

LITITZ BOROUGH COUNCIL  
Minutes of Meeting Held June 26, 2018  
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on June 26, 2018, by President Weaver with Council members Bear, Greiner, Hain, Lee, and Sensenich present. Others in attendance were Mayor Snyder, Sue Ann Barry, Elijah Yearick, Andy Garner, Chief Kerry Nye, Todd Kauffman, Peter Smith, Sergeant-Detective John Schofield and fellow police officers, Nikki Michaels, Alex Piehl, Gary Gassart, Shannon and Heather Weaver, Nick Good, Officer Cameron Burke, and Laura Knowles of the Lititz Record Express. The meeting opened with a moment of silence followed by the pledge of allegiance led by the Mayor. On a motion by Hain with a second by Sensenich, the minutes of the May 29, 2018, Council meeting were unanimously approved.

PETITIONS, CORRESPONDENCE AND QUESTIONS:  
Recognition of Sergeant-Detective Schofield

Sergeant-Detective John Schofield was recognized for his 26 years employment with the Lititz Police Department, as a soon-to-be retiree. Nick Good of Senator Aument's office presented Schofield with a retirement citation. Council, the Mayor and Chief Nye gave him all the appreciation and accolades that he earned throughout the years. Schofield will be taking on a new position with the Warwick School District as the District's first Coordinator of Safety and Security.

LBPD K-9 Program – Presentation by Officer Burke

Officer Cameron Burke requested that Council consider reviving the K-9 Program. He provided a power point presentation explaining the purpose, benefits, costs, training, vehicle and equipment needs, fundraising efforts, the breeds, his experience with dogs, and scheduling. Chief Nye supports to program as a great community tool. Manheim Borough is the only police department in northern Lancaster County that has a K-9 Program at this time. After questions, Weaver gave Council time to consider the proposal and it will be placed on the July Council meeting agenda.

Concerns about Spruce and Orange Street Intersection

Warwick Township resident Heather Weaver had a concern about the Spruce and Orange Street intersection as she was involved in a minor accident there. She feels that the parking spaces on the northeast side of Orange Street toward the high school impede vision. She stated that, according to the PennDOT website, there were seven accidents there in the past three years. An all-way stop at that intersection will not be permitted by PennDOT. The Borough is working with a traffic engineer who is studying the traffic signals at Broad and Orange Street and Broad and Main Street, to rectify the stacking problem on E. Orange Street. Installing parking stalls may help with the parking situation.

Moravian Manor Warwick Woodlands Phase 2 Final Plan

Alex Piehl of RGS Associates presented the Moravian Manor Warwick Woodlands Phase 2 Final Plan No. 2010709-006, dated April 10, 2018, revised May 18, 2018, final revision June 13, 2018, 400 W. Orange Street, southwest of the intersection of W. Orange Street and W. Second Avenue, 75 cottage style units, 62 affordable age-restricted apartments (Building C) and approximately 39,000 sq.ft. commercial space (Building B). The cottages will be built first in the spring of 2019, then Buildings B and C will be built along with the extension of Sixth Street.

After discussion and questions, and on a motion by Hain with a second by Greiner, the Moravian Manor Warwick Woodlands Phase 2 Final Plan No. 2010709-006, dated April 10, 2018, revised May 18, 2018, final revision June 13, 2018, 400 W. Orange Street, southwest of the intersection of W. Orange Street and W. Second Avenue, 75 cottage style units, 62 affordable age-restricted apartments and approximately 39,000 sq.ft. commercial space, was unanimously approved with the following modifications and conditions:

Moravian Manor Warwick Woodlands Phase 2 Final Plan (Cont)

Modifications -

- FBC 20.151 – Porch height;
- §603.B.4 – Sidewalk on both sides of the street;

Conditions -

- All comments in the May 31, 2018, memo from the Director of Planning and Community Development be addressed.

REPORT OF THE BOROUGH MANAGER:  
Monthly Meeting Date Reminders

Regular Monthly Meetings:

- July 10, 2018 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- July 16, 2018 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- \*\*\*\* July 17, 2018 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President
- \*\*\*\* July 31, 2018 – Tuesday – Council Meeting - 7:00 P.M.

