

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held June 25, 2019
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on June 25, 2019, by President Weaver with Council members Greiner, Hain, and Sensenich present. Lee was excused and Bear arrived later. Others in attendance were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Todd Kauffman, Cory Rathman, Nathan Laucks, Tania & Xavier Flaiz, Zachary Flory, Vincent Anzalone, Dean Jurgen, Corey Salzano, and Laura Knowels of the Lititz Record Express. The meeting opened with an invocation by Rev. Jurgen followed by the pledge of allegiance led by members of Boy Scout Troop 44 Xavier Flaiz and Zachary Flory. On a motion by Sensenich, with a second by Greiner, the minutes of the May 28, 2019, Council meeting were unanimously approved. The President recognized donations in lieu of taxes from Linden Hall and Lititz Church of the Brethren and donations for the Skatepark from the Tiger's Eye and the Lancaster County Skatepark Association for a fundraiser held at Per Diem.

PETITIONS, CORRESPONDENCE AND QUESTIONS:

Vincent Anzalone, 232 Skylark Road, found fault with the Comcast Cable contractor's (Cable Services Co.) installation of a cable pedestal on his property and outside the right-of-way. The Comcast contractors were contacted and in lieu of Anzalone giving them an easement for the pedestal on his property, it was moved to the right-of-way between the curb and the sidewalk on a neighboring property. He was appalled at the damage done to his lawn. His neighbors were also concerned about mistakes being done with the installation, e.g. chipped driveways, crooked caps and being outside the right-of-way. As blatant mistakes have been made by Comcast throughout the several weeks of installation, the Borough suspended their permits until everything is remediated.

REPORT OF THE BOROUGH ENGINEER:

Walnut Street & Lockup Lane Storm Sewer & Green Alley Improvement Project

Rathman presented a summary of the change order that was submitted for the Walnut Street & Lockup Lane Storm Sewer & Green Alley Improvement Project for a revision of the storm pipe location and manhole addition on Walnut Street; for removal of concrete encasement on pipe for inlet and manhole, and; relocation of a structure on Lockup Lane due to a unknown sewer lateral on the design.

Upon presentation, Greiner moved, Sensenich seconded to approve Application for Payment No. 2-A, to Anrich, Inc. for Walnut Street & Lockup Lane Storm Sewer & Green Alley Improvement Project @ \$36,340.92. Motion passed unanimously. Upon presentation, Greiner moved, Sensenich seconded to approve Application for Payment No. 2-B, to Anrich, Inc. for Walnut Street & Lockup Lane Storm Sewer & Green Alley Improvement Project @ \$35,534.75. Motion passed unanimously.

Due to the poor condition of Walnut Street, Rathman and staff are currently evaluating options to rebuild the street to provide a sustainable roadway instead of an overlay. With paving at the end of August, considerations include:

- PWD to mill Walnut Street and install stone base and base course; contractor to add wearing course based on current contract;
- PWD to perform spot milling and base repair on Lockup Lane; contractor to add wearing course based on current contract.

REPORT OF THE BOROUGH MANAGER:

Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update:
Regular Monthly Meetings:

- July 1, 2019 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- **** July 9, 2019 - Tuesday - Council Meeting - If called by the President
- July 15, 2019 - Monday - Zoning Hearing Board Meeting - 7:00 P.M.
- **** July 30, 2019 - Tuesday - Council Meeting - 7:00 P.M.

Monthly Meeting Date Reminders (Cont)

Other Meetings, etc.:

- June 24, 2019 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- June 25, 2019 – Tuesday – MS4 Committee - Conference Room – 3:30 P.M.
- **** June 25, 2019 – Tuesday – Council Meeting – Council Chambers - 7:00 P.M.
- June 27, 2019 – Tuesday – Rt. 772 Re-routing Kick-Off – Conference Room – 8:00 A.M.
- June 27, 2018 – Thursday – SRBC Inspection – WWTP – 10:30 A.M.
- June 27, 2019 – Tuesday – Garage Expansion Committee – Conference Room – 3:30 P.M.
- July 1, 2019 – Monday – Lititz Public Library Board - Library 7:00 P.M.
- July 3, 2019 – Tuesday – Lititz Lions Patriotic Parade – Warwick Street - 5:30 P.M.
- July 4, 2019 – Tuesday – Independence Day Fireworks – Lititz Springs Pool – 8:00 PM
- July 9, 2019 – Tuesday – MS4 Committee - Conference Room – 3:30 P.M.
- July 11, 2019 – Thursday – WESC – WCA – 6:00 P.M.
- July 12, 2019 – Friday – Garman Grand Opening – 4:00 P.M.
- July 15, 2019 – Monday - Parks Committee – Conference Room – 4:00 P.M. (Canceled)
- July 15, 2019 – Monday - HAAC – Conference Room - 6:00 P.M.
- July 16, 2019 – Tuesday - Partners Meeting – Lititz recCenter - 12:00 Noon (Canceled)
- July 16, 2019 – Tuesday – Flood Control Committee – Conference Room – 3:30 P.M. (Canceled)
- July 16, 2019 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- July 18, 2019 – Thursday – Regional Coordinating Meeting – Warwick – 7:30 A.M.
- July 25, 2019 – Thursday, Lititz Sewer Authority – WWTP – 7:00 P.M.
- July 29, 2019 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS FOREMAN & FACILITIES MANAGER:

