

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held January 29, 2019
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on January 29, 2019, by President Weaver with Council members Bear, Greiner, Hain, Lee, and Sensenich present. Others in attendance were Mayor Snyder, Junior Council Person Hain, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Todd Kauffman, Michael Wolgemuth, and Duane Ober. The meeting opened with a moment of silence followed by the pledge of allegiance led by the Mayor. On a motion by Sensenich, with a second by Greiner, the minutes of the December 18, 2018, Council meeting were unanimously approved. The President acknowledged a donation in lieu of taxes from a downtown retailer who rents and wishes to remain anonymous.

PETITIONS, CORRESPONDENCE AND QUESTIONS:

Fire Services Strategic Plan Presentation – Duane Ober, WESC Administrator

WESC Administrator Duane Ober provided a power point presentation on the Fire Services Strategic Plan which was initiated in early 2018 to study the future direction of the regional fire companies. The result had eight objectives: 1) Appoint Fire-Rescue Commissioner; 2) Strengthen Commission to Accomplish Goals; 3) Create Region-wide Administrative Committee; 4) Create Region-wide Operating Committees; 5) Hire and Appoint Emergency Services Specialist; 6) Adopt Apparatus Maintenance and Replacement Plan; 7) Develop Stations Needs and Renovations Plans, and; 8) Create and Implement Daytime Staffing Plan. Questions and discussion ensued.

REPORT OF THE BOROUGH ENGINEER:

W. Second Avenue & Woodcrest Curb & Sidewalk Improvements

PennDOT has a road resurfacing project scheduled to begin in the spring of 2019 on W. Second Avenue and Woodcrest Avenue. The Borough Engineer presented the results of bids received for the curb, sidewalk and handicapped ramp work associated with the project and they are substantially over budget. Since the handicapped ramps are the only required work needed with the project, it was on a motion by Hain with a second by Sensenich, that the bids below were unanimously rejected and rebidding the handicapped ramps only was authorized. Curb work can be done outside of the bid specs and homeowners will have two years to have the sidewalks replaced.

• 1976, Huntingdon Valley, PA	\$ 66,337.50 (curb only)
• Heim Construction Co., Inc., Orwigsburg, PA	\$826,223.50
• G & B Construction, Willow Grove, PA	\$857,577.50
• Doug Lamb Construction, Inc., Elizabethtown, PA	\$876,014.00
• Construction Masters Services, LLC, Reading, PA	\$880,825.00
• Reamstown Excavating and Concrete, Denver, PA	\$911,965.00

REPORT OF THE BOROUGH MANAGER:

Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update:

Regular Monthly Meetings:

- February 5, 2019 - Tuesday - Planning Commission Meeting - 7:00 P.M. (cancelled)
- **** February 12, 2019 – Tuesday – Council Meeting – If called by the President
- February 25, 2019 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- **** February 26, 2019 – Tuesday – Council Meeting - 7:00 P.M.

Other Meetings, etc.:

- January 28, 2019 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- January 28, 2019 – Monday - HAAC – Conference Room - 6:00 P.M.
- January 28, 2019 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** January 29, 2019 – Tuesday – Council Meeting – Council Chambers - 7:00 P.M.
- February 4, 2019 – Monday – Lititz Public Library Board - Library 7:00 P.M.
- February 7, 2019 – Thursday – Rehab Reveal of Lititz Springs Pool – Listrak - 9:00 A.M. & 6:00 P.M.

Monthly Meeting Date Reminders (Cont)

February 7, 2019 – Thursday – Safety Committee – Conference Room - 2:00 P.M.
February 12, 2019 – Tuesday – MS4 Committee - Conference Room – 3:30 P.M.
February 13, 2019 – Wednesday – Venture Lititz – Conference Room – 7:30 A.M.
February 19, 2019 – Tuesday – WRRRC Board Meeting – recCenter – 8:00 A.M.
February 19, 2019 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
February 21, 2019 – Thursday – Regional Built & Natural Infrastructure – Elizabeth Twp – 7:30 A.M.
February 21, 2019 – Thursday – Senator Aument Breakfast – LCTC, Mt. Joy – 7:30 A.M.
February 25, 2019 – Monday - Parks Committee – Conference Room – 4:00 P.M.
February 25, 2019 – Monday - HAAC – Conference Room - 6:00 P.M.
February 25, 2019 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
February 27, 2019 – Wednesday – WERT (Rail Trail) – Warwick Township – 7:30 A.M.

