

LITITZ BOROUGH COUNCIL  
Minutes of Meeting Held June 27, 2017  
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on June 27, 2017, by President Weibel with Council members Greiner, Hain, Sensenich, and Weaver present. Others in attendance were Mayor Snyder, Sue Ann Barry (Secretary/Treasurer), Chief Kerry Nye, Andy Garner, Todd Kauffman, Michael Wolgemuth, Paul Namey, Ray Brown, Steven Coe, Josh & Zyla Sabo, Rob & Zachary Reed, Joshua Miller, Brian Laying, Kyle Fiala, Jason Lobely, Kathlyn Reynolds, John Fox, John Knudson, Daniel Mentzer, Beth Gilmer, Eric Beckman, LeeAnn Forney, Aubrey Poague, Garrett Fisher, Craig Hickie, John dePerrot, Darryl Kreitz, and Laura Knowles of the Lititz Record Express. The meeting opened with an invocation by Rev. John Knudson followed by the pledge of allegiance led by the Mayor. On a motion by Greiner with a second by Sensenich, the minutes of the May 30, 2017, Council meeting were unanimously approved.

PETITIONS, CORRESPONDENCE AND QUESTIONS:  
414 Hensley Street

Steven Coe, 414 Hensley Street, approached Council stating that his civil rights have been violated by members of the police. Coe has come to Council in the past, 5-8 years ago, with the same allegations. Members of Council and Chief Nye have met with him and addressed all of his complaints. He stated that he has attained an attorney. There was nothing new for Council to address with him.

PUBLIC HEARING:  
Liquor License Transfer Request

President Weibel recessed the regular meeting and opened a Public Hearing to receive public comments on a liquor license transfer request from Turkey Hill, 735 S. Broad Street, for beer and possibly wine sales, as the first step in the process. The transfer would be purchased from River Street Café in Marietta. Once approved, Turkey Hill would need to satisfy all Borough requirements before the PLCB would grant the transfer. Representing Turkey Hill, Paul Namey of Flaherty & O'Hara provided a written power point presentation on the law and details of the intentions of Turkey Hill. One change in the law is the sale of alcohol where there are liquid fuels sales. There are plans to reconfigure the interior to accommodate a 30-seat restaurant with no table service, the minimum required under state law. Weibel opened the hearing up for public comment. Ray Brown of Turkey Hill was also present to address comments. Garrett Fisher from Penn Township asked if Turkey Hill will be accepting bids from local contractors for the renovations, and they will. Sensenich asked why in the past they did not allow alcohol sales at gas stations. The old language in the law was up to interpretation on what a licensed area was. The intent was to clarify a licensed area. She asked about training new employees. All employees will have training to be PLCB certified. Weibel asked the percentage floor area that will be devoted to liquor, and that is not yet known. She asked what measures are in place to curtail adults buying for minors and giving the alcohol to them in the parking lot. They assured Council that they will work diligently to not let this happen through training and security cameras. As there were no further public comments, Weibel closed the Public Hearing. Greiner moved, Hain seconded to approve the inter-municipal liquor license No. R-18793, transfer from Marietta Borough to Lititz Borough for Turkey Hill, 735 S. Broad Street. Motion passed with Sensenich opposing.

Future Maintenance of Skate Park

Josh Sabo and Rob Reed of Lancaster County Skate Park Assn. distributed photos of the current Lititz Borough Skate Park, showing the need for maintenance. They would like to see it replaced with a concrete park. They distributed renderings of a high quality concrete park, in lieu of a prefab park. The Assn. feels that there are a lack of quality skate parks in the County. They would like to be involved in the design and with fundraising. Perhaps in-kind donations could be solicited, too. Chief Nye provided the history of the skate park. Zach Reed was involved in the beginning, also, and he recognized that the type of equipment that was decided upon, was because it was a less expensive option. The Lititz recCenter will be putting on a capital campaign for the Lititz Springs Pool and the hope would be to roll the skate park in as part of that. As Chairman of the Parks Committee, Hain will coordinate a meeting with the recCenter's Facilities Maintenance Director.

REPORT OF THE BOROUGH MANAGER:  
Monthly Meeting Date Reminders

Regular Monthly Meetings:

- July 5, 2017 - Wednesday - Planning Commission Meeting - 7:00 P.M.
- \*\*\*\* July 11, 2017 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President
- July 17, 2017 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- \*\*\*\* July 25, 2017 – Tuesday – Council Meeting – 7:00 P.M.

