

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held May 29, 2018
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on May 29, 2018, by President Weaver with Council members Bear, Greiner, Hain and Lee present. Sensenich was excused and Mayor Snyder arrived later. Others in attendance were Sue Ann Barry, Elijah Yearick, Andy Garner, Chief Kerry Nye, Todd Kauffman, Peter Smith, Robert & Marcia Key, Don & Marsha Campbell, Sally Furlow, David & Janet Birch, Al Forsht, Tim & Sheryl York, Rodney & Verna Moseman, David Swartly, Tom & Kathy Trayer, Karl Basian, John Strogus, Ed Kiehl, and Laura Knowles of the Lititz Record Express. The meeting opened with a moment of silence followed by the pledge of allegiance led by the President. On a motion by Bear with a second by Hain, the minutes of the April 24, 2018, Council meeting were unanimously approved.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
Concerns on Moravian Avenue

Tom Trayer, 115 Moravian Avenue, spoke on behalf of residents of Moravian Avenue regarding their displeasure with the detour by their homes that was put in place after a March 17, 2018, sinkhole necessitated the closing of W. Second Avenue. Particularly considering the demographics of the retirees who live on Moravian Avenue, he stated that the detour has created a dangerous situation. He cited noise, an excessive number of motorists, bicyclists, 18-wheelers, etc., using the street that was a tranquil side street up until the detour. He said that the residents are frustrated. Ed Kiehl, 108 Moravian Avenue, thanked Council for providing them the opportunity to express their concerns. He cited several close calls with traffic from a neighbor walking his dog to problems backing out of the driveways. He waited 25 minutes to cross the street with a walker. He said the problem will not go away once school is out for the summer. There are legal factors associated with the sinkhole and responsibility. Kiehl and Sally Furlow, 100 Moravian Avenue, voiced concerns about the time it will take to resolve the issues and said that immediate action is needed. Verna Moseman, 101 Moravian Avenue, added that poor lighting at night exasperates the problem. Weaver noted that the Borough has been working with attorneys, geologists, insurance adjusters, contractors, etc., to get the issues resolved.

Suggestions from residents, Council members and the Chief included: divert the traffic to another street; place a police officer and/or crossing guard at Moravian Avenue; place temporary stop signs; place speed sentry signs; install temporary speed bumps; involve a traffic engineer; limit truck traffic; install crosswalks; etc. Trayer stated that all of these suggestions are simply band-aids. He pleaded with Council to resolve the sinkhole situation and then thanked them for allowing the residents air their frustrations. The Mayor arrived at this time. Yearick is to check into any exceptions to the bidding requirements in emergency situations such as this.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

Regular Monthly Meetings:

- June 5, 2018 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- **** June 12, 2018 - Tuesday - Council Meeting - 7:00 P.M. - If called by the President
- June 18, 2018 - Monday - Zoning Hearing Board Meeting - 7:00 P.M.
- **** June 26, 2018 - Tuesday - Council Meeting - 7:00 P.M.

Other Meetings, etc.:

- May 28, 2018 - Monday - Lititz Fire Co. - Fire House - 7:00 P.M.
- **** May 29, 2018 - Tuesday - Council Meeting - 7:00 P.M.
- June 1, 2018 - Friday - Taste of Lititz VL Fundraiser - E. Main St - 5:00 - 9:00 P.M.
- June 2, 2018 - Saturday - A Day on Lititz Run - Various Locations - 2:00 - 5:00 P.M.
- June 4, 2018 - Monday - Lititz Public Library Board of Directors - Library - 7:00 P.M.
- June 5, 2018 - Tuesday - Pension Committee Meeting - MEPP - 10:00 A.M.
- June 8, 2018 - Friday - Legislator's & Manager's Meeting - Warwick Township - 10:00 A.M.
- June 12, 2018 - Tuesday - MS4 Committee - Conference Room - 3:30 P.M.
- June 13, 2018 - Wednesday - Venture Lititz - Conference Room - 7:30 A.M.

Monthly Meeting Date Reminders (Cont)

June 21, 2018 – Thursday – Regional Housing & Econ Development – Lititz – 7:30 A.M.

June 18, 2018 – Monday - Parks Committee – Conference Room – 4:00 P.M.

June 18, 2018 – Monday - HAAC – Conference Room - 6:00 P.M.

June 19, 2018 – Tuesday – Warwick School Board – District Office – 7:00 P.M.

June 21, 2018 – Tuesday – Pension Committee Meeting – Police Pension – 3:00 P.M.

June 25, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.