**** All Council members should plan to be at these meetings.

REPORT OF THE FACILITIES MANAGER:

The PWD completed the installation of the new roof access door in the Council Chambers. Carpet replacement will follow. A cost-sharing agreement is being established for the sewer main relocation for the Lititz Reserve development in Warwick Township @ \$800,000. The sewer lining proposal from Mr. Rehab is being reviewed. Red Zone Robotics will be performing the televising of the sewer inceptor from the WWTP. There are fifteen sump pumps that are discharging water into the streets and freezing and that will be discussed at the next MS4 Committee meeting.

Request to Purchase Air Street Sweeper

Upon presentation, Greiner moved, Hain seconded to purchase an air street sweeper as budgeted @ \$217,840.00, from Bortek Industries, Inc., with a 90-day lead time. Motion passed unanimously.

REPORT OF THE MAYOR & CHIEF OF POLICE:

The topic of opioids was discussed at the most recent County Mayors Assn. meeting. A new K-9 patrol care was purchased recently with a savings of \$4,000, from the donations received for the cause. Broad and Main Streets will be closed overnight for the Fire & Ice event on February 15, 2019.

Detective as Volunteer Firefighter

Detective Jevon Miller recently rejoined the Lititz Fire Co. as a driver trainee and has requested that while he is on duty, he can assist the Fire Co. with calls that occur at that time, factoring in the current staffing of the PD, the interference of his duties as a police officer during the occurrence or any conflict of interest. Council concurred since he is a detective. A request such as this will be evaluated on a case-by-case basis.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Hopefully the infiltration from the wet weather last year will be a short term issue as it is placing constraints on the EDU capacity. A meeting with Norfolk Southern, Oak Tree Development, LCHRA, and J&J was positive as it may lead to a run around track eliminating train cars from crossing Broad Street and future abandonment or discontinuance east of Broad Street. PennDOT is receptive to revisiting the PA 772 rerouting study.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Eva Hain provided an update on activities at Linden Hall. Blue and White Week is the week of January 28, 2019, with fandom dress down, games and a pep rally. The girls participating in the basketball team, archery team and horse shows are doing well. International Night will be held on February 23, 2019. The Sound of Music Spring Musical will be held in April, 2019.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

Council reviewed the monthly Inframark Report. Wolgemuth advised of staffing changes. The WWTP flows in 2018 were up 32% from 2017. Water flows for 2018 were normal.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Sauder's Easter Race and Egg Hunt Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from Sauder's Eggs for the annual Egg Run/Walk, on April 20, 2019, 7:00 A.M. set up, 9:00 A.M. race, followed by an Easter egg hunt in the Lititz Springs Park for the participants' children only. Motion passed unanimously.

Egg Race in the Lititz Run Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from the Young Men's Business League for an Egg Race in the Lititz Run in the Lititz Springs Park, as a scholarship fund raiser, on June 22, 2019, 9:00 A.M. – 11:00 A.M. Motion passed unanimously.

Appoint Grove Miller as Traffic Engineer

PennDOT regulations require local projects funded by state or federal funds, i.e. Green Light-Go Projects, be designed by either an appointed engineer or one that is selected through a competitive process. Grove Miller has been supplying traffic engineer services to the Borough for the past year. Sensenich moved, Greiner seconded to appoint Grove Miller as the Borough's Traffic Engineer. Motion passed unanimously.

Crosswalk in Front of WHS along W. Orange Street

Upon presentation by the Chief, Sensenich moved, Greiner seconded to approve a pedestrian crossing sign be placed on either side of W. Orange Street in front of the Warwick High School and request that PennDOT place a piano key crosswalk there, possibly raised. Motion passed unanimously.

