

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held July 27, 2021
Council Chambers, 7 South Broad Street, Lititz, PA & Zoom

The regular July 27, 2021, Lititz Borough Council meeting was conducted as a hybrid meeting, in person in Council Chambers and virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Greiner, Lee, Mobley, and Sensenich present. Others present were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Todd Kauffman, Andy Garner, Jordan Garner, Douglas Westover, Nathan Laucks, and Laura Knowels of the Lititz Record Express. In virtual attendance were Chris Strayer and Todd Dickenson. On a motion by Mobley, with a second by Sensenich, the minutes of the June 29, 2021, Council meeting were unanimously approved as presented.

RESOLUTION NO. 935:
Authorizing and Approving the Intermunicipal Sewer Agreement

Upon presentation by Kauffman, Mobley moved, Sensenich seconded to approve Resolution No. 935, authorizing and approving the Intermunicipal Sewer Agreement with Warwick Township. Motion passed unanimously.

AGREEMENT NO. 536:
Intermunicipal Sewer Agreement

Greiner moved, Sensenich seconded to approve Agreement No. 536, the Intermunicipal Sewer Agreement with Warwick Township, consolidating all former agreements into one. Motion passed unanimously.

PETITIONS, CORRESPONDENCE AND QUESTIONS:

There were no petitions, correspondence or questions from the public.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:
Inframark Report

Laucks reviewed the most recent Inframark Report. The new biosolids centrifuge gearbox is running well and sludge levels have returned to normal. The project list has been updated and prioritized. There was a small refrigerant leak on the dryer building HVAC unit and a replacement is recommended. After discussing the Water System Risk & Resilience Assessment Plan minimal findings and cyber security concerns, Mobley moved, Sensenich seconded to accept the Inframark June 2021, Monthly Report. Motion passed unanimously.

Application for Payment No. 1 – Interceptor Relocation Project Phase II

Upon presentation, Mobley moved, Greiner seconded to approve the Application for Payment No. 1 from Barrasso Excavating, Inc., for the Interceptor Relocation Project Phase II @ \$115,731.00. Motion passed unanimously.

Water Tapping Fee Revision

Upon presentation by Kauffman that some data was not captured in calculating the water tapping fee at the end of 2020, Mobley moved, Greiner seconded to advertise an ordinance amending the water tapping fee as revised by Keystone Alliance Consulting, Inc. @ \$2,150. Motion passed unanimously.

E. Sixth Street and Interceptor Relocation

It is in the interceptor relocation contract to restore E. Sixth Street where the cuts for the interceptor will be made, however, Warwick Township and their developer would like the street repaved. The Sub-Committee will work with the Borough Engineer on a possible compromise.

Future Water Capacity Discussions with WTMA

WTMA would like to enter into discussions for purchasing additional water capacity for construction of a water storage reservoir on the north side of town. Council indicated that they were open to discussions.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Hartz Fall Blast Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Annual Hartz Physical Therapy Charity Fall Blast 5K Run/Walk on October 2, 2021, from 9:00 A.M. - 1:00 P.M., at Bonfield Elementary School, with no road closures needed. Motion passed unanimously.

Halloween Parade Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Lititz Lion's Club Halloween Parade on Monday night, October 25, 2021, from 6:00 P.M. - 8:00 P.M., with Main Street closed from Broad Street to Locust Street. Motion passed unanimously.

Freshburst 5-Mile Run Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application from J&J, to hold the Freshburst 5-Mile Run and a 5K Walk on October 23, 2021, 7:00 A.M. - 9:30 A.M., with a partial road closure of Lincoln Avenue at the start of the race, having the need for three or four special event staff positions. Motion passed unanimously.

Annual Ice Cream Social Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for the Lititz Historical Foundation to have their Annual Ice Cream Social in the Mary Oehme Gardens on Sunday, September 5, 2021, from 6:00 P.M. - 8:00 P.M., with no road closures needed. Motion passed unanimously.

Annual Evening of Music Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for the Lititz Historical Foundation to have their Annual Evening of Music in the Mary Oehme Gardens on Sunday, August 15, 2021, from 6:00 P.M. - 8:00 P.M., with no road closures needed. Motion passed unanimously.