Other Meetings, etc.:

- June 25, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- \*\*\*\* June 26, 2018 – Tuesday – Council Meeting – 7:00 P.M.
- June 29, 2018 – Friday – John Schofield Retirement Lunch – ABC – 11:00 – 1:00 P.M.
- July 2, 2018 – Monday – Lititz Public Library Board of Directors - Library 7:00 P.M.
- \*\*\*\* July 3, 2018 – Tuesday – Lititz Lions Patriotic Parade – 5:30 P.M.
- July 4, 2018 – Tuesday – Independence Day Fireworks – Lititz Springs Pool – 8:00 PM
- July 10, 2018 – Tuesday – WRRRC Board Meeting – recCenter – 8:00 A.M. (Cancelled)
- July 10, 2018 – Tuesday – MS4 Committee - Conference Room – 3:30 P.M.
- July 11, 2018 – Wednesday – Venture Lititz – Conference Room – 7:30 A.M.
- July 12, 2018 – Thursday – Safety Committee Meeting – 2:00 P.M.
- July 16, 2018 - Parks Committee – Conference Room – 4:00 P.M.
- July 16, 2018 – Monday - HAAC – Conference Room - 6:00 P.M.
- July 16, 2018 – Tuesday – WESC – WCAA – 6:00 P.M.
- July 17, 2018 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- July 19, 2018 – Thursday – Regional Coordinating Committee – Warwick Township – 7:30 A.M.
- July 25, 2018 – Wednesday – Regional Rail Trail – Warwick Township – 7:30 A.M.
- July 30, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- July 31, 2018 – Tuesday – LATs Golf Outing & Dinner – Four Seasons – 11:30 A.M.
- \*\*\*\* All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

PWD has finished the work in the Spruce Street Park. The trail in the New Street Park to the pavilion is almost completed. The new Christmas stars are finished. This week, USG started making the repairs to the four meter pits that were accumulating water. During the week of July 23, 2018, USG will be cleaning and televising various areas of the sewer system prior to PennDOT paving and the Cedar Street Bridge Replacement Project. The six grandfathered wells are being registered. There will be no benefit to the Borough of obtaining the Cargill wells as it will only have a negative impact on the allocation. Well 7 and the WTMA Well 2 have been included in the Wellhead Protection Plan.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING:

Yearick submitted a grant application on behalf of the County Skate Park Assn. to fund the development of construction documents for the skate park. He met with the Penn State Extension District Forester to discuss the Borough's TreeVitalize Application. Only one property owner along the North Lane right-of-way has not responded to the Borough's interest in acquiring the right-of-way for the rail trail extension. Letters were mailed to Broad Street property owners who did not replace their sidewalks as part of the Broad Street Paving Project.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Tabitha Delmont announced that school is out for the summer and some students went to Germany. She thanked Council and the Mayor for giving her the opportunity to serve as Junior Council Person. A letter of acclamation was presented by the Mayor to Delmont for her term as Junior Council Person. Council, also recognized her for her work and thanked her for her service and accomplishing the goals set out by the program. Representing Linden Hall, Eva Hain will be the next Junior Council Person for the following school year.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

The Final NPDES Permit for the WWTP has been approved and will expire on June 30, 2023. Upon presentation, Bear moved, Sensenich seconded to approve a proposal from Entech Engineering to provide engineering design, permitting and bidding support for the Filter Media Replacement Project at the Water Plant @ NTE \$36,500. Motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:

Legends Band Competition Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for Legends Band Competition on September 29, 2018, 4:00 P.M. – 11:00 P.M., with no road closures needed. Motion passed unanimously.

Lititz Outdoor Fine Art Show Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application from the Village Art Assn. for the Annual Lititz Outdoor Fine Art Show in the Lititz Springs Park on July 28, 2018, 7:00 A.M. – 7:00 P.M. The show runs from 9:00 A.M. – 5:00 P.M., with no road closures needed. Motion passed unanimously.

Neighborhood July 4<sup>th</sup> Celebration Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application from Brian Adams, 418 Laurel Avenue, to close Stark Lane behind 416, 418 and 420 Laurel Avenue for a Neighborhood July 4<sup>th</sup> Celebration on June 30, 2018, 1:00 P.M. – 8:00 P.M. Motion passed unanimously.

MELA Indian-American Fusion Community Festival 2018 Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from the Indian-American Fusion Group of Lancaster for the MELA Indian-American Fusion Community Fest 2018 in the Lititz Springs Park, on Saturday, July 7, 2018, from 2:00 P.M. – 8:00 P.M., with no road closures needed. Motion passed unanimously.

West End Avenue Block Party Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application to close West End Avenue, from Walnut Street to Spruce Street, on Saturday, July 28, 2018, from 4:00 P.M. to 9:00 P.M., for a block party. Motion passed unanimously.

Oak Street Floodplain Restoration Sidewalk and Street Closure

Upon presentation, Sensenich moved, Greiner seconded to approve the closure of the sidewalk on the west side of N. Oak Street from the bridge to the trail crosswalk in July and August, 2018, and to have a one-day lane restriction (TBD) associated with the Oak Street Local Stormwater BMP Implementation Grant Project which begins in early July. Motion passed unanimously.

