

**LITITZ BOROUGH COUNCIL**  
**Minutes of Meeting Held July 26, 2022**  
**Council Chambers, 7 South Broad Street, Lititz, PA & Zoom**

The regular July 26, 2022, Lititz Borough Council meeting was conducted as a hybrid meeting, in person in Council Chambers and virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Greiner, Lee, Mobley, and Sensenich present. Others present were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Rob McFadden, Scott Hain, Carter Hain, Nathan Laucks, and Chris Strayer. In virtual attendance were Linda Carson and Laura Knowles of the Lititz Record Express. The meeting opened with a moment of silence followed by the pledge of allegiance led by the Mayor. On a motion by Mobley with a second by Sensenich, the minutes of the June 28, 2022, Council meeting were unanimously approved. Weaver announced that an executive session was held prior to this meeting to discuss personnel matters. The President acknowledged a donation in lieu of taxes from the Tiger's Eye downtown retail shop. There were no petitions, comments or questions concerning items other than agenda items.

**ORDINANCE NO. C-604:**  
**Zoning Amendment – General Business District**

Upon presentation, Greiner moved, Sensenich seconded to approve Ordinance No. C-604, amendments to the Zoning Ordinance for the General Business District. Motion passed unanimously.

**ORDINANCE NO. C-605:**  
**SALDO Amendment – General Business District**

Upon presentation, Greiner moved, Sensenich seconded to approve Ordinance No. C-605, amendments to the Subdivision and Land Development Ordinance for the General Business District. Motion passed unanimously.

**SUB-COMMITTEE ON SEWER AND WATER SERVICES:**  
**Inframark Report**

Laucks reviewed the most recent Inframark Report. Digester T-22A cleaning began July 25, 2022. A new form of bio-augmentation is being used in Digester T-23B for more efficient digesting of sludge. Water storage tank inspections will begin on July 27, 2022. Residential lead & copper testing will take place soon. PWD replaced a fire hydrant at the Water Plant. The ultraviolet disinfection modules were replaced. Chemical pricing will be increasing. Mobley moved, Sensenich seconded to accept the Inframark June 2022 Monthly Report. Motion passed unanimously.

**SUB-COMMITTEE ON STREETS AND TRAFFIC:**  
**Hartz Fall Blast Special Event Permit Application**

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Annual Hartz Physical Therapy Charity Fall Blast 5K Run/Walk on October 1, 2022, from 9:00 A.M. - 11:00 A.M., at Bonfield Elementary School, with no road closures needed. Motion passed unanimously.

**COBYS Bike & Hike Special Event Permit Application**

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application from the Lititz Church of the Brethren COBYS Family Services for the COBYS Bike & Hike on September 11, 2022, 12:00 Noon - 4:00 P.M., where donors walk, ride, bike, or motorcycle on designated routes, needing police assistance at the COBYS parking lot. Motion passed unanimously.

**Venture Lititz Apoca-Lititz 5K Special Event Permit Application**

Upon presentation, Sensenich moved, Mobley seconded to approve a Special Event Permit Application from Venture Lititz for the Apoca-Lititz 5K Race on October 29, 2022, from 9:00 A.M. – 11:00 A.M., starting and ending at Stoll & Wolfe, with Cedar Street closed from North Lane to Front Street. Motion passed unanimously.

National Night Out Lititz PD Event Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from the Lititz Police Department for a National Night Out Event at the Tree House of Lititz Playground, on Wednesday, August 10, 2022, (rain date of August 11, 2022), 5:00 P.M. - 8:00 P.M. Motion passed unanimously.

National Night Out Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Application to close Fourth Avenue at Locust Street and at Third Avenue, on Tuesday, August 9, 2022, from 6:00 P.M. - 9:00 P.M., for a neighborhood gathering observing National Night Out with ~ 50 people in attendance. Motion passed unanimously.

Warwick Marching Band Competition Activity Permit Application

Upon presentation, Sensenich moved, Mobley seconded to approve an Activity Permit Application for the Warwick Marching Band Competition at Warwick High School on October 1, 2022, 4:00 P.M. - 11:00 P.M., with no road closures needed. Motion passed unanimously.

Request for Kleine Street Parking Closure

Upon presentation, Sensenich moved, Greiner seconded to approve a request from New Holland Coffee Co. to close three parking spaces at the northeast area of Pine Lane and Kleine Street for construction fencing and dumpsters for their approved project. They were initially interested in closing Pine Lane but would not do that without the support of Fluid Conditioning Products. They will also be amending their demolition permit to allow the entire non-historical barn to be taken down since they do not feel the foundation would be able to withstand the work around it. Motion passed unanimously.

SUB-COMMITTEE ON FINANCES:  
Annual Donations

Mobley recognized the annual donations which the Borough provides to the following non-profit organizations: Lititz Public Library, Lititz Springs Park, Lititz Fire Co. Equipment Fund, Warwick Community Ambulance, and the quarterly donation to the Lititz recCenter.

LRCDC Grant Funding Project

Mobley explained, and later clarified based on a request from Linda Carson, 220 E. Sixth Street, the Grant Funding Project that the Lititz Regional Community Development Corporation (LRCDC) is undertaking as they have secured governmental RCAP funding. LRCDC is giving local municipalities the first opportunity at the Grant Funding Project with funding opening up to businesses in the future. Each municipality will receive \$10,000 for a community project and the Lititz committee formed has identified a possible outdoor mural art project. Hearing no objection from Council, the committee will move forward and identify available building walls for such murals.

