

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held January 30, 2018
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on January 30, 2018, by President Weaver with Council Members Bear, Greiner, Hain, Sensenich, and Van Brookhoven present. Others in attendance were Mayor Snyder, Junior Council Person Tabettha Delmont, Chief Kerry Nye, Sgt. Jared Hahn, Peter Smith, Todd Kauffman, Andy Garner, Elijah Yearick, Michael DeVuono, David Bortz, Niels Cookey, Scott Groft, Sue Green, Brenda Barnes, Anne Wallace-DiGarbo, and Laura Knowles of the Lititz Record Express. The meeting opened with an invocation by Cookey followed by the pledge of allegiance led by the Mayor. The minutes of the December 27, 2017 and January 2, 2017 Council meetings were unanimously approved on a motion by Hain with a second by Greiner.

PETITIONS, CORRESPONDENCE, AND QUESTIONS.
Fair Districts PA

Barnes and Wallace-DiGarbo approached council requesting a resolution in support of House Bill 722 and Senate Bill 22 which would establish a citizen's commission for redistricting. After discussion President Weaver said that the Council's position for years has been to not involve itself in political efforts at the state and federal levels. Council declined issuing a resolution in support of the request.

2017 Annual Police Report

Sgt. Hahn presented the 2017 Police Report to Council. Details of the report included the renewal of the Department's accreditation, crime numbers and clearance rate, concerns and responses to the opioid crisis, community relations and social media. Sgt. Hahn stated that crime in the Borough was down 7% from previous years. Bear, Hain, and Sensenich all commended the Department on their good work.

REPORT BY THE BOROUGH ENGINEER
Johnson & Johnson Preliminary/Final Land Development Plan

DeVuono presented Johnson & Johnson's plans for a wastewater equalization plant which would allow for stable flows from the facility to the Borough's wastewater treatment plant. The plan had originally been planned for the open fields on the eastern side of the property, but was later moved to be located on a contractor parking lot. In light of this move, the Planning Commission recommended that the plan be approved as a Final Plan Submission. DeVuono reported that they had addressed comments from both the Borough's Director of Planning and Engineer and that they were currently in the process of addressing comments from Entech. Hain asked whether Johnson & Johnson would be willing to record the results of the stormwater inspection as an as-built plan at the county. DeVuono replied that they would. Hain then moved, Senenich seconded and the plan passed with the following conditions and modifications:

Conditions:

- Comments from Entech to be addressed and added to the plan.
- The stormwater facilities will be surveyed and recorded as an as-built plan for the entire tract by the end of construction.

Modifications:

SLDO –

- § 305.A – Preliminary Plan;
- § 402.C.3– Existing features within 200'
- § 402.C.4.D – Stormwater Management Features for the entire tract prior to approval
- § 406 – Wetland Study;
- § 612 – Outdoor collection stations for refuse

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

Garner reported that snow emergency signage was up on the designated routes and that Public Works was looking for Council approval to purchase a new truck for approximately \$39,000 and a new mower for approximately \$10,000. Bear made the motion to authorize the purchases, Greiner seconded and it passed unanimously.

Kauffman commended Public Works for their response to water main breaks due to the cold weather. He continued by reporting that Mr. Rehab had completed their work of lining sewer mains in early January. He also noted that the Borough's sewer flows have dropped significantly in recent months.

REPORT OF THE MAYOR & CHIEF OF POLICE:

Mayor Snyder stated he had no report

Chief Nye began by thanking Sgt. Hahn for his presentation and his work on the report. The hiring of new officers was discussed and it was decided that an executive session might be necessary in the coming month to evaluate candidates.

REPORT OF THE DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT:

Yearick reported the draft of the joint comprehensive plan has been distributed to Council, Borough Planning Commission, and the County Planning Commission for review. A preliminary review would be discussed at the February Planning Commission meeting with formal recommendations scheduled for the March Meeting. Yearick also reported that he had recently met with Moravian Manor and LutherCare to discuss their future plans and that efforts to find an alternate alignment for the rail trail was going well.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Delmont reported that Warwick High School Technology Education Department had received a \$5,000 grant from Dart Container Corp, members of the National Honor Society had participated in the Capitol Area Polar Bear Plunge for Special Olympics, and that the District had held a district-wide spelling bee.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

Inframark Report

Smith reported that the HVAC upgrade project punch list items had been completed and additional repair items outside the scope of the contract had been identified. Additionally, the SCADA system had been installed and the system was being calibrated. Smith also discussed the draft WW treatment plant permit.

