

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held May 31, 2022
Council Chambers, 7 South Broad Street, Lititz, PA & Zoom

The regular May 31, 2022, Lititz Borough Council meeting was conducted as a hybrid meeting, in person in Council Chambers and virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Greiner and Sensenich present; Mobley was virtual. Lee was excused. Others present were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Rob McFadden, Scott & Carter Hain, Nathan Laucks, Chris Strayer, Gail Murphy, and Laura Knowles of the Lititz Record Express. In virtual attendance was Linda Carson. The meeting opened with a moment of silence followed by the pledge of allegiance led by the Mayor. On a motion by Greiner with a second by Sensenich, the minutes of the April 26, 2022, Council meeting were unanimously approved. Weaver announced that an executive session was held prior to this meeting to discuss personnel matters.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
Request for Concrete Pavers Instead of Sidewalk

Through a Power Point presentation, Gail Murphy, 116 Front Street, requested to install 105 sq.ft. EP Henry Bristol Stone 1 concrete pavers in pewter blend as replacement sidewalk in front of her non-historic, not-prone-to-flooding single home. The sidewalk was removed in connection with a replacement shade tree. Murphy would like to use pavers instead of concrete slabs for ease of maintenance and repair and for aesthetic appeal. Council discussed the pros and cons of the uniqueness of the pavers, the proper installation, concerns with settling, etc. Linda Carson, 220 E. Sixth Street, asked if the pavers are ADA compliant. Greiner moved, Sensenich seconded to approve the request to install EP Henry Bristol Stone 1 concrete pavers in pewter blend as replacement sidewalk in front of 116 Front Street with the condition that a sample be submitted, that the surface is smooth and ADA compliant. Motion passed unanimously.

RESOLUTION NO. 950:
Authorization for PPL Street Lights

Upon presentation, Sensenich moved, Greiner seconded to approve Resolution No. 950, authorizing the execution of a new LED Street Light Services Agreement with PPL as part of the Warwick Street Storage Project. Motion passed unanimously.

AGREEMENT NO. 542:
J & J Surcharge Agreement

Upon presentation, Greiner moved, Sensenich seconded to approve Agreement No. 542, renewing a three-year Industrial Waste Agreement with J & J. Motion passed unanimously.

AGREEMENT NO. 543:
PPL LED Street Light Agreement

Upon presentation, Sensenich moved, Greiner seconded to approve Agreement No. 543, a PPL LED Street Light Agreement associated with the Warwick Street Storage Project, as PPL will no longer install metal halide street lights, the likes of which are in the downtown. Motion passed unanimously.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:
Inframark Report

Laucks reviewed the most recent Inframark Report. Thiogard pricing will increase \$.04 per pound and a 9.5% increase from UGI will be coming on June 1st with a 6.6% increase on December 1st. The VFDs for two pumps have been ordered having a 20-week lead time. The NIR pump rebuild will not be as involved as initially thought. The monthly wastewater maintenance costs were much higher than normal due to some annual work. Greiner questioned monitoring wastewater for virus outbreaks. Mobley moved, Sensenich seconded to accept the Inframark April 2022 Monthly Report. Motion passed unanimously.

WET Toxicity Reduction Evaluation

PADEP has confirmed that the sample results from the fourth consecutive WET test passing is sufficient to require no further testing.

Change Order No. 4 – M2 Construction – Filter Plant

Upon presentation, Mobley moved, Sensenich seconded to approve Change Order No. 4 from M2 Construction for the Filter Media Replacement Project at the Water Plant @ (\$66,183.00). Motion passed unanimously.

Application for Payment No. 15 – Filter Media Replacement Project

Upon presentation, Mobley moved, Sensenich seconded to approve the Application for Payment No. 15 from M2 Construction for the Filter Media Replacement Project at the Water Plant @ \$38,647.82. Motion passed unanimously.

Request for Waiver of Zoning Hearing Fees from WTMA

Upon presentation, Mobley moved, Sensenich seconded to approve a waiver of the Zoning Hearing fees @ \$700.00, for the Market Street WTMA Pump House #13 Relocation Special Exception request. Motion passed unanimously.

Evaluation of Four Concrete Water Tanks

Upon presentation, Mobley moved, Sensenich seconded to have MBA, Inc. inspect the four concrete water tanks @ \$10,000.00, in 2022, (although they were due to be inspected in 2023), as that information should be valuable considering current discussions with Warwick Township on building a water tower north of the Borough. There were changes to another water project that opened up some funding. Motion passed unanimously.

ARPA Lancaster County Proposals

The Lancaster County Commissioners have contacted municipalities and non-profits of the availability of ARPA Grant funding through the County. Borough staff believes the Lancaster County ARPA funds can be best used to address sewer infrastructure issues. In analyzing projects on the horizon, staff is recommending a joint municipal application be submitted to address I&I issues in the sewer interceptor from Manhole 1 to Manhole 9, as identified by Entech, and to include a culvert replacement in Warwick Township in the same area. Without the ARPA funding, the Borough's work would take an approximately 7-10 years to complete at an estimated cost of \$1.5 million in current dollars. If this application is approved, the timeline of the work would decrease to a total of two years. In addition, the application mandates a match from each applicant. Mobley moved, Sensenich seconded to approve partnering with Warwick Township and engage Entech to establish more specific price estimates for the Lititz I&I Interceptor & Warwick Township Culvert Project, to be brought back to Council at their June meeting. The applications are due to Lancaster County by August 24, 2022, and projects must be completed by December 31, 2024.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Collusion Beer Garden Special Event Application

A Special Event Application from Lititz Shirt Factory for a Collusion Beer Garden, in the alley at 5 Juniper Lane, on Saturdays and Sundays during the summer from Noon to 8:00-9:00 P.M., has been withdrawn due to staffing vacancies at Collusion.

Rotary Club Craft Show Special Event Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve a Special Event Permit Application to close E. Main Street from Broad Street to Locust Street, and Broad Street from Orange Street to Front Street from 5:00 A.M. to 6:00 P.M., for the Rotary Club's Annual Craft Show, to be held on Saturday, August 13, 2022, needing five-six event staff with expected attendance of >10,000 folks. Motion passed unanimously.

Lititz Craft Beer Fest 2022 Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from the AMBUCs and WCAA for the Lititz Craft Beer Fest 2022 as a charitable fund raiser to be held on Saturday, September 24, 2022