Other Meetings, etc.:

- June 26, 2017 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- \*\*\*\* June 27, 2017 – Tuesday – Council Meeting – 7:00 P.M.
- July 3, 2017 – Monday – Lititz Lions Patriotic Parade – 5:30 P.M.
- July 3, 2017 – Monday – Lititz Public Library Board of Directors – Library – 7:00 P.M.
- July 4, 2017 – Tuesday – Independence Day Fireworks – Lititz Springs Pool – 8:00 PM
- July 6, 2017 – Thursday – Safety Committee Meeting – 2:00 P.M.
- July 11, 2017 – Tuesday – MS4 Committee Meeting – Conference Room – 3:30 P.M.
- July 12, 2017 – Wednesday – Venture Lititz – Derck & Edson – 7:30 A.M.
- July 17, 2017 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- July 17, 2017 – Monday - HAAC – Conference Room - 6:00 P.M.
- July 18, 2017 – Tuesday – WRRRC Partners Meeting – Warwick Township – 12:00 Noon
- July 18, 2017 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- July 19, 2017 – Wednesday – Placemaking as Economic Development Tool – LCPC – Noon
- \*\*\*\* July 20, 2017 – Thursday – Comp Plan – Built, Natural and Historic Resources –  
Millport Conservancy – 7:30 A.M.
- July 25, 2017 – Tuesday – Regional Rail Trail – Warwick Township – 7:30 A.M.
- July 27, 2017 – Wednesday, Lititz Sewer Authority – WWTP – 7:00 P.M.
- July 31, 2017 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- \*\*\*\* All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

The New Street Neighborhood Water Line Project has been completed by the PWD. The bell bollards for the northwest corner of Broad and Lincoln Avenue have been delivered. The Locust Street Bridge Project is on schedule, but there was a meeting to address some stormwater site problems. The Front Street culvert was hit again. There was a meeting about the vandalism to the Bonfield wellhouse and the damages appear to be from lacrosse balls and other types of balls during times when supervised teams are not there. A police report was received.

Meter Pit Watertight Evaluation

A concrete contractor was on site to evaluate the meter pits for repair and recommended the covers be sealed and checked in a few weeks. PWD will activate touch pad readers, seal the meter pit covers and check them in a few weeks. If standing water has accumulated, further sealing of manhole frames and concrete joints could be pursued and routinely checked.

REPORT OF THE MAYOR & CHIEF OF POLICE:

The Mayor threw out the first pitch during Lititz Night at the Reading Fightins Phils ballgame which was sponsored by Julius Sturgis Pretzel Bakery on June 23, 2017. Chief Nye reported that approximately twenty cars were broken into recently. He thanked M&E Roofing for helping out a resident who fell off his roof when making repairs. PWD patched pot holes in an area where a one-way sign resolved one problem but created another.



Authorize Civil Service Commission

At the request of the Chief, Weaver moved, Hain seconded to authorize the Civil Service Commission to begin the process of hiring two (2) Police Officers for the Police Department. Registration is now open for written exams and physical performance tests for Police Officers, through the Lancaster County Chiefs of Police Association, which is part of the regionalized testing and recruitment process. Motion passed unanimously.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Kauffman recently won an Outstanding Student Services Award.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

Severn Trent Report

Wolgemuth reviewed his report and fielded questions. LSA approved the SCADA upgrades for the wastewater plant. Bid documents are being prepared for the HVAC work at the wastewater treatment plant. Entech is developing an estimate for the SCADA upgrades at the water plant. A plan is being developed to rehabilitate water plant filters and ion exchange nitrate treatment units at the water plant. A new plant manager begins their new job on June 30, 2017, and an intern started two weeks ago.

SUB-COMMITTEE ON STREETS AND TRAFFIC:

Hartz Fall Blast Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Annual Hartz Physical Therapy Charity Fall Blast 5K Run/Walk on October 7, 2017, from 9:00 A.M. - 10:30 A.M., at Bonfield Elementary School, with no road closures needed. Motion passed unanimously.

Lititz Outdoor Fine Art Show Special Event Permit Application

Upon presentation, Sensenich moved, Van Brookhoven seconded to approve a Special Event Permit Application from the Village Art Assn. for the Annual Lititz Outdoor Fine Art Show in the Lititz Springs Park on July 29, 2017, 5:30 A.M. - 7:00 P.M. The show runs from 9:00 A.M. - 5:00 P.M., with no road closures needed. Motion passed unanimously.

MELA Indian-American Fusion Community Festival 2017 Activity Permit Application

Upon presentation, Sensenich moved, Van Brookhoven seconded to approve an Activity Permit Application from the Indian-American Fusion Group of Lancaster for the MELA Indian-American Fusion Community Fest 2017 in the Lititz Springs Park, on Saturday, July 22, 2017, rain date if needed, from 3:00 P.M. – 9:00 P.M., with no road closures needed. Motion passed unanimously.

Block Party on West End Avenue Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application to close West End Avenue, from Walnut Street to Spruce Street, on Sunday, July 30, 2017, from 5:00 P.M. to 9:00 P.M., for a block party. Motion passed unanimously.

National Night Out Activity Permit Application

Upon presentation, Sensenich moved, Van Brookhoven seconded to approve an Activity Permit Application to close E. Lemon Street, from Raspberry Lane to S. Cedar Street, on Tuesday, August 1, 2017, 5:00 P.M. - 9:00 P.M., for a neighborhood gathering observing National Night Out. Motion passed unanimously.

National Night Out Activity Permit Application

Upon presentation, Sensenich moved, Van Brookhoven seconded to approve an Activity Permit Application to close Fourth Avenue, from the intersection at Fourth and Third Avenue to Locust Street, on Tuesday, August 1, 2017, from 6:00 P.M. - 9:00 P.M., for a neighborhood gathering observing National Night Out. Motion passed unanimously.

