

LITITZ BOROUGH COUNCIL  
Minutes of Meeting Held January 25, 2022  
Council Chambers, 7 South Broad Street, Lititz, PA & Zoom

The regular January 25, 2022, Lititz Borough Council meeting was conducted as a hybrid meeting, in person in Council Chambers and virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Mobley and Sensenich present. Lee was excused. Others present were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Rob McFadden, Scott & Carter Hain, Sgt. Jared Hahn, Nathan Laucks, Zach Pennepacker, Missy Deibler, and Chris Strayer. In virtual attendance were Andy Greiner, Brandy Smith, David Carson and Laura Knowles of the Lititz Record Express. The meeting opened with the pledge of allegiance led by the Mayor followed by an invocation by Chaplain Missy Deibler. On a motion by Mobley with a second by Sensenich, the minutes of the December 28, 2021, and January 3, 2022, Council meetings were unanimously approved.

PRESENTATIONS:  
2021 Annual Police Report

Sgt. Jared Hahn presented a recap of the 2021 Annual Police Report beginning with an opening statement that community policing must be the core principle that lies at the foundation of a police department's culture. He reviewed metrics, the first full year of using body cameras, accreditation, CIT training, public communication, enhanced RTKL, crimes reported, agency integrity, social media, training and professional development, and achievements and recognition. Hahn stated that the officers recognize that Lititz is a special place but not immune to problems. He feels that the officers put their energy into the front end of issues and are not reactive. Council, the Mayor and Chief thanked Hahn for his efforts and the efforts of the Lititz Police Department. Chris Strayer, 172 N. Oak Street, commented on the phenomenal job the Lititz Police Department does, offering an unfortunate story of another police department's lack of involvement in community events.

ORDINANCE NO. C-599:  
Non-Uniform Employees Pension Plan Amendment

Sensenich moved, Mobley seconded to approve Ordinance No. C-599, amending the Municipal Employees Pension Plan by increasing the normal retirement benefit formula. Motion passed unanimously.

AGREEMENT NO. 540:  
Yard Waste Recycling Agreement with Columbia Borough

Sensenich moved, Mobley seconded to approve Agreement No. 540, Yard Waste Recycling Agreement with Columbia Borough. Motion passed unanimously.

AGREEMENT NO. 541:  
Interceptor Phase II Easement Agreement

Sensenich moved, Mobley seconded to approve Agreement No. 541, the Interceptor Phase II Easement Agreement. Motion passed unanimously.

PETITIONS, CORRESPONDENCE AND QUESTIONS:  
Christmas Stars Still Standing

Chris Strayer, 172 N. Oak Street, felt that the Christmas stars still on the street lights should have been taken down after the Christmas season as they are a special holiday tradition, many are burnt out and they take away from the Edison bulb displays. Venture Lititz had requested they be up for the Fire and Ice event in mid-February.

**SUB-COMMITTEE ON SEWER AND WATER SERVICES:**

**Inframark Report**

Laucks and Pennepacker reviewed the most recent Inframark Report. Status of the ongoing and upcoming projects were discussed. Mobley moved, Sensenich seconded to accept the Inframark December 2021, Monthly Report. Motion passed unanimously.

**Change Order No. 3 – Filter Media Replacement Project**

Upon presentation on the brine lateral repairs necessary in the two ion exchange units, Mobley moved, Sensenich seconded to approve Change Order No. 3, from M2 Construction for the Filter Media Replacement Project at the Water Plant @ \$10,436.00. Motion passed unanimously.

**SUB-COMMITTEE ON STREETS AND TRAFFIC:**

**Fire & Ice Event 2022**

Upon presentation, Sensenich moved, Mobley seconded to approve a Special Event Permit Application from Venture Lititz for the Fire & Ice Festival to be held in downtown Lititz, February 17, 2022, 6:00 P.M. – February 27, 2022, 5:00 P.M., with a preview event at the Lititz Shirt Factory the evening of February 17, 2022. Juniper Lane will be closed on February 17, 2022, 4:00 p.m. – 11:00 p.m. and W. Main Street February 21, 2022, 9:00 A.M. – 4:00 P.M. Ice sculptures will be placed out every few days over the spaced out ten day event. Motion passed unanimously.

