

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held March 27, 2018
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on March 27, 2018, by President Weaver with Council members Bear, Greiner, Hain and Sensenich present. Others in attendance were Mayor Snyder, Sue Ann Barry, Elijah Yearick, Andy Garner, Chief Kerry Nye, Michael Wolgemuth, Stephen Lee, members of the Lititz Police Department, Andrew Jacoby and his parents, Jason Best, Neal Leininger, Terry Duffen, and Laura Knowles of the Lititz Record Express. The meeting opened with an invocation by Rev. Jerry McGrath followed by the pledge of allegiance led by the Mayor. On a motion by Hain with a second by Sensenich, the minutes of the February 27, 2018, Council meeting were unanimously approved. The President acknowledged a donation in lieu of taxes from Lititz Mennonite Church.

RESOLUTION NO. 877:
Filling a Vacancy in Elective Office

Upon presentation, Greiner moved, Hain seconded to approve Resolution No. 877, filling a vacancy in elective office by appointing Stephen C. Lee to fill the office of Borough Council resulting by the resignation of Cory Van Brookhoven, until his term expires on December 31, 2019. Motion passed unanimously. Mayor Snyder administered the Loyalty Oath to Lee.

Hire & Swear In New Patrol Officer

After welcome and introductions, Greiner moved, Sensenich seconded to take the recommendation of the Civil Service Commission and hire Andrew Jacoby as Police Officer, effective April 2, 2018. Motion passed unanimously. The Mayor administered the Oath of Office to Jacoby. Weaver called for a 10 minute recess for photos. The new officer, family and members of the Lititz Police Department left after the 10 minute break.

PUBLIC HEARING:
Ordinance No. C-564 – Amending Submission Requirements under the SALDO

President Weaver recessed the regular meeting and opened a Public Hearing to receive public comments on an ordinance to amend the submission requirements under the Subdivision and Land Development Ordinance (SALDO). Weaver opened the hearing to public comment. As there were no public comments, Weaver closed the Public Hearing.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
Lititz Craft Beer Fest 2018 Special Event Application

AMBUCs Board Member Jason Best presented changes to the 5th Annual Lititz Craft Beer Fest 2018, Special Event Application which includes an expanded footprint to incorporate Broad Street and W. Main Street and increase the number of tickets sold. After discussion on parking and balancing the event with the residents who live downtown, Greiner moved, Sensenich seconded to approve a Special Event Permit Application from the AMBUCs and WCAA for the Lititz Craft Beer Fest 2018 as a charitable fund raiser to be held on Sunday, September 30, 2018, from 2:00 P.M. to 5:00 P.M. on E. Main Street from Broad Street to Church Square, W. Main Street from Broad Street to Spruce Street, and Broad Street from Orange Street to the railroad tracks. Motion passed unanimously. The organizers are to notify the churches in the vicinity and coordinate closing W. Main Street with the fire company.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update:

Monthly Meeting Date Reminders (Cont)

Regular Monthly Meetings:

- April 3, 2018 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- **** April 10, 2018 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President
- April 16, 2018 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- **** April 24, 2018 – Tuesday – Council Meeting - 7:00 P.M.

Other Meetings, etc.:

- March 26, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** March 27, 2018 – Tuesday – Council Meeting – 7:00 P.M.
- April 2, 2018 – Monday – Lititz Public Library Board of Directors - Library 7:00 P.M.
- April 10, 2018 – Tuesday – MS4 Committee - Conference Room – 3:30 P.M.
- April 11, 2018 – Wednesday – Venture Lititz – Conference Room – 7:30 A.M.
- April 16, 2018 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- April 16, 2018 – Monday - HAAC – Conference Room - 6:00 P.M.
- April 19, 2018 – Thursday – Regional Coordinating Meeting – Warwick Township – 7:30 A.M.
- April 20, 2018 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- April 23, 2018 – Tuesday – WESC – Brickerville Fire Co. – 6:00 P.M.
- April 25, 2018 – Wednesday – Regional Rail Trail – Warwick Township – 7:30 A.M.
- **** April 26, 2018 – Thursday, Joint Meeting – Lititz, WT, ET, WSD – WSD – 7:00 P.M.
- April 30, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

The PWD utilized the water main valve exerciser during this past month. They hope the snow is over for the season. The telemetry project for the WTP will be bid in a few weeks. The Owl Hill meter pit is failing. Four other meter pits are accumulating water and were pumped out. The Arrowhead meter pit is in the budget for repair/replacement this year.