Handicapped Parking Space

Upon presentation, Sensenich moved, Greiner seconded to approve a request for a handicapped parking space for Andrea R. Lux, 323 E. Main Street. Motion passed unanimously.

Speed Display Sign at Kissel Hill Road

In response to a question of the accuracy of the speed display sign on Kissel Hill Road, Chief Nye stated that is registering other motorists coming down the hill, also.

Truck Restriction Signs

With the Locust Street Bridge Replacement Project, large trucks are coming from Brunnerville and using the neighborhood streets as a detour and hitting power lines. PWD will install truck restriction signs.

Criteria for Sidewalk

The Mayor was contacted by Dan and Kathlyn Reynolds, 510 S. Broad Street, regarding criteria used to determine that their existing sidewalk needs to be replaced. He looked at their sidewalk and saw that stones show and the finish of the cement has worn off, but in his opinion, the sidewalk looks to be in good condition and does not create any safety hazards. He feels that it is a judgement call. Kathlyn Reynolds stated that when she was getting estimates, concrete contractors were asking her why it needed to be replaced, that she could get more years out of the existing sidewalk. She said that the sidewalk is sound, level and creates no trip hazard. She feels there is a lack of consistency in assessing sidewalk within the Borough. Hain explained that when roads get paved, that is the time the Borough performs curb and sidewalk assessment. Some streets do not get paved for twenty years. He said that it is dangerous for Council to second guess PWD, that Council members are not concrete experts. There is an appeal process in place. Reynolds is skeptical about the appeal process. Weibel agreed with Hain that it can be many years between roads getting paved, even thirty to forty years. Reynolds stated that 7" concrete in her neighborhood is being replaced with 4" concrete and sees a discrepancy with concrete quality around town. She said she knows a lot about concrete because her son is in the business. A future Council could hire a contractor to replace sidewalk and include the expense in the tax structure.

SUB-COMMITTEE ON PLANNING:

Lititz Land Trust Phase 2

Upon presentation, Hain moved, Greiner seconded to approve the deferment of the engineering reviews and the land development and stormwater approval processes for Lititz Land Trust Phase 2 to Warwick Township, but continuing to include the Borough in with any plans and correspondence for awareness sake. Motion passed unanimously.

SUB-COMMITTEE ON LITITZ REC AND WRRRC:

Little League Ballfields

With the loss of the Wilbur baseball fields next year, a meeting was held on June 15, 2017, between representatives of the Warwick Little League, WRRRC, Lititz recCenter, Lititz Borough, Elizabeth Township, Girls Softball, and Travel Baseball to discuss sharing and coordinating fields.

Spruce Street Park

The new playground equipment and mulch has been installed at Spruce Street Park.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:  
Consent Agreement and Final Order (CAFO)

A fully executed Consent Agreement and Final Order (CAFO) has been received from EPA for the alleged Clean Water Act violations associated with the Borough's MS4 Program. The findings of violation are limited to only two allegations that indicate that the Borough had not fully developed its Stormwater Management Program for its MS4 Program. The agreed amount of civil penalty of \$3,000, has been paid.

SUB-COMMITTEE ON FINANCE:  
LST Refund Requests

Weaver moved, Sensenich seconded to approve a 2015 LST refund request from Colleen Bauer @ \$16.00, as she did not earn the minimum required amount. Motion passed unanimously.

REGIONAL COMMITTEE REPORTS:  
Venture Lititz

Weibel provided a report on Venture Lititz. The search is on for a new Executive Director for VL. Public Officials who attended the Litrak ribbon cutting ceremony at their new operations in Warwick Township received a bag with a lot of swag from downtown merchants and Weibel was glad to see Litrak supporting the downtown. Weibel joined VL President Jim Wenger, President of the Lititz Historical Foundation Cory Van Brookhoven, Fourth of July Chairman Tim Reedy, and General Sutter Inn owner Dave Stoudt on WITF Radio's June Smart Talk Road Trip to discuss various aspects of Lititz.

Regional Comprehensive Plan Community Services and Quality of Life Meeting

Weibel reported on the Forge the Future 2022 Regional Comprehensive Community Services and Quality of Life panel discussion that was held on June 15, 2017, at the Brickerville Fire Co. Representatives who spoke were from WESC, Lititz Police Department, Northern Lancaster County Regional Police Department, Heart of Lancaster Regional Medical Center, Lititz Community Chest, Lititz Public Library, Moravian Manor, and Lititz recCenter. In reference to the Community Chest report, Weibel mentioned that there is a great need in the community. The next meeting on July 20, 2017, at Millport Conservancy, will be about Built, Natural and Historic Resources.

RESOLUTION NO. 861:  
Turkey Hill Liquor License

Hain moved, Van Brookhoven seconded to approve Resolution No. 861, approving the transfer of Restaurant Liquor License No. R-18793 into the Borough of Lititz for Turkey Hill, 735 S. Broad Street. Motion passed with Sensenich opposing.

FINANCIAL STATEMENT/BILLS

Weaver moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:55 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,

  
Sue Ann Barry, Secretary/Treasurer

