

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held May 30, 2017
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 6:30 P.M. on May 30, 2017, by President Weibel with Council members Greiner, Hain, and Weaver present. Sensenich was excused. Others in attendance were Mayor Snyder, Sue Ann Barry (Secretary/Treasurer), Chief Kerry Nye, Andy Garner, Elijah Yearick, Todd Kauffman, Michael Wolgemuth, and Bart McNeill. Van Brookhoven, Bonnie Oplinger, Bill Turner, Rob Myallis, Spenser Todd, Barry Todd, Jeffrey Rinehimer, Scott Pusey, Maureen Westcott, and Laura Knowles of the Lititz Record Express arrived later. The meeting opened with a moment of silence followed by the pledge of allegiance led by the Mayor. On a motion by Hain with a second by Greiner, the minutes of the April 25, 2017, Council meeting were unanimously approved. Weibel announced that an executive session was held on May 9, 2017, to discuss real estate matters. Pastor Oplinger provided the invocation.

PUBLIC HEARING:
Ordinance No. C-557 – Snow Emergency Ordinance and Routes

President Weibel recessed the regular meeting and opened a Public Hearing to receive public comments on an ordinance providing for snow emergency provisions and routes. Yearick gave an overview of the ordinance which provides definitions, regulations, the declaration, designation of routes, parking and traffic restrictions, temporary bans on parking, alternative locations for parking, removal and impounding vehicles during a snow emergency, and violations and penalties. Weibel opened the hearing to public comment. Bart McNeill, 130 S. Broad Street, asked if it is the responsibility of the alternative parking lot owners to clear the snow from their lots, and it is; however, once the roads are open, the PWD will assist in clearing those designated lots. It is anticipated that a lot of folks will park on adjacent streets. Van Brookhoven arrived at this time. Maureen Westcott, 521 E. New Street, and Executive Director of the Arc of Lancaster County, was concerned with folks with disabilities. There is outreach to property owners who have corner properties to clear snow off handicapped ramps. Any other suggestions are welcome. As there were no further public comments, Weibel closed the Public Hearing. Greiner moved, Van Brookhoven seconded to approve Ordinance No. C-557, providing for snow emergency provisions and routes. Motion passed unanimously.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

Regular Monthly Meetings:

- June 6, 2017 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- **** June 13, 2017 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President
- June 19, 2017 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- **** June 27, 2017 – Tuesday – Council Meeting – 7:00 P.M.

Other Meetings, etc.:

- **** May 30, 2017 – Tuesday – Council Meeting – 7:00 P.M.
- June 1, 2017 – Thursday – Safety Committee Meeting – 2:00 P.M.
- June 2, 2017 – Friday – Emma Jo Phillips Graduation – Grace Church – 7:00 P.M.
- June 5, 2017 – Monday – Lititz Public Library Board of Directors – Library – 7:00 P.M.
- June 6, 2017 – Tuesday – EDC Member Meeting – Spooky Nook – 11:30 A.M.
- June 13, 2017 – Tuesday – MS4 Committee Meeting – Conference Room – 3:30 P.M.
- June 14, 2017 – Wednesday – Venture Lititz – Derck & Edson – 7:30 A.M.
- **** June 15, 2017 – Thursday – Comp Plan – Community Services & Quality of Life –
Brickerville Fire Co. – 7:30 A.M.
- June 19, 2017 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- June 19, 2017 – Monday – HAAC – Conference Room - 6:00 P.M.
- June 20, 2017 – Tuesday – WRRRC – Lititz recCenter – 8:00 A.M.
- June 20, 2017 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- June 23, 2017 – Friday – Sub-Committee - Employee Benefits – Police Pension – 2:30 P.M.
- June 26, 2017 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

The New Street Neighborhood Water Line Project is almost completed by the PWD. The repointing of the brick work on the Borough Office was completed earlier this month, but the brownstone sills are in need of repair and can be budgeted for 2018.

Notice of Violation – Meter Pit Watertight Evaluation

During their three-year inspection, DEP found accumulating water in several Lititz Borough/WTMA meter pits, and a Notice of Violation was issued. Entech has since performed an evaluation of the meter pits and provided a summary of repairs and estimated costs. Regular inspections will take place in the future and repairs made as needed. Weaver moved, Hain seconded to approve repairs to the meter pits based on Entech's proposal. Motion passed unanimously.