REPORT OF THE MAYOR & CHIEF OF POLICE:

The Mayor had a proclamation for the National Day of Prayer on May 3, 2018. He attended the Lancaster County Mayors Assn. meeting. A hearing on the use of radar bill is on April 4, 2018. There will be some changes for next year's Fire & Ice Festival on the Saturday during the event.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING:

Yearick reviewed his Director of Community Planning monthly report and continuing activities including the Wittenberg Plan, the Shade Tree Commission Project and the census update.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Tabitha Delmont provided a report on activities at Warwick High School. The Spring Musical was in March. May 10, 2018, is Civics Day and the Mayor and Bear will speak at the school event.

SUB-COMMITTEE APPOINTMENTS UPDATE:

Lee will take all of Van Brookhoven's Sub-Committee appointments and be the Council Chairman on Planning and Council Vice-Chairman on Zoning.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:
Inframark Report

Wolgemuth reviewed the Inframark Report and fielded questions. WWTP flows were high due to heavy rains this month, but it created no problems. WWTP SCADA Project will soon be done. The Water Plant received a PA Rural Water Assn. award for high water quality.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Taste of Lititz Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Venture Lititz Taste of Lititz Street Festival, to be held on June 1, 2018, 5:00 P.M. - 9:00 P.M., on E. Main Street from Broad Street to Church Street and Cedar Street from Juniper Lane to North Lane, with parking meters bagged. Motion passed unanimously.

Lititz Lions Car Show Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application from Lititz Lion's Club for closing E. Main Street between Locust Street and Broad Street with meters bagged and event staff, for a Car Show on August 15, 2018, from 5:30 P.M. to 9:00 P.M. Motion passed unanimously.

Patriotic Parade Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application for the Lititz Lions Patriotic Parade and Entertainment on Tuesday, July 3, 2018, 5:30 P.M. - 8:30 P.M., with the same route as last year's route. Motion passed unanimously.

Lititz Lions Easter Egg Hunt Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from the Lititz Lions Club for an Easter Egg Hunt for the community at Bonfield Elementary School, on March 31, 2018, 10:30 A.M. – 11:00 A.M. Motion passed unanimously.

Lancaster County National Day of Prayer Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from the Friendship Foundation, Inc., for a Lancaster County National Day of Prayer Event in the Lititz Springs Park on May 3, 2018, 6:00 P.M. - 8:00 P.M. The organization will pay for police overtime to coordinate parking. Motion passed unanimously.

Camporee in the Park Activity Permit Application

Upon presentation, Sensenich moved, Hain seconded to approve an Activity Permit Application for the Boy & Girl Scouts of America's Camporee in the Lititz Springs Park from 6:00 P.M. on April 13, 2018, to 9:00 A.M. on April 15, 2018. Motion passed unanimously.

Wilbur Demolition – Request for No Parking

Upon presentation by Yearick, as part of the demolition of the Wilbur factory, Sensenich moved, Bear seconded to approve a request from representatives from Wohlson Construction to close all street parking on W. Kleine Street until the end of the demolition period through July, 2018. In order to alleviate the impact on local businesses, a parking area will be provided on Warwick Street across from Iron Fit Gym. This was discussed with the neighbors. The sidewalk on Broad St. in front of the property will also be closed. Motion passed with Greiner recusing himself due to a conflict of interest.

SUB-COMMITTEE ON LITITZ REC AND WRRC:
Rail Trail

Warwick Township and Ephrata Township will be submitting a GTRP grant application for rehabilitation of the former railroad bridge over the Cocalico Creek for continuing the trail. In the Borough, discussions with Norfolk-Southern did not have a desirable conclusion concerning the purchase of the right-of-way between Oak and Locust Streets to continue the trail. Working with the landowners to the south of the stream for the use of North Lane could be a good alternate solution. Quiet title action with the property owners would be the next step.