Welcome New Environmental Coordinator

Council welcomed employee D. Jordan Garner to a new position as Environmental Coordinator, responsible for assisting with the operations of both the Borough's grey infrastructure and green infrastructure for the benefit of the general public. The Environmental Coordinator reports directly to the Contracted Facilities Manager, with assistance from the Director of Planning and Community Development. He assists with maintenance, installation, inspection services, and impact assessment for the Borough's utilities including the water distribution system, sewer collection system, stormwater conveyance system, urban forests, biodiversity enhancements, bioretention and ecosystems, and other related infrastructure.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Two land development plans will be back for further review in August – Warwick Street Storage Units and Dunkin Donuts. Pedestrian improvements are planned for the Wilbur Project. Spotted Lanternflies have been spotted and treated for in the N. Oak Street Stormwater Project area and at the Borough's quarry in Penn Township.

REPORT OF THE MAYOR & CHIEF OF POLICE:

The rise in larceny, theft and assaults as reported in the Monthly Police Report are mainly due to vehicle break-ins and domestics. Lititz PD uses NLCRPD for live scan fingerprinting. Officer Weinoldt has become DRE Certified.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Eva Hain announced that school is out for the summer and she is touring colleges. She thanked Council and the Mayor for giving her the experience in serving as Junior Council Person. A letter of acclamation was presented by the Mayor to Hain for her term as Junior Council Person. Council, also recognized her for her work and thanked her for her service and accomplishing the goals set out by the program.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

Laucks referred to the Inframark Monthly Report. NSF solar salt delivery was made in June. Material Matters is an alternative facility being used for the application of biosolids.

Anion Roof Replacement

Upon presentation, Greiner moved, Sensenich seconded to approve the contract for the Water Plant Anion Roof Replacement Project to M&E Roofing @ \$15,875, as their quote was the lowest of three quotes. Motion passed unanimously.

Filter Media Replacement Project Engineering Services

Upon presentation Greiner moved, Sensenich seconded to approve a proposal from Entech for engineering services associated with the Water Plant Filter Media Replacement Project @ \$38,500. Motion passed unanimously.

Tank Consulting and Inspection Services

Upon presentation and at the recommendation of Entech Engineering, Hain moved, Sensenich seconded to contract with MBA Associates for consulting and inspection services associated with seven tanks at the Water Treatment Plant @ ~ \$72,700. Motion passed unanimously.

Lititz Reserve and Borough Interceptor

The Borough's sewer interceptor is in an area where a proposed bio-swale is to be construction as part of Lititz Reserve Phase 7 development in Warwick Township. Consideration has been given to relocate the interceptor. If it is not relocated, there is the possibility that construction activities over the pipe may cause damage and the plans do not provide for all weather access to the existing main. There were thoughts that the Lititz Reserve contractors could move it while they are working there and the Borough could reimburse them for the work, but there was also a question of bidding. There are significant time and cost constraints with relocating the interceptor and an agreement for the work is still pending. If the interceptor remains in place, the precast manholes would need to be raised and the pipe could be lined.

Bear arrived at this time. After weighing the pros and cons of moving the interceptor, Council took no action on moving it. However, Council would like consideration of providing a new sewer easement should they decide to relocate the interceptor at a future date. Also, Lititz Reserve, prior to engaging in any construction activities in the bioswale, is to televise the sewer line and re-televise the line after completion of construction. If the sewer line is damaged by Lititz Reserve's construction activities, they will repair that damage.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Hartz Fall Blast Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Annual Hartz Physical Therapy Charity Fall Blast 5K Run/Walk on October 5, 2019, from 9:00 A.M. - 10:00 A.M., at Bonfield Elementary School, with no road closures needed. Motion passed unanimously.