June 29, 2018 – Friday – John Schofield Retirement Lunch – ABC – 11:00 – 1:00 P.M.

**** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

PWD is currently working on the low volume roads projects and the parks. USG had the lowest quote and was authorized to do the repairs to the four meter pits that are accumulating water. USG had the lowest quote and was authorized to clean and televise various areas of the sewer system prior to PennDOT paving and the Cedar Street Bridge Replacement Project. T.A. Duffy was authorized to replace meters in the Owl Hill Meter Pit. T.A. Duffy tested various meters in the meter pits on Lititz Run Road. The Water Plant Filter Rehab Project is in the early planning stages.

REPORT OF THE MAYOR & CHIEF OF POLICE:

The two new police officers are continuing their training. The Detective replacement position is in process.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING:

Yearick received two inquiries for structure demolition; one on Broad Street and one on Main Street.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

M&E is patching the Water Plant salt room roof until they have the time to do the replacement. Repairs to the WWTP administration building will begin on May 20, 2018. The WWTP hosted school field trips during the week of May 7, 2018.

SUB-COMMITTEE ON STREETS AND TRAFFIC:

Rotary Club Craft Show Special Event Permit Application

Upon presentation, Greiner moved, Bear seconded to approve a Special Event Permit Application to close E. Main Street from Broad Street to Locust Street, and Broad Street from Orange Street to Front Street from 5:00 A.M. to 6:00 P.M., for the Rotary Club's Annual Craft Show, to be held on Saturday, August 11, 2018, needing 5-6 event staff. The Chief will encourage better clean up at the end of the day. Motion passed unanimously.

Hartz Fall Blast Special Event Permit Application

Upon presentation, Greiner moved, Bear seconded to approve a Special Event Permit Application for the Annual Hartz Physical Therapy Charity Fall Blast 5K Run/Walk on October 6, 2018, from 9:00 A.M. - 10:30 A.M., at Bonfield Elementary School, with no road closures needed. Motion passed unanimously.

Westfield Court Block Party Activity Permit Application

Upon presentation, Greiner moved, Bear seconded to approve an Activity Permit Application for a block party on the 400 Block of Westfield Court on June 9, 2018, (rain date of June 10, 2018), from 5:00 P.M. - 9:00 P.M. Motion passed unanimously.

National Night Out Pool Party Activity Permit Application

Upon presentation, Greiner moved, Bear seconded to approve an Activity Permit Application from the Lititz Police Department for a National Night Out Pool Party at the Lititz Springs Pool, on August 7, 2018, (rain date of August 8, 2018), 6:00 P.M. - 9:00 P.M. Motion passed unanimously.

National Night Out Activity Permit Application

Upon presentation, Greiner moved, Bear seconded to approve an Activity Permit Application to close Fourth Avenue, from the intersection at Fourth Avenue and Third Avenue to Locust Street, on Tuesday, August 7, 2018, from 6:00 P.M. - 9:00 P.M., for a neighborhood gathering observing National Night Out. Motion passed unanimously.

2018 Resurfacing Project

On a motion by Greiner with a second by Bear, the following bids for the 2018 Resurfacing Project were unanimously accepted, as follows:

• Highway Materials, Inc.	\$ 38,881.08
• New Enterprise Stone Lime Co.	\$ 44,299.17
• Affordable Paving Excavating, LLC	\$ 45,478.02
• Pennsy Supply Inc.	\$ 54,210.00
• Landis C. Deck & Sons	\$ 58,836.25

Upon presentation and recommendation by the Borough Engineer, Greiner moved, Bear seconded to award the contract for the 2018 Resurfacing Project to Highway Materials, Inc., as low bidder @ \$38,881.08. Motion passed unanimously.

Request for Road and Parking Space Closure for Wilbur Demolition

Upon presentation, Greiner moved, Bear seconded to approve a request from Wohlson Construction that two parking spaces in front of the Wilbur building be closed to the public until May 2019, two parking spaces in front of 49 N. Broad Street be closed to the public from the end of May until June 15, 2018, and Kleine Lane between Broad Street and Pine Lane be closed at the end of May through the end of August, 2018, during times as noted for safety reasons associated with the Wilbur Chocolate building demolition. They have discussed this with adjacent property owners. Motion passed unanimously.

Request for Flashing Light Crossing at Locust Street

Upon presentation, Greiner moved, Bear seconded to approve a request from Woodstream to install two solar LED flashing pedestrian crossing signs in accordance with PennDOT regulations on N. Locust Street at the crosswalk for safety reasons. Motion passed unanimously.