SUB-COMMITTEE ON BUILDINGS, GROUNDS/PARKS AND SWIMMING POOL:

The grant application deadline for the Lititz Springs Pool rehabilitation is April 11, 2018, and work is planned for after the close of the 2019 season. The new amenities for the New Street Park and Spruce Street Park have been ordered and will be installed in the spring.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:

LRWA has received a \$57,000, grant to implement multi-use riparian buffers in both the Borough and Warwick Township.

SUB-COMMITTEE ON PERSONNEL:
Appointment to Committees

Greiner moved, Bear seconded to appoint Alexander Piehl to an unexpired term on the Shade Tree Commission. Motion passed unanimously. Hain moved, Greiner seconded to appoint Karen Weibel to a permanent position on the Planning Commission instead of as an alternate. Motion passed unanimously.

SUB-COMMITTEE ON FINANCE:
LST Refund Requests

Bear moved, Sensenich seconded to approve a 2017 LST refund request from Betty Jo Koons @ \$9, as she did not earn the minimum required amount. Motion passed unanimously. Bear moved, Sensenich seconded to approve a 2017 LST refund request from Lynne Grube @ \$51, as she did not earn the minimum required amount. Motion passed unanimously.

SUB-COMMITTEE ON FIRE SERVICES/WESC:
Lititz Fire Co. No. 1 & WESC

Greiner referred to the WESC Monthly Report. Year-to-date fire calls are at 100. An analysis will be done by the fire company on the recent Specialty Bakers fire in Warwick Township. East Hempfield Township will be providing their volunteer firefighters with a tax credit program. The monetary savings is minimal compared to the show of appreciation. Warwick Township is also considering it. The Fire Services Feasibility Study will be completed by this fall.

REGIONAL COMMITTEE REPORTS:
Venture Lititz

Sensenich provided a report on Venture Lititz. There is already interest in ice sculptures for next year's Fire & Ice event. Spring Cleanup will be on April 28, 2018. The merchants are providing a spring shopping card program. The Farmers Market is being relocated to the Lititz Springs Park. The building that houses Chilango's Mexican Restaurant is for sale. The company that bought the BB&T facilities, Blackford Ventures, is closing its parking lots to the general public in preparation of the new tenants. VL will be proactive with the parking changes downtown. They are discussing a possible new event for November named, Sip and Shop.

NEW BUSINESS:
Christmas Stars

PWD has designed a prototype aluminum Christmas star as many of the old wooden stars that are placed on the street light poles at Christmastime are in disrepair. There was a consensus among Council to sell the old wooden stars for \$450 each and in turn sponsor a new aluminum powder coated star for the upcoming holiday season.

RESOLUTION NO. 878:
Arbor Day

Hain moved, Greiner seconded to adopt Resolution No. 878, observing April 27, 2018, as Arbor Day through a town-wide cleanup with a focus on street trees. Motion passed unanimously.

ORDINANCE NO. C-564:
Amending Submission Requirements under the SALDO

Hain moved, Sensenich seconded to adopt Ordinance No. C-564, amending submission requirements under the SALDO. Motion passed unanimously.

FINANCIAL STATEMENT/BILLS

Bear moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

OTHER BUSINESS:
Home Town Hero Banners

A request has been received from American Legion Post 56, to recognize veterans by hanging Home Town Hero banners in downtown Lititz, utilizing the brackets left over from the 250th Anniversary celebration. Council acknowledged veterans' sacrifices for our Country, democracy and freedom and appreciates their bravery and heroism over the many years. They are, however, hesitant to display banners that single out one group's cause. As an alternative, Council gave permission to hang such banners at the Revolutionary War Memorial 1930 Veterans Memorial 1999 along E. Main Street and Elm Street.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:15 P.M. on a motion by Sensenich with a second by Greiner.

Respectfully submitted,


Sue Ann Barry
Secretary/Treasurer