REPORT OF THE MAYOR & CHIEF OF POLICE:

The Mayor had a busy month: May 4th - a proclamation for National Day of Prayer; May 5th - Civics Day at WHS; May 17th - County's Mayors meeting where the opiate crisis was the main discussion, and; May 27th - the Lancaster Symphony in the Lititz Springs Park.

Bollards

The Chief received costs for installing bell bollards at the northwest corner of Broad and Lincoln Avenue similar to bollards at a corner in Denver Borough. After discussion on the possibility of trucks driving over them, the fact that pedestrian flow needs can be met and a HOP is not required, Hain moved, Greiner seconded to purchase two bell bollards from Weston Associates @ \$2,897, total, with DPW installing them at the northwest corner of Broad and Lincoln Avenue. Motion passed unanimously.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING:

Yearick reviewed his Director of Community Planning monthly report and continuing activities. He is working on the downtown zoning amendment, meeting with representatives interested in developing the Wittenberg tract, phasing changes for Warwick Woodlands, liquor license transfers, TMDL update, and the relocation of several trees from Warwick Woodlands.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Kauffman provided a report on his activities at Warwick High School. The annual Warwick High School Art Show is June 1, 2017, from 5:30 P.M. - 8:30 P.M. in the high school library, auditorium lobby and hallways of the art department. Baccalaureate is scheduled for June 8, 2017, at 6:30 P.M. The last day of school and graduation will be on June 9, 2017. He has enjoyed his experience with the police officers which included ride-a-longs, learning about detective work and how cases are solved, equipment usage and firearms training.

QUESTIONS FROM THE AUDIENCE:
Little League and July 4th Fireworks

President of the Lititz Springs Park, Jeffrey Rinehimer, asked if Council will have an open forum on the future of the Wilbur/Cargil building on N. Broad Street, and the effects of the redevelopment on the Little League baseball fields and the July 4th fireworks in the Lititz Springs Park. When plans are submitted they will go to the Planning Commission first. President of Little League, Spenser Todd, wanted to clarify that the negative comments that are appearing on facebook about the Little League losing the ballfields to the Wilbur redevelopment project are not those of the Little League. He would like to have an open dialog.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:
Severn Trent Report

Wolgemuth reviewed his report and fielded questions. The SCADA upgrades for the water and sewer plants will be divided into two projects. The outside of water storage tanks are being cleaned starting on this date. An update on personnel changes was provided.

J&J Industrial User Agreement Extension

Upon presentation, Weaver moved, Hain seconded to approve the Johnson & Johnson Amendment to the Industrial User Agreement which has been extended until March 31, 2019. Motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Annual Pretzel Twist Special Event Permit Application

Upon presentation, Van Brookhoven moved, Greiner seconded to approve a Special Event Permit Application from the Lititz recCenter for the 40th Annual Lititz Pretzel Twist on Saturday, September 24, 2017, from 8:00 A.M. – 11:00 A.M., per submitted race course with road closures not needed. Motion passed unanimously.

Sunday in the Park Activity Permit Application

Upon presentation, Van Brookhoven moved, Hain seconded to approve an Activity Permit Application from Lancaster Evangelical Free Church for Sunday in the Park (in the Lititz Springs Park) on June 4, 2017, from 10:30 A.M. - 3:00 P.M. Motion passed unanimously.

Legend of the Warrior Band Competition Activity Permit Application

Upon presentation, Van Brookhoven moved, Hain seconded to approve an Activity Permit Application for Legend of the Warrior, High School Marching Band Competition on September 30, 2017, 2:00 P.M. - 11:00 P.M., with no road closures needed. Motion passed unanimously.

Movie Night Under the Stars Activity Permit Application

Upon presentation, Van Brookhoven moved, Hain seconded to approve an Activity Event Permit Application from Lititz EI PTO for Movie Night Under the Stars on June 2, 2017, from 8:00 P.M. to 10:00 P.M., at Pierson Playground. Motion passed unanimously.