AAA Central Penn Member Appreciation Day Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the AAA Central Penn Member Appreciation Day Drive-thru Shredding Event on September 16, 2019, from 10:00 A.M. - 2:00 P.M., at AAA Central Penn, closing Raspberry Lane from 9:00 A.M. – 2:30 P.M. Motion passed unanimously.

National Night Out Special Event Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Application to close Fourth Avenue, at the corner of Locust Street, Fourth Avenue and Gochenauer Avenue, on Tuesday, August 6, 2019, from 6:00 P.M. - 9:00 P.M., for a neighborhood gathering observing National Night Out. Motion passed unanimously.

National Night Out Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application to close E. Lemon Street, from Raspberry Lane to S. Cedar Street, on Tuesday, August 6, 2019, 5:30 P.M. - 9:00 P.M., for a neighborhood gathering observing National Night Out. Motion passed unanimously.

Annual Evening of Music Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for the Lititz Historical Foundation to have their Annual Evening of Music in the Mary Oehme Gardens on Sunday, August 11, 2019, rain date of August 18, 2019, from 6:00 P.M. - 8:00 P.M., with no road closures needed. Motion passed unanimously.

Annual Ice Cream Social Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for the Lititz Historical Foundation to have their Annual Ice Cream Social in the Mary Oehme Gardens on Sunday, September 1, 2019, rain date of September 8, 2019, from 6:00 P.M. - 8:00 P.M., with no road closures needed. Motion passed unanimously.

2nd Friday July 12 Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application to close N. Sturgis Lane from Main Street to North Lane for the Lititz Merchants to have their Annual 2nd Friday in July, on July 12, 2019, from 5:00 P.M. - 9:00 P.M. Motion passed unanimously.

Lititz Martial Arts In-House Tournament Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for the Lititz Martial Arts In-House Tournament on Saturday, August 10, 2019, from 9:00 A.M. - 3:00 P.M., with no road closures needed. Motion passed unanimously.

S. Spruce Street Block Party Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application to close S. Spruce Street from Lemon to Center Street on Saturday, August 31, 2019, rain date of September 1, 2019, from 5:30 P.M. to 9:00 P.M., for an annual block party. Motion passed unanimously.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:

Rathman is gathering costs associated with the E. Main Street stormwater replacement needed before PennDOT resurfaces the roadway in 2021. LaSala is working on stormwater fee calculations.

SUB-COMMITTEE ON PERSONNEL:

Resignation from Historical Area Advisory Committee

Upon presentation, Greiner moved, Sensenich seconded to accept Amy Holland's resignation from the Historical Area Advisory Committee. Motion passed unanimously.

SUB-COMMITTEE ON FINANCE:
PPP & MEPP Annual Investment Review

The Sub-Committee on Finances met with Police Pension Plan representatives and Municipal Employees Pension Plan representatives for the annual investment review.

REGIONAL COMMITTEE REPORTS:
Venture Lititz

The Venture Lititz *Taste of Lititz* event was well attended. There is a new Market Manager for the Farmers Market. VL is one of twelve programs in the State that is named an Accredited Main Street Program. VL was awarded a Townie Award for promotions and marketing from PDC.

NEW BUSINESS:
Trash & Recycling Experience with Waste Industries:

Many residents of the Borough have been experiencing extremely poor trash and recyclable service from Waste Industries since they bought out Lebanon Farms Disposal last year. Council members spoke of their own dissatisfaction and have heard dissatisfaction from other County municipal representatives that now use their service, too. The trash collection contract can be rebid for 2020 or renewed for one more year.

RESOLUTION NO. 896:
Municipal Winter Traffic Services

Hain moved, Greiner seconded to accept Resolution No. 896, Municipal Winter Traffic Services. Motion passed unanimously.

AGREEMENT NO. 504:
Municipal Winter Traffic Services

Hain moved, Sensenich seconded to approve Agreement No. 504, Municipal Winter Traffic Services. Motion passed unanimously.

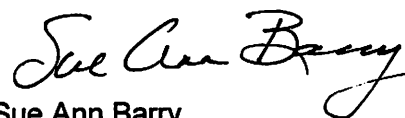
FINANCIAL STATEMENT/BILLS

Sensenich moved, Greiner seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:25 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,



Sue Ann Barry
Secretary/Treasurer