

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held June 28, 2022
Council Chambers, 7 South Broad Street, Lititz, PA & Zoom

The regular June 28, 2022, Lititz Borough Council meeting was conducted as a hybrid meeting, in person in Council Chambers and virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Greiner, Lee, Mobley, and Sensenich present. Others present were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Rob McFadden, Carter Hain, Nathan Laucks, Josh Brengel, Tony Hunt, and Chris Strayer. In virtual attendance were David & Linda Carson, Mike Gehman, Jessica Keldec, and Laura Knowles of the Lititz Record Express. The meeting opened with an invocation by Pastor Tony Hunt followed by the pledge of allegiance led by the Mayor. On a motion by Greiner with a second by Sensenich, the minutes of the May 31, 2022, Council meeting were unanimously approved. The President acknowledged donations in lieu of taxes from St. James Catholic Church, Lititz United Methodist Church and the American Legion.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
Eagle Scout Project Request – Pollinator House

Council received a power point presentation from Troop 142 Boy Scout Mike Gehman on his Eagle Scout proposal for installing two pollinator houses at New Street Park, an idea that is supported by the Parks Committee. The three target bees for the houses are leafcutter bees, mason bees and carpenter bees; all non-aggressive species. He provided details on pollinator nesting, site plans, materials, signage, etc. He views the New Street Park as a conservation-style park with its wildflowers, therefore he feels the location is prime. After discussion on potential timelines, future maintenance, etc., Council supported the project.

Stormwater Management Plan – 305 E. Fourth Avenue

Upon presentation by Josh Brengel of Lancaster Civil Engineering Co., and on a motion by Lee with a second by Greiner, the Kenneth E. Blessing, Jr. Revokable Trust, P.O. Box 347, Lititz, PA, Stormwater Management Plan Project No. 71-1, dated April 5, 2022, for a 3,000 sq.ft. single family detached dwelling, associated driveway, concrete walkway, patio, and related stormwater management facilities located at 305 E. Fourth Avenue, Lititz, PA, was unanimously approved including waivers, modifications and condition as follows:

Waivers and Modifications –

- §307.A.6.b – Non-emergency use;
- §304.F – Minimum floor elevations;
- §302.A.2.c – Ratio for volume control at 3:1;

Condition –

- §112.B – Financial security @ \$39,070.50.

AGREEMENT NO. 544:
Cargill Easement Agreement

Upon presentation, Lee moved, Sensenich seconded to approve Agreement No. 544, an easement agreement with Cargill, 201 W. Lincoln Avenue. Motion passed unanimously.

AGREEMENT NO. 545:
County Infrastructure Data Sharing Agreement

Upon presentation, Sensenich moved, Mobley seconded to approve Agreement No. 545, sharing the Borough's water and sewer GIS data to assist with facilitating a countywide capacity assessment. The Borough Authority would need to execute their own agreement to share the sewer data which will be considered at their July meeting. Motion passed unanimously.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:
Inframark Report

Laucks reviewed the most recent Inframark Report. Updated UV control sensors were installed and the UV disinfection system was reprogrammed. Appendix A and B have been added to the report, detailing maintenance expenditures. Digester T-22A is scheduled for cleaning. Mobley moved, Sensenich seconded to accept the Inframark May 2022 Monthly Report. Motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Annual Pretzel Twist Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application from the Lititz recCenter for the 45th Annual Lititz Pretzel Twist on Saturday, September 17, 2022, from 8:00 A.M. – 10:00 A.M., per submitted race course having the need for four-five special event staff positions. Motion passed unanimously.

Lititz Lions Cruise Car Show Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application from Lititz Lion's Club for closing E. Main Street at Broad Street to Locust Street for a Cruise Night Car Show on August 17, 2022, from 5:00 P.M. to 9:00 P.M., having the need for four-five event staff positions. Motion passed unanimously.

National Night Out Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application to close E. Lemon Street, from Raspberry Lane to S. Cedar Street, on Tuesday, August 2, 2022, from 5:30 P.M. - 9:00 P.M., for a neighborhood gathering observing National Night Out. Motion passed unanimously.

Concrete Pavers Instead of Sidewalk

Linda Carson, 220 E. Sixth Avenue, asked the status of the sidewalk at 116 Front Street. At the May 31, 2022, Council meeting, Gail Murphy, 116 Front Street, received Council approval to install EP Henry Bristol Stone 1 concrete pavers in pewter blend as replacement sidewalk in front of her single-family home with the condition that a sample be submitted, that the surface is smooth and ADA compliant. The samples available at the Borough Office were inspected by staff and some members of Borough Council. Discussion centered around their deep gray color (as opposed to the natural color of cement), the dense and heaviness of the material, the test for ADA compliance, avoiding a tripping hazard, consistency or lack thereof with other sidewalks in the Borough, the length of the sidewalk in question, etc. The length of the sidewalk was determined to be the front of the property except at the telephone pole and drainage trough.