The Great Water Ball Race Activity Permit Application

Upon presentation, Sensenich moved, Mobley seconded to approve an Activity Permit Application from the Young Men's Business League for The Great Water Ball Race in the Lititz Springs Park, as a scholarship fund raiser and investment into their historic building, on September 25, 2021, 11:30 A.M. – 1:30 P.M. Motion passed unanimously.

Application for Payment No. 1 – JVI Group

Upon presentation, Sensenich moved, Mobley seconded to approve the Application for Payment No. 1 from JVI Group, Inc., for the Main Street/Water Street Stormwater, Water Line, Curb, ADA Replacement Project @ \$572,346.01. Motion passed unanimously.

SUB-COMMITTEE ON FINANCES:
Financial Statement/Bills

Mobley moved, Greiner seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

Annual Donations

Mobley recognized the annual donations which the Borough provides to the following non-profit organizations: Lititz Public Library, Lititz Springs Park, Lititz Fire Co. Equipment Fund, Warwick Community Ambulance, WESC Equipment Fund, and WRRC Pool Capital Fund.

American Rescue Plan Act (ARPA) Clarifications

Barry provided the following clarifications on the use of American Rescue Plan Act (ARPA) funding to be received by municipalities over the next two years. The funds must be obligated by December 31, 2024; the funds must be spent by December 31, 2026 (formal notification forthcoming from Dept. of Treasury); stormwater and lead replacement pipes are included with water and sewer infrastructure; projects must have been started after March of 2021 (Secretary's Note: As of August 5, 2021, email, "funds can be utilized for current projects even if the contract was executed and started prior to the passage of the Act," per the Dept. of Treasury).

SUB-COMMITTEE ON PLANNING:
Southern Gateway Vision Plan

Several members of the Planning Commission have been working with Derck & Edson Assoc. on a plan for the Borough's Southern Gateway to develop and refine both a mid-term and a long-term vision for the corridor. The goal is that redevelopment and design in this area is to be more consistent with the rest of the Borough by bringing buildings closer to the front with parking in the back and shared parking where possible. Lee moved, Sensenich seconded to adopt the Derck & Edson South Gateway Vision Plan dated June, 2021, as presented. The next step is to amend the Form-Based Codes to incorporate the study's Recommendations. Motion passed unanimously.

SUB-COMMITTEE ON BUILDINGS, AND GROUNDS:
Change Order No. 8-Revised - Public Works Garage

Upon presentation, Lee moved, Sensenich seconded to approve Change Order No. 8-Revised, from Ondra-Huyett Associates, Inc., for a necessary sewer extension for the Public Works Garage Project, with 8% profit @ \$1,798.10. Motion passed unanimously.

Change Order No. 15-Revised - Public Works Garage

Upon presentation, Lee moved, Sensenich seconded to approve Change Order No. 15-Revised, from Ondra-Huyett Associates, Inc., for a new locker room area for the Public Works Garage Project, @ \$34,237.81. Motion passed unanimously.

Change Order No. 16 - Public Works Garage

Upon presentation, Lee moved, Sensenich seconded to approve Change Order No. 16, from Ondra-Huyett Associates, Inc., for raising the fence in the police garage for the Public Works Garage Project, @ \$2,284.00. Motion passed unanimously.

Change Order No. 19 - Public Works Garage

Upon presentation, Lee moved, Greiner seconded to approve Change Order No. 19, from Ondra-Huyett Associates, Inc., for stone slope between buildings for the Public Works Garage Project, @ \$2,542.00. Motion passed unanimously.

Application for Payment No. 3 – Public Works Garage

Upon presentation, Lee moved, Sensenich seconded to approve the Application for Payment No. 3 from Ondra-Huyett Associates, Inc. for the Public Works Garage Project @ \$117,158.90. Motion passed unanimously.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. With COVID-19 restrictions lifted and the disaster declaration over, many public meetings will be held live and/or web conferencing (hybrid).