Limiting Parking on N. Broad Street in Front of the American Legion

Upon presentation by the Chief, Sensenich moved, Greiner seconded to limit parking and placing signage at the two parking meters in front of the American Legion, 109 N. Broad Street, from 6:00 A.M. – 8:00 A.M. for better traffic flow northbound during peak morning travel. Motion passed unanimously.

Pretzel Twist Half Marathon Special Event Permit Application

The Pretzel Twist Half Marathon, sponsored by the Schuylkill River Runners, LLC, that was approved by the Borough for Saturday, June 1, 2019, has been cancelled as approval was denied by Warwick Township. The WERT Committee is working through an approval process for use of the trail for special events that would apply to all municipalities involved.

SUB-COMMITTEE ON LITITZ REC AND WRRC:

The WRRC will be having a Lititz Springs Pool Reveal showing on February 7, 2019, at Listak. The final plan is being updated.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:
Walnut Street/Lockup Lane Green Alley Improvements Project

Construction for the Walnut Street/Lockup Lane Green Alley Improvements Project will start in February.

SUB-COMMITTEE ON PERSONNEL:
Appointments to HAAC

Greiner moved, Hain seconded to appoint Gina Yoder to an unexpired term on the Historical Area Advisory Committee. Motion passed unanimously. Greiner moved, Sensenich seconded to appoint Janet Smedley to an unexpired term on the Historical Area Advisory Committee. Motion passed unanimously.

Disband the Health and Sanitation Advisory Committee

As the Health & Sanitation Advisory Board has not been called upon for assistance in years, Greiner moved, Sensenich seconded to advertise an ordinance to disband the Health and Sanitation Advisory Committee. Motion passed unanimously.

SUB-COMMITTEE ON FINANCE:
LST Refund Request

Bear moved, Sensenich seconded to approve a 2018 LST refund request from Sonya Heisey @ \$46, as she did not earn the minimum required amount. Motion passed unanimously.

SUB-COMMITTEE ON FIRE SERVICES/WESC:

Greiner revealed that approximately half of the Lititz Fire Co. revenue comes from their fund drive.

REGIONAL COMMITTEE REPORTS:
Venture Lititz

Sensenich reported on the last Venture Lititz meeting. The new visitor's guides are available and the Fire & Ice event will be the weekend starting February 15, 2019.

Regional Coordinating Committee

The Regional Coordinating Committee heard WESC Administrator Duane Ober's presentation on the Fire Services Strategic Plan. Updates were provided at the meeting on the rail trail, Lititz Springs Pool, Venture Lititz, Lititz Public Library, and the Warwick School District.

RESOLUTION NO. 891:
Volunteer Service Tax Credit Program Criteria

Greiner moved, Hain seconded to approve Resolution No. 891, the Volunteer Service Tax Credit Program Criteria. Motion passed unanimously.

RESOLUTION NO. 892:
Lancaster County Hazard Mitigation Plan

Greiner moved, Sensenich seconded to approve Resolution No. 892, the Lancaster County Hazard Mitigation Plan. Motion passed unanimously.

RESOLUTION NO. 893:
RACP Grant Funds for the Lititz Springs Swimming Pool

Sensenich moved, Greiner seconded to approve Resolution No. 893, RACP Grant Funds for the Lititz Springs Swimming Pool. Motion passed with Bear abstaining due to a conflict of interest.

ORDINANCE NO. C-569
Volunteer Service Tax Credit Program

Greiner moved, Sensenich seconded to approve Ordinance No. C-569, the Volunteer Service Tax Credit Program. Motion passed unanimously.

ORDINANCE NO. C-570
Increasing Water and Sewer Rate Charges

Greiner moved, Bear seconded to approve Ordinance No. C-570, increasing the water and sewer rate charges, effective March 10, 2019. Motion passed unanimously.

ORDINANCE NO. C-571
Portion of Juniper Lane One-Way

Sensenich moved, Greiner seconded to approve Ordinance No. C-571, making a portion of Juniper Lane one-way. Motion passed unanimously.

FINANCIAL STATEMENT/BILLS

Bear moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:40 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sue Ann Barry". The signature is fluid and cursive, with the first name "Sue" being the most prominent.

Sue Ann Barry
Secretary/Treasurer