**Parking Meter Upgrades**

Upon presentation, Sensenich moved, Mobley seconded to purchase the dual/single space parking meter upgrades from Duncan Parking Technologies @ \$58,135.50, as budgeted. Motion passed unanimously.

**SUB-COMMITTEE ON FINANCES:**

**Financial Statement/Bills**

Mobley moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously. Mobley highlighted the year end General Fund expenses, surveying associated with the Norfolk Southern Runaround Project and the construction completion of the Main Street/Water Street Stormwater, Water Line, Curb, ADA Replacement Project. The annual audit field work begins next week. The Borough's plan for utilizing the ARPA funding is directly in line with the final guidelines.

**SUB-COMMITTEE ON BUILDINGS, AND GROUNDS:**

**Change Order No. 34 - Public Works Garage**

Upon presentation, Sensenich moved, Mobley seconded to approve Change Order No. 34, from Ondra-Huyett Associates, Inc., for an aluminum rail at exterior steps for the Public Works Garage Project, @ \$745.42. Motion passed unanimously.

**Application for Payment No. 10 – Public Works Garage**

Upon presentation, Sensenich moved, Mobley seconded to approve the Application for Payment No. 10 from Ondra-Huyett Associates, Inc. for the Public Works Garage Project @ \$113,340.05. Motion passed unanimously.

**Consultant for Sixth Street Park**

Upon recommendation from the Parks Committee, Sensenich moved, Mobley seconded to to appoint RGS Associates as consultant for the Sixth Street Park Design, @ NTE \$8,600.00. Motion passed unanimously.

SUB-COMMITTEE ON PERSONNEL:  
Appointment as Alternate to Planning Commission

Upon presentation, Greiner moved, Sensenich seconded to accept the resignation of Elijah Yearick as Alternate on the Planning Commission. Motion passed unanimously. Greiner moved, Mobley seconded to appoint Josh Stoudt to Elijah's unexpired term as Alternate on the Planning Commission. Motion passed unanimously.

Appointment to Lititz Borough Authority

Upon presentation, Greiner moved, Mobley seconded to appoint Scott Pusey to Randy Weit's unexpired term on the Lititz Borough Authority. Motion passed unanimously.

SUB-COMMITTEE ON FIRE SERVICES/WESC:  
Fire Services and Ambulance Annual Services Contract

Upon presentation, Greiner moved, Sensenich seconded to approve the Lititz Borough Annual Fire Services Contract as presented. Motion passed unanimously. Greiner moved, Sensenich seconded to approve the Lititz Borough Annual Ambulance Services Contract as presented. Motion passed unanimously.

2022-2023 SUB-COMMITTEE ASSIGNMENTS

As recommended by the President, on a motion by Sensenich with a second by Mobley, the following Council 2022-2023 Sub-Committee and Regional Committee assignments were unanimously approved.

Sub-Committee Employee Benefits/Insurance -

Greiner, Chairman  
Mobley

Sub-Committee on Buildings/Grounds/Pool -

Lee, Chairman  
Brubaker

Sub-Committee on Finances -

Mobley, Chairman  
Sensenich

Sub-Committee on Personnel & Negotiations -

Greiner, Chairman  
Lee

Sub-Committee on Flood Control -

Mobley, Chairman  
Sensenich

Fire Company Liaison -

Greiner

Lititz Public Library Liaison -

Lee

Warwick Emergency Services Commission -

Greiner

Regional Coordinating Committee -

Weaver

Regional Housing/Economic Dev Committee -

Weaver

Regional Community Development Committee -

Mobley

Sub-Committee on Streets & Traffic -

Sensenich, Chairman  
Lee

Sub-Committee on Water/Sewer Services -

Mobley, Chairman  
Brubaker

Sub-Committee on Planning -

Lee, Chairman  
Brubaker

Sub-Committee on Zoning -

Lee, Chairman  
Brubaker

Lititz recCenter Liaison -

Snyder

School District Liaison -

Weaver

Venture Lititz Representative -

Sensenich

Warwick Regional Recreation Committee -

Greiner  
Lee

Regional Built & Natural Infrastructure Comm -

Lee

Junior Council Person Coordinator -

Snyder

Warwick to Ephrata Rail Trail Committee -

Brubaker

REPORT OF THE BOROUGH ENGINEER:

Hain provided a brief update to the Report of the Borough Engineer, inspecting construction at Warwick Woodlands, the review of 104 N. Broad Street Land Development Plan and a stormwater management problem at Front and Locust Streets.

