BOROUGH MANAGER:  
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update:

Regular Monthly Meetings:

- \*\*\*\* January 6, 2020 – Monday – Reorganization Meeting – 7:00 P.M.
- January 7, 2020 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- \*\*\*\* January 14, 2020 – Tuesday – Council Meeting – if called by the President
- January 27, 2020 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- \*\*\*\* January 28, 2020 – Tuesday – Council Meeting - 7:00 P.M.

Other Meetings, etc.:

- December 16, 2019 – Monday - Parks Committee – Conference Room – 4:00 P.M. (Canceled)
- December 17, 2019 - Tuesday – WRRC Board – Lititz recCenter – 8:00 A.M. (Canceled)
- \*\*\*\* December 17, 2019 – Tuesday – Council Meeting – Council Chambers - 7:00 P.M.
- December 19, 2019 – Thursday – Regional Housing & Economic Development – Lititz– 7:30 A.M.
- December 30, 2019 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- January 2, 2020 – Thursday – Safety Committee – Conference Room - 2:00 P.M.
- January 6, 2020 – Monday – Lititz Public Library Board - Library 7:00 P.M.
- January 14, 2020 – Tuesday – MS4 Committee - Conference Room – 3:30 P.M.
- January 20, 2020 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- January 21, 2020 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- January 23, 2020 – Thursday – Lititz Sewer Authority – WWTP - 7:00 P.M.
- January 27, 2020 – Monday - HAAC – Conference Room - 6:00 P.M.
- January 27, 2020 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- \*\*\*\* All Council members should plan to be at these meetings.

Sub-Committee Assignments

Weaver asked that Sub-Committee assignment preferences be sent to him or Barry during the next few weeks with appointments to be made on January 28, 2020.

REPORT OF THE PUBLIC WORKS FOREMAN &  
ENVIRONMENTAL COORDINATOR:

The *School Bus Stop Ahead* signs have been installed on E. Sixth Street and the wind brought down a street light on E. Main Street. The street trees have been installed and inspected.

Public Works Purchases for 2020

Upon presentation, Greiner moved, Mobley seconded to approve the purchase of a 2020 dump truck as budgeted @ ~\$160,913.00, and the purchase for a new bed for the small dump truck as budgeted @ \$14,970.00. Motion passed unanimously.

REPORT OF THE MAYOR & CHIEF OF POLICE:

Officer Burke and K-9 dog Nicha graduated from K-9 training on December 13, 2019, and Council will meet the new dog during their January 28, 2020, regular meeting.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Yearick rejected the most recent Dunkin Donuts Land Development Plan as it was deficient, being administratively incomplete, and it will most likely be before Planning Commission in February. Based on Comcast progress, the suspended underground permit for Forney Drive has been released. The updated CCRC Ordinance Amendment will be before Council in January. A brief description of the stormwater fee was made into an insert for the December water, sewer and trash bill. As this new fee applies to parcels, property management billing issues will need to be worked out.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Isabel Mejia reported that the Warwick High School students are looking forward to winter break.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

Laucks referred to the Inframark Monthly Report. Fredericksburg Sewer and Water Authority has purchased nitrogen and phosphorus credits @ \$8,698. Both the WTP generator roof and the ion exchange building roof were replaced. Anion filter #4 is back in service. The autodialer is back in service. Mobley moved, Sensenich seconded to accept the monthly Inframark Report. Motion passed unanimously.

Application for Payment No. 4 – Filter Media Replacement Project

Upon presentation, Mobley moved, Greiner seconded to approve the Application for Payment No. 4 from M2 Construction for the Filter Media Replacement Project at the Water Plant @ \$99,180.00. Motion passed unanimously.

SUB-COMMITTEE ON LITITZ recCenter BOARD/WRRC:  
Silver Sneaker Programs

Both the December WRRC meeting and the recCenter Board meeting have been postponed until January. The Lititz recCenter has put out a press release explaining their position for no longer participating in the Silver Sneaker or Silver & Fit programs due to subsidizing the cost. They know it was the right decision for the long term wellbeing of the recCenter.

SUB-COMMITTEE ON BUILDINGS, GROUNDS AND SWIMMING POOL:  
Public Works Garage Renovations

The committee continues to work through some of the major issues with the Public Works Garage renovations to bring the costs down.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:  
Stormwater Update

LandStudies has issued the Final Stormwater Fee Study and Development Report and it will be passed on to Council.

SUB-COMMITTEE ON FIRE SERVICES/WESC:  
Fire Chief Mike Smith

Greiner introduced Mike Smith as the new Fire Chief of Lititz Fire Company No.1, effective January 1, 2020. Based on a recommendation by the regional fire chiefs, Smith will be making some changes to the WESC Administrator's job description to give him more operations authority.

REGIONAL COMMITTEE REPORTS:  
Venture Lititz Update

Sensenich reported that Venture Lititz is focusing their energies on the Fire & Ice event in February. She mentioned some shop changes downtown.

RESOLUTION NO. 909:  
Blue Ridge Cable Extension

Sensenich moved, Greiner seconded to approve Resolution No. 909, Blue Ridge Cable Extension. Motion passed unanimously.

RESOLUTION NO. 910:  
2020 Budget

Sensenich moved, Mobley seconded to approve Resolution No. 910, 2020 Budget. Motion passed unanimously

ORDINANCE NO. C-578:  
Stormwater Management Fee

Sensenich moved, Greiner seconded to approve Ordinance No. C-578, Stormwater Management Fee. Motion passed unanimously.

ORDINANCE NO. C-579:  
2020 Annual Real Estate Tax

Sensenich moved, Greiner seconded to approve Ordinance No. C-579, setting the 2020 annual real estate tax at 2 mills. Motion passed unanimously.

AGREEMENT NO. 507:  
Blue Ridge Cable Extension Agreement

Sensenich moved, Greiner seconded to approve Agreement No. 507, Blue Ridge Cable Extension Agreement. Motion passed unanimously.

AGREEMENT NO. 508:  
Public Utility Right-of-Way

Sensenich moved, Greiner seconded to approve Agreement No. 508, Public Utility Right-of-Way Agreement. Motion passed unanimously.

FINANCIAL STATEMENT/BILLS

Mobley moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

REPORT OF THE FACILITIES MANAGER:

A Notice of Violation was issued by DEP due to a water leak at Locust and Front Streets resulting in Kauffman needing to develop Standard Operating Procedures (SOPs) for water leaks and chlorine monitoring. Lititz Reserve representatives are now proposing to install water tight manholes at grade instead of raised and make a cash contribution to the Borough, until the interceptor is replaced at the end of 2021. Entech's comments will be sought.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:40 P.M. on a motion by Sensenich with a second by Greiner.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sue Ann Barry".

Sue Ann Barry  
Secretary/Treasurer