N. Cedar Street, Lincoln Avenue, Noble Street Intersection Evaluation

A resident's concerns about traffic and a recommendation for a stop intersection at N. Cedar Street, Lincoln Avenue and Noble Streets, as there is no stop intersection from Front Street to Newport Road, led to a traffic evaluation performed by ARRO. After reviewing traffic counts and speed counts taken by LCPC, and the crash history, ARRO indicated that the intersection does not meet warrants to install a stop sign. A stop sign is not to be used to slow traffic. The Chief notified the resident of this finding. Weibel recommended the police work with churches, day care providers and schools about speeding. Hain recommended looking into traffic calming measures.

SUB-COMMITTEE ON LITITZ REC AND WRRRC:
Little League Ballfields

With the probability of losing the Wilbur baseball fields next year, the Warwick Little League Board is collaborating with the WRRRC, Oak Tree Development Group, Warwick Township, and Lititz Borough on finding suitable replacement fields for future seasons. The Board will be having a meeting in June to discuss the matter.

Lititz Springs Swimming Pool Renovation

WRRC is still awaiting the final feasibility study for the Lititz Springs Swimming Pool from Integrated Aquatics, the company that took over Wade Associates. The draft is sufficient for the DCNR grant application, though. A Lititz Springs Pool Upgrade Project Executive Summary of the past three years was provided by WRRC.

Spruce Street Park

The new playground equipment is installed at Spruce Street Park, but mulch is still needed. The water fountains and path have been installed. The backstop is being upgraded and the yard signs for the Summer Playground Program are in place.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:
Stormwater Projects

The Oak Street Local Stormwater BMP Implementation Grant Project is slowly moving forward. Three low volume road grants were approved by LCCD. The New Street Park Project will resume after the Locust Street Bridge Replacement Project is completed in the fall. All projects go toward load reduction. The trees that provided screening for the neighbors at the Atomic site are being removed. Yearick will follow up on that.

SUB-COMMITTEE ON EMPLOYEE BENEFITS/INSURANCE:
Intergovernmental Cooperative Rebate

Weaver reported that the Borough received an intergovernmental cooperative health insurance rebate.

SUB-COMMITTEE ON FINANCE:
Liquid Fuels Tax Fund Audit

Weibel acknowledged notice of a four-year Liquid Fuels Tax Fund Audit by the PA State Auditor General's Office is approaching.

REGIONAL COMMITTEE REPORTS:
Venture Lititz

Weibel provided a report on Venture Lititz. A VL fundraiser, Taste of Lititz event will be held Friday evening, June 2, 2017. The Great American Clean Up in downtown Lititz last month was very successful. A 5K run is being planned for the fall. The Farmers Market has been well attended. The theater marque that Atomic made for a VL gala has been moved from Atomic's space and is now in storage, otherwise it would have been trashed.

Regional Comprehensive Plan Housing Meeting

Yearick reported on the Forge the Future 2022 Regional Comprehensive Housing meeting that was held on May 18, 2017, at the Brick Gables. Housing demographics, housing preferences and visual preferences were reviewed. The website (www.forge2022.com) and a facebook page has been set up. A survey for housing preferences is on facebook. The next meeting on June 15, 2017, at the Brickerville Fire Co., will be a panel discussion on Community Services and Quality of Life.

FINANCIAL STATEMENT/BILLS

Weaver moved, Van Brookhoven seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

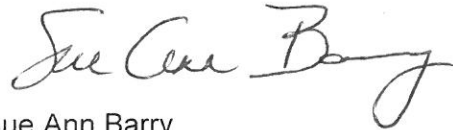
OTHER BUSINESS:

Weibel reminded Council members of Emma Jo Phillips graduation on June 2, 2017, 7:00 P.M. at Grace Church. A Linden Hall Business Brunch is on June 15, 2017, 9:00 A.M. – 11:00 A.M. Weaver thanked Chief Nye for organizing the employee picnic, as is was well done.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:00 P.M. on a motion by Greiner with a second by Van Brookhoven.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sue Ann Barry".

Sue Ann Barry
Secretary/Treasurer