SUB-COMMITTEE ON PLANNING:  
Request for Extension of Time for Recording 510 Walnut Street Plan

Upon presentation and as a precaution, Lee moved, Bear seconded to approve a 90-day extension of time for recording the 510 South Walnut Street Preliminary/Final Subdivision Plan No. 17390-003, dated January 16, 2018, revised March 19, 2018, further revised April 16, 2018, north side of W. Sixth Street, south of W. Third Street, west of S. Spruce Street, 7 lots, 4.8 acres, R-S Residential (Lot #7 Wittenberg house), 1.88 acres R-1 Residential (Lots #1-6 proposed residences), total 6.68 acres. The extension would require recording by October 16, 2018. Motion passed unanimously.

SUB-COMMITTEE ON ZONING:  
Zoning and Map Change for Office & Professional District

Brought to light by a recent Zoning Hearing application, Hain moved, Sensenich seconded to have the Planning Commission provide a recommendation for a zoning and map change for the east side of the first block of S. Broad Street from Juniper Lane to Orange Street from Office & Professional to Commercial, to be consistent with the existing uses. Motion passed unanimously.

SUB-COMMITTEE ON LITITZ REC AND WRRC:  
Trail Crossing Signals

There is some confusion at the WERT rail trail crossing signals along Newport Road and at Clay Road in Warwick Township concerning who has the right-of-way, motorists or pedestrians. Some motorists are stopping when pedestrians activate the signals and some are not. The signal crossings were installed to PennDOT standards. Education is the key.

Summer Playground Program

WRRC received a \$4,500 donation from the Kiwanis Club for the Summer Playground Program to be used for equipment and programming.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:  
Low Volume Road Projects

The North Lane and Blackberry Lane Low Volume Road Projects will soon be completed.

SUB-COMMITTEE ON PERSONNEL:  
Patrol Officer Resignation

After presentation by Chief Nye, Greiner moved Sensenich seconded to accept the resignation of Nicholas Barbura, effective June 10, 2018. Motion passed unanimously.

Appointment as Alternate to Planning Commission

Greiner moved, Sensenich seconded to appoint Jeff Conaway as an Alternate to the Planning Commission. Motion passed unanimously.

SUB-COMMITTEE ON FINANCE:  
LST Refund Request

Bear moved, Sensenich seconded to approve a 2017 LST refund request from Marlene Weiler @ \$52, as she did not earn the minimum required amount. Motion passed unanimously.

SUB-COMMITTEE ON FIRE SERVICES/WESC:  
Fire Services Feasibility Study

Greiner and Barry met with DCED Local Government Policy Specialist Rob Brady as part of the Fire Services Feasibility Study interviews. The study will be completed in the Fall.

REGIONAL COMMITTEE REPORTS:  
Venture Lititz

A report on Venture Lititz was provided by Sensenich. The Taste of Lititz event held on June 1, 2018, was a success. They are continuing to work on the website. The trifold brochures have been distributed. They are looking for volunteers to help with the French cafe streetscape sets for the October 13, 2018, gala and fund raiser, *Passport to Paris*.

Regional Housing & Economic Development Committee Meeting

The Regional Housing & Economic Development Committee heard a presentation from John Bear and Mike Vigunas of the Lititz Regional Community Development Corporation (LRCDC) on their non-profit organization that was formed as a support mechanism for local government, to be creative in assisting the community keep existing businesses and attract new businesses. The Committee was provided with a Venture Lititz update and current and upcoming projects, i.e., the rezoning of the Local Commercial Zone to the south of the Borough to accommodate a mixed use and second floor residential use. They discussed some sample action plans from the Forge the Future Comprehensive Plan.

FINANCIAL STATEMENT/BILLS

Bear moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

OTHER BUSINESS:  
77-79 E. Main Street Modification and Access Request

Owner of 77-79 E. Main Street Steve Young is submitting a request for a modification of the requirement for land development for a 170 sq.ft. addition to the rear of the existing structure. Based on the minor impact of the addition, and the fact that a similar addition was shown on a previously approved plan, the Borough Engineer and Yearick recommend approval of the modification request. This will be going to Planning Commission for their consideration on June 10, 2018. He intends on putting in a parking lot and, at that time, he will need to have land development approval.

Young is also, requesting access to the property through Borough land on North Lane, at the turning lane. This presents traffic flow and safety issues. He was encouraged to gain access from adjacent neighbor's Nino's Pizza Restaurant. He is only required to provide two spaces within 500 feet of his property. Yearick recommends denial of the access request. This will be going to Planning Commission for their consideration on June 10, 2018.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:45 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,

  
Sue Ann Barry  
Secretary/Treasurer