Annual Pretzel Twist Special Event Permit Application Amendment

Upon presentation, Greiner moved, Bear seconded to approve the amendment of a Special Event Permit Application from the Lititz recCenter for the 41st Annual Lititz Pretzel Twist on Saturday, September 22, 2018, from 8:30 A.M. – 10:00 A.M., per new race course as submitted having the need for one special event staff position, pending authorization from Moravian Manor and the Church of the Brethren for utilizing a part of their properties. Motion passed unanimously.

SUB-COMMITTEE ON PLANNING:

Warwick Woodlands Phase 2 Final Land Development Plan

Warwick Woodlands Phase 2 Final Land Development Plan is before the Planning Commission.

SUB-COMMITTEE ON ZONING:
Zoning Hearings

Hain provided a recap of the cases that were before the Zoning Hearing Board on May 21, 2018. A request for a variance was approved for exceeding the height requirement for fences and a special exception was approved for a front porch addition. Another special exception and variance request case was continued.

SUB-COMMITTEE ON LITITZ REC AND WRRRC:

The WRRRC received a donation from the Kiwanis Club for the Summer Playground Programs. The little league rents a port-a-john for the summer for the Spruce Street Park. Due to vandalism, they will have it taken away after their season ends. Perhaps the Borough could rent one after their season and place it at a more prominent location. The grant application for the Lititz Springs Swimming Pool has been submitted to DCNR.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:
Green Alley Low Volume Roads QAB Grant

The Borough received a Green Alley Low Volume Roads QAB Grant for a location to the rear of Lockup Lane. Design work has begun.

SUB-COMMITTEE ON FINANCE:
LST Refund Requests

Bear moved, Greiner seconded to approve a 2017 LST refund request from June Mace @ \$30, as she did not earn the minimum required amount. Motion passed unanimously. Bear moved, Hain seconded to approve a 2017 LST refund request from Kimberly Moore @ \$49.91, as she did not earn the minimum required amount. Motion passed unanimously. Bear moved, Greiner seconded to approve a 2017 LST refund request from Sheila Richwine @ \$52, as she did not earn the minimum required amount. Motion passed unanimously.

SUB-COMMITTEE ON FIRE SERVICES/WESC:
Lititz Fire Co. No. 1 First Quarter Report

Greiner referred to the Lititz Fire Co. 2018 First Quarter Report. They put in ~ 600 hours, they had 101 total incidents and 85 first due response incidents.

REGIONAL COMMITTEE REPORTS:
Venture Lititz

A report on Venture Lititz was provided by Sensenich via email. The Spring Cleanup Event scheduled for April 28, 2018, was a great success with over 70 volunteers. That success sparked a brief discussion of an ongoing litter program and cleanup effort throughout the year. It is hoped that next year's event will include at least one tree planting as well. Taste of Lititz will be held June 1, 2018, and ticket sales have been strong. The Pennsylvania Dutch Convention and Visitors Bureau's annual conference will be held the beginning of June, with Wenger and DeKarske giving a presentation on Lititz. The October 13, 2018, gala and fund raiser will have the theme *Passport to Paris*. The inside of the church at Second and Broad Streets will be transformed into a French cafe streetscape.

Regional Built & Natural Infrastructure Committee Meeting

Transportation projects were the main focus of the Regional Built & Natural Infrastructure Committee meeting held on May 17, 2018. Although not part of that agenda, the re-routing of Rt. 772 feasibility study should be updated.

NEW BUSINESS:

Engagement for Cable Franchise Negotiations with Comcast

Recently, representatives from Comcast approached Lititz and Ephrata Boroughs and Warwick and Ephrata Townships (Lancaster Cable Consortium) to propose a limited expansion of their network within the municipalities for service to businesses. After discussion, Council agreed to engage Cohen Law Group in cable franchise negotiations with Comcast.

FINANCIAL STATEMENT/BILLS

Bear moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

OTHER BUSINESS:

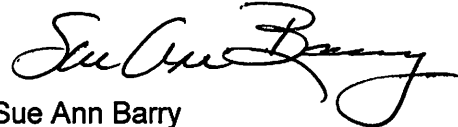
Water and Sewer Rate Study

Upon presentation, Bear moved, Greiner seconded to accept the proposal from Keystone Alliance Consulting, Inc., @ \$14,500, for a water and sewer rate study. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:40 P.M. on a motion by Greiner.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sue Ann Barry", written in a cursive style.

Sue Ann Barry
Secretary/Treasurer