REPORT OF THE JUNIOR COUNCIL PERSON

Junior Council Person Carter Hain reported on the Warwick High School start of second semester. Snow days are either virtual learning days or make-up days.

REPORT OF THE BOROUGH MANAGER:  
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. Many public meetings will be held live and/or web conferencing (hybrid).

Regular Monthly Meetings:

February 1, 2022 – Tuesday – Planning Commission Meeting – 7:00 P.M. (hybrid)  
February 8, 2022 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President  
February 28, 2022 – Monday – Zoning Hearing Board Meeting – 7:00 PM. - Chambers  
\*\*\*\* February 22, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)

Other Meetings, etc.:

January 24, 2022 – Monday - Parks Committee – 4:00 P.M. (hybrid)  
January 31, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.  
\*\*\*\* January 25, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)  
January 28, 2022 – Friday – Norfolk Southern, PennDOT Site Meeting – 11:00 A.M.  
January 28, 2022 – Friday – Joint Comp Plan Staff Meeting – 2:00 P.M. (Zoom)  
February 3-11, 2022 – Trout Auditors – Conference Room  
February 3, 2022 – Monday – Safety Committee Meeting – Chambers - 1:00 P.M.  
February 7, 2022 – Monday – WESC – Warwick Community Ambulance - 6:30 P.M.  
February 7, 2022 – Monday – Lititz Public Library Board – Library - 7:00 P.M.  
February 8, 2022 – Tuesday - MS4 Committee – 3:30 P.M. (hybrid)  
February 15, 2022 – Tuesday – Warwick School Board – 7:00 P.M.  
February 17, 2022 – Thursday – Regional Built/Natural Infrastructure – 7:30 A.M. (Zoom)  
February 28, 2022 – Monday - Parks Committee – 4:00 P.M. (hybrid)  
February 28, 2022 – Monday - HAAC Meeting – Conference Room - 6:00 P.M.  
February 28, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.  
\*\*\*\* All Council members should plan to be at these meetings

REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &  
ENVIRONMENTAL COORDINATOR:

A two-year blister-free extended warranty has been worked out with M2 Construction for the painting of the Filter Media Replacement Project at the Water Plant. Entech is working with EPA installing five flow meters testing for I/I in the Borough.

Purchase John Deere Gator

Upon presentation, Sensenich moved, Mobley seconded to purchase a John Deere Gator Model XUV835M @ \$26,329.00, and Western V Plow @ \$5,888.86, for a total of \$32,217.86, through COSTARS John Deere Country. Motion passed unanimously.

REPORT OF THE MAYOR & CHIEF OF POLICE

The Mayor attended a County Mayor's Assn. meeting in January and the following was discussed: The legislators are being asked to rescind the current fireworks laws as they have created problems. EMT and ambulance backup continues at local hospitals due to COVID Omicron variant surge in hospitalizations. Columbia Borough Police Chief is urging changes in the Borough Code requiring Civil Service procedures be followed for Boroughs and not Townships. WellSpan has donated three electric control bikes to the Ephrata Borough Police Department.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Yearick reported that the design and geological study for the Norfolk Southern runaround track has begun and there may be more space west of Broad Street. The Lancaster Skatepark Association is working with the Borough to conduct a phased renovation of the Lititz Skate Park. Warwick Township has approached the Borough to build a water tower north of the Borough and discussions will begin to weigh the cost/benefit factor. The sale of the 102-104 S. Broad Street Project, currently the Toy Soldier Restaurant and Apartments, will be finalized when permits are approved.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:30 P.M. on a motion by Sensenich with a second by Mobley.

Respectfully submitted,

  
Sue Ann Barry  
Secretary/Treasurer