Hain inquired as to the additional identified repairs. Smith stated that they were peripheral parts of the system and were lower cost components. The core of the HVAC system had been upgraded as part of this project.

Kauffman then discussed the need to upgrade the water plant's telemetry system. The current system is phone based and replacement parts are no longer available. Bear motioned to authorize Entech to begin designing a new telemetry system and to put it out to bid, Hain seconded, and the motion passed unanimously.

Kauffman also discussed that the state's water/wastewater grant was open and that Entech could submit on the Borough's behalf for funding to pay for the SCADA improvements that had yet to be implemented. Hain moved to ask Entech to submit for the grant on the Borough's behalf, Sensenich seconded and the motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Pretzel Fest

Upon presentation, Sensenich moved, Greiner seconded to approve an Special Event Permit for the Kiwanis Club's Pretzel Fest on May 5th, 2018, 10:30 AM – 3:00 P.M., Motion passed unanimously.

Sauder's Egg Run

Upon presentation, Sensenich moved, Van Brookhoven seconded to approve an Special Event Permit for the Sauder's Egg Run on March 31, 2018. Motion passed unanimously.

Lititz recCenter 4th Annual Triathlon

Upon presentation, Sensenich moved, Van Brookhoven seconded to approve an Special Event Permit for the recCenter Triathlon on August 5, 2018. Motion passed unanimously.

Lititz Walk for PA Wounded Warriors

Upon presentation, Sensenich moved, Van Brookhoven seconded to approve an Special Event Permit for the Lititz Walk for PA Wounded Warriors on May 12, 2018. Motion passed unanimously.

SUB-COMMITTEE ON PLANNING:
Oaktree Request for Extension of Time

Piehl presented Oak Tree's request for a time extension to satisfy the conditions and record the plan for the Wilbur Redevelopment by May 27, 2018. He reported that the Engineer's comments were received earlier in the week and would be promptly addressed. He noted that the 90-day extension was conservative and that Oak Tree expected to record the plan and begin the partial demolition by late February or March. Hain made the motion to grant the 90-day extension, Bear seconded and it passed unanimously.

SUB-COMMITTEE ON BUILDINGS, GROUNDS/PARKS & SWIMMING POOL:

The efforts of the Lancaster County Skatepark Association to design upgrades to the current skatepark were discussed. They had held a meeting of interested skate park users earlier in the month and had approximately 50 people attend.

Yearick also reported that the Rec had begun work on a DCNR grant to partially fund the proposed upgrades.

SUB-COMMITTEE ON PERSONNEL

Appointment of Timothy York as a Permanent Member of the Zoning Hearing Board

Upon presentation, Greiner moved, Hain seconded to appoint Tim York to be a permanent member of the Zoning Hearing Board. The motion passed unanimously.

Appointment to HAAC

Upon presentation, Greiner moved, Bear seconded to appoint Amy Holland to the Historical Area Advisory Commission. The motion passed unanimously.

Appointment to Planning Commission

Upon presentation, Greiner moved, Sensenich seconded to appoint Karen Weibel as an alternate member to the Planning Commission. The motion passed unanimously.

SUB-COMMITTEE ON FIRE SERVICES/WESC

Greiner reported that WESC is now meeting quarterly. He continued by discussing the proposal to conduct a study looking into the possibilities of regionalizing the fire companies in the future. It is set for vote at the next WESC meeting. Greiner made the motion that the Borough would contribute no more than \$3,000 to the cost of the fire regionalization study, Hain seconded, and the motion passed unanimously.

RESOLUTION NO. 873: Kissel Hill Crossing Flasher

A resolution to authorize the Borough Manager to apply to PennDOT to permit a school zone signal at Kissel Hill Elementary School. Bear motioned to approve the resolution, Sensenich seconded and it passed unanimously.

FINANICAL STATEMENTS

Bear moved, Sensenich seconded to approve the Financial Statements and pay the bills. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:45 PM on a motion by Greiner.

Respectfully submitted,

Elijah Yearick
Director of Planning & Community Development