David Carson, 220 E. Sixth Avenue, asked if this case met the undue hardship requirement from the subdivision ordinance. That reference does not apply as this is not a new development. This request is reviewed under the Borough Code on Streets and Sidewalks, §105. Council discussed re-evaluating this section in the future. Linda Carson stated that the pavers should be ADA approved at 4,000 psi, a concept which was debated as that applies to specifications for concrete. The proper installation is crucial to ADA compliance. Because the old sidewalk has been removed, she asked what the timeframe is for the project to be completed if approval is provided, which will be dependent upon the contractor. She asked if the property owner submitted a waiver request and Murphy did not because that was not required. Linda Carson's opinion is that this installation contributes to a mishmash of sidewalks throughout the Borough. Council requested that Carson submit the 4,000 psi as it relates to the ADA requirement as cited to be analyzed by staff and upon review, if the installation meets the criteria, a timeline will be established and the Carsons will be informed of that timeline.

SUB-COMMITTEE ON FINANCES:
ARPA Lancaster County Proposals

Upon presentation and on a motion by Mobley with a second by Sensenich, partnering with Warwick Township and LRWA on filing a joint application with the Lancaster County Commissioners for an infrastructure improvement project, the Lititz I&I Interceptor & Warwick Township Culvert Project for ARPA funding was unanimously approved as detailed below:

Lititz Borough Portion:

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| 1. Lining of sewer interceptor from manhole #9 - #5 | \$ 240,000 |
| 2. Replacing and raising manhole #6 and manhole #7 | \$ 170,000 |
| 3. Relocating and replacing sewer interceptor from manhole #5 - #1 | \$ 770,000 |

Warwick Township Portion:

- | | |
|--|------------|
| 1. Relocation and replacing sewer interceptor from manhole #5 - #1 | \$ 140,000 |
| 2. Replacing culvert on Lititz Run Road | \$ 350,000 |

Lititz Run Watershed Alliance:

- | | |
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| 1. Streambank Restoration | \$ 60,000 |
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Total Project	\$1,730,000
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Lititz Borough Match	(\$ 242,000)
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Warwick Township Match	(\$ 104,000)
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Lancaster ARPA Grant Application amount	\$1,384,000
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Financial Statement/Bills

Mobley highlighted invoices this month which include lining Skylark Drive and Swarthmore Drive sewer pipes and the completion of the Filter Media Replacement Project at the Water Plant. Mobley moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

SUB-COMMITTEE ON BUILDINGS AND GROUNDS:
Application for Payment No. 14 – Public Works Garage

Upon presentation, Lee moved, Sensenich seconded to approve the Application for Payment No. 14, from Ondra-Huyett Associates, Inc. for the Public Works Garage Project @ \$93,879.34. An Open House will be arranged sometime in the future. Motion passed unanimously.

SUB-COMMITTEE ON PLANNING:
104 N. Broad Street Preliminary/Final Land Development Plan Extension of Time

Upon presentation and discussion on the applicant's efforts to obtain historical tax credits, Lee moved, Mobley seconded to acknowledge a letter of approval for a 90-day extension in time for the Preliminary/Final Subdivision and Land Development Plan for 104 N. Broad Street, dated January 10, 2022, for the Toy Soldier restaurant and apartments to be redeveloped into a mixed-use development. The extension is until October 6, 2022. Motion passed unanimously.

Zimmerman Farm Warehouse Sketch Plan in Warwick Township

The Zimmerman Farm Warehouse Sketch Plan showing 700,000 sq.ft. of warehousing on a site next to J&J in the Borough and requiring rezoning, was presented to and denied by Warwick Township Planning Commission this Spring. This initiated open discussion on the need to share submittals to adjacent municipalities that will be impacted by further development. In addition to Comprehensive Plan discussions, Lee recommended that the Lititz Borough and Warwick Township Planning Commissions have biannual meetings to share such information.

SUB-COMMITTEE ON PERSONNEL:
Appointments to Committees

Upon presentation, Greiner moved, Mobley seconded to accept Jeffrey Conaway's resignation as Alternate from the Planning Commission due to his move from the Borough. Motion passed unanimously. Upon presentation, Greiner moved, Sensenich seconded to appoint Elijah Yearick as Second Alternate to the Planning Commission. Motion passed unanimously. Upon presentation, Greiner moved, Mobley seconded to accept Maureen Westcott's resignation from the Zoning Hearing Board. Motion passed unanimously. Greiner moved, Sensenich second to appoint Charity Burkhart to Westcott's position on the Zoning Hearing Board instead of being an Alternate. Motion passed unanimously. Greiner moved, Sensenich seconded to appoint Maureen Westcott as Alternate on the Zoning Hearing Board. Motion passed unanimously.