Regular Monthly Meetings:

- July 6, 2021 – Tuesday – Planning Commission Meeting – Council Chambers - 7:00 P.M.
- **** July 13, 2021 – Tuesday – Council Meeting – 7:00 P.M. (If called by the President)
- July 19, 2021 – Monday – Zoning Hearing Board Meeting - Council Chambers – 7:00 P.M.
- **** July 27, 2021 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)

Other Meetings, etc.:

- June 28, 2021 – Wed – Police Negotiations – Personnel Committee – Council Chambers – 2:00 PM
- June 28, 2021 – Monday – 6th Street Park Citizens Committee – 4:00 P.M. (webconf)
- June 28, 2021 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** June 29, 2021 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)
- July 1, 2021 – Thursday – 6th Street Park Citizens Committee – 4:00 P.M. (webconf)
- July 7, 2021 – Wednesday – Streets Committee – 6th Street Paving – 3:00 P.M. (webconf)
- July 12, 2021 – Monday – Lititz Public Library Board – Library - 7:00 P.M.
- July 13, 2021 – Tuesday - MS4 Committee – Council Chambers - 3:30 P.M. (hybrid)
- July 15, 2021 – Thursday – Regional Coordinating Committee Meeting – 7:30 A.M. (webconf)
- July 19, 2021 – Monday - Parks Committee – 4:00 P.M. (hybrid)
- July 19, 2021 – Monday - HAAC Meeting – Conference Room - 6:00 P.M.
- July 20, 2021 – Tuesday – WRRRC Partners Meeting – 12:00 Noon (cancelled)
- July 20, 2021 – Tuesday – Todd's Retirement Drop-In – Brick Gables – 4:00 - 6:00 P.M.
- July 22, 2021 – Thursday – Lititz Borough Authority - 7:00 P.M. (webconf)
- July 26, 2021 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &
ENVIRONMENTAL COORDINATOR:

There has been an ongoing street tree dispute in the 500 block of S. Broad Street where there is a clear sight issue. There continues to be soil and procurement issues at the PWD garage and PD. This being Kauffman's last meeting before retirement, he wholeheartedly thanked everyone he has worked with and vice versa.

REPORT OF THE MAYOR & CHIEF OF POLICE

The Mayor attended the 50th Annual Conference of the PA State Mayors' Association on July 15-18, 2021, in Pittsburgh and found it educational and useful. The LPD will be sponsoring the Annual Night Out event on August 3, 2021, at the Treehouse of Lititz at Orange Street and W. Second Avenue and an Ice Cream Social on August 12, 2021, at Isabella's Ice Cream Parlor, 110 E. Main Street. The PD has been getting a number of unemployment fraud reports. One illegal fireworks arrest was made over the July 4th holiday which led to a discussion on complaints about neighborhood fireworks in general and among dog owners. The speed sentry that is permanently mounted on E. Sixth Street is hidden by tree branches.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

The Cedar Street Bridge Replacement Project will begin in September. A kick-off meeting with Norfolk Southern for the Runabout Line Project was held in July. There will be a meeting with Cargil regarding higher sewer EDUs. There were a couple of outreach meetings with residents about the Sixth Street Park concept. The Montessori Academy will no longer be renting the Ice House at 15-37 North Lane due to the need for a sprinkler system.

OTHER BUSINESS:

Intersection of S. Locust Street, Kissel Hill Road and Forney Drive

A motorist had voiced concern about confusion due to the configuration of the intersection at S. Locust Street, Kissel Hill Road and Forney Drive. There was only one accident there in the past five years. Possibly, another yield sign could be erected at the intersection.

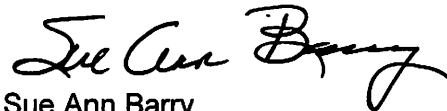
Hometown Heros Banners

A request was received from the American Legion to install Hometown Heros banners, like other local communities, ideally on Main and Broad Streets. Costs for the banners and mounting would be the responsibility of the banner sponsor. PPL is now offering to do the engineering surveys for up to 25 poles. Council supports the concept of the banners honoring veterans but has some concerns with where they would be best placed. The Veterans Honor Park of Lancaster County at the Lititz Public Library on Kissel Hill Road has already been established as a way for the Lititz community to honor their vets. It was felt that E. Main Street was not the ideal street for banners as they would be visually competing with shops, signs and trees, as well as create clutter. Possibly another road may be more conducive to the banners; e.g. Kissel Hill Road. Additional research with PPL is necessary to find out which poles may be used.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:35 P.M. on a motion by Sensenich with a second by Mobley.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sue Ann Barry". The signature is fluid and cursive, with the first name "Sue" being the most prominent.

Sue Ann Barry
Secretary/Treasurer

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