Financial Statement/Bills

Mobley highlighted invoices this month which include the annual donations, annual transfers, last payment of the Public Works Garage Project, North Lane Low Volume Roads Grant Project, and the purchase of a John Deere Gator. Mobley moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

Reduction in Escrow for Warwick Woodlands Phase 2B

Upon presentation and recommendation by the Borough Engineer, Lee moved, Sensenich seconded to reduce escrow for the Warwick Woodlands Phase 2B Project by \$1,215,545.38 to \$665,965.62, as adjusted. Motion passed unanimously.

REPORT OF THE BOROUGH ENGINEER:

Hain provided a brief update to the Report of the Borough Engineer, with PWD starting the construction on the Oak/Main Street Culvert Headwall Project, the North Lane Stormwater Project is complete except for paving, meeting with the WSD Stadium Project contractors to address drainage problems, and Dunkin Donuts work resuming.

REPORT OF THE JUNIOR COUNCIL PERSON

Junior Council Person Carter Hain reported that the AP exam results were just released and a WSD committee is working on a location for the prom next year. Mobley requested the home football team schedule for the fall season.

REPORT OF THE BOROUGH MANAGER:  
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. Many public meetings will be held live and/or web conferencing (hybrid).

**Regular Monthly Meetings:**

August 2, 2022 – Tuesday – Planning Commission Meeting – 7:00 P.M. (hybrid)  
August 9, 2022 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President  
August 15, 2022 – Monday – Zoning Hearing Board Meeting – 7:00 PM. - Chambers  
\*\*\*\* August 30, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)

**Other Meetings, etc.:**

\*\*\*\* July 25, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.  
\*\*\*\* July 26, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)  
July 28, 2022 – Thursday – Staff Projects Meeting – Council Chambers – 1:00 A.M.  
July 28, 2022 – Thursday – Lititz Borough Authority – Tour WWTP – 6:00 P.M.  
July 28, 2022 – Thursday – Lititz Borough Authority – WWTP - 7:00 P.M.  
August 1, 2022 – Monday – WESC – Brunnerville Fire Co - 6:30 P.M.  
August 1, 2022 – Monday – Lititz Public Library Board – Library - 7:00 P.M.  
August 2, 2022 – Tuesday – Sub-Committee on Streets – Conference Rm - 10:00 A.M.  
August 4, 2022 – Thursday – Norfolk Southern Railway – Broad Street – 1:00 P.M.  
August 9, 2022 – Tuesday - MS4 Committee – 3:30 P.M. (hybrid)  
August 15, 2022 – Monday - Parks Committee – 4:00 P.M. (hybrid)  
August 15, 2022 – Monday - HAAC Meeting – Conference Room - 6:00 P.M.  
August 16, 2022 – Tuesday – Sub-Committee on Personnel – North Group – 1:00 P.M.  
August 16, 2022 – Tuesday – Warwick School Board – WSD - 7:00 P.M.  
August 18, 2022 – Thursday – Regional Built/Natural Infrastructure – 7:30 AM (webconf) August 18, 2022 – Thursday – Staff Projects Meeting – Council Chambers – 10:30 A.M.  
August 29, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.

\*\*\*\* All Council members should plan to be at these meetings

REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &  
ENVIRONMENTAL COORDINATOR:

The PWD installed the new speed sentry devices. Once the John Deere Gator is licensed, the old Kabota will be sold. The culprits for the illegal dumping into the Lititz Run and the dumping of tree stumps in the Santo Domingo have not been found. LandStudies is removing the invasive species in the Cambridge Lane Basin.

AGREEMENT NO. 546:  
Interceptor Easement Agreement

Upon presentation, Greiner moved, Mobley seconded to approve Agreement No. 546, an interceptor easement agreement with Warwick Township and LBA, south of Sixth Street and west of Warwick Crossing Drive. Motion passed unanimously.

REPORT OF THE MAYOR & CHIEF OF POLICE

The Mayor attended the State Mayor's Assoc. Conference held in Lancaster with ~ 70 other mayors. Many municipalities are having the same problems recruiting police officers, of which the Chief concurred. He received many positive comments from other mayors regarding Lititz Borough and he thanked the volunteers and residents for their perseverance in keeping the community intact. The Chief reported that the Independence Day celebration attendance in the park on July 2, 2022, was lower than usual and that will be evaluated. Greiner has noticed that the NLCRPD is realizing savings since they went to hybrid vehicles, and the Chief stated that he would not be opposed to moving to hybrid vehicles in the future.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Since the actual paving part of the E. Main Street and Water Street PennDOT Resurfacing Project will not be done in 2022, the contractor has marked some places near Linden Hall to be patched during the first two weeks of August. The Windstream work at the Cedar Street bridge has been completed and now the demolition can proceed. The timings for the signals at Broad and Main Street and Broad and Orange Streets have been tweaked in association with the completion of the Green Light-Go Project.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:55 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,



Sue Ann Barry  
Secretary/Treasurer