REPORT OF THE JUNIOR COUNCIL PERSON

Junior Council Person Carter Hain reported that the Warwick Track and Field Team participated in New Balance Nationals. The Warwick Baseball Team won the PIAA Class 6A State Championship at State College on June 16, 2022. A letter of acclamation was presented by the Mayor to Hain for his term as Junior Council Person. Council, also recognized him for his work and thanked him for his service and accomplishing the goals set out by the program. Hain thanked Council and the Mayor for giving him the opportunity to serve as Junior Council Person.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. Many public meetings will be held live and/or web conferencing (hybrid).

Regular Monthly Meetings:

July 5, 2022 – Tuesday – Planning Commission Meeting – 7:00 P.M. (canceled)
July 12, 2022 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President
July 18, 2022 – Monday – Zoning Hearing Board Meeting – 7:00 PM. - Chambers
**** July 26, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)

Other Meetings, etc.:

June 27, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
**** June 28, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)
June 30, 2022 – Thursday – Sub-Committee on Streets – Hot Dog Vendor – 1:00 P.M.
June 30, 2022 – Thursday – Sub-Committee Police Pension – 3:00 P.M. (webconf)
July 1, 2022 – Friday – Lititz Lions Patriotic Parade – Locust Street - 5:30 P.M.
July 7, 2022 – Thursday – Sub-Committee on Finance – 2:30 P.M. (hybrid)
July 11, 2022 – Monday – Lititz Public Library Board – Library - 7:00 P.M.
July 12, 2022 – Tuesday - MS4 Committee – 3:30 P.M. (hybrid)
July 18, 2022 – Monday - Parks Committee – 4:00 P.M. (hybrid)
July 18, 2022 – Monday - HAAC Meeting – Conference Room - 6:00 P.M.
July 19, 2022 – Tuesday - Partners Meeting – Conference Room -12:00 Noon
July 19, 2022 – Tuesday – Sub-Committee on Personnel – 3:00 P.M. (postponed)
July 19, 2022 – Tuesday – Warwick School Board – WSD - 7:00 P.M.
July 21, 2022 – Thursday – Regional Coordinating Meeting – 7:30 A.M. (webconf)
July 25, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
July 28, 2022 – Thursday – Staff Projects Meeting – Council Chambers – 1:00 P.M.
July 28, 2022 – Thursday – Lititz Borough Authority – Tour WWTP – 6:00 P.M.
July 28, 2022 – Thursday – Lititz Borough Authority – WWTP - 7:00 P.M.
**** All Council members should plan to be at these meetings

REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &
ENVIRONMENTAL COORDINATOR:

The PWD began work on the North Lane Rain Garden. There is still no price available for the 2023 Chevy Silverado Utility Truck for PWD, to be delivered and paid for in 2023.

Request to Bid Curb Work on E. Main Street

Upon presentation, Sensenich moved, Mobley seconded to approve a request to go out for bids for the curb work associated with the E. Main Street PennDOT Paving Project. Motion passed unanimously.

REPORT OF THE MAYOR & CHIEF OF POLICE

On June 9, 2022, the Mayor joined other mayors and municipal police officers in a rally at the State Capitol in support of House Bill 606, which would allow local police forces to use radar for speed enforcement, as PA is the only state in the country that does not allow local officers the use of radar devices. Lancaster County was well represented at the rally. The new speed sentry signs and parking meters have arrived and will be installed within the next few weeks. Eight (8) police applicants took the Civil Service examination on June 25, 2022.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

PennDOT signed off on the Green Light-Go Project for the signals at Broad & Main Streets and Broad & Orange Streets. Since the actual paving part of the E. Main Street and Water Street PennDOT Resurfacing Project most likely will not be done in 2022, the contractor will do some patching. Neighbors of the Sutter Meadows development have been informed of the need for some blasting. A lot of research is going into the Revolutionary Memorial history.

NEW BUSINESS:

Contract for Waste & Recyclable Collection

The contract for waste and recyclable collection with GFL Environmental expires at the end of 2022, but can be renewed with mutual agreement, with a rate change based on CPI and the fuel adjustment index provided by LCSWMA. Since it is in the best interest of the Borough residents to extend the contract for waste and recyclable collection to GFL, @ \$136.74, per household per year, for one year as permitted under the terms of the contract, Sensenich moved, Mobley seconded to make the offer to GFL. GFL will have thirty (30) days to accept or deny the contract extension. If denied, the contract will go out for bids. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:35 P.M. on a motion by Sensenich with a second by Greiner.

Respectfully submitted,


Sue Ann Barry
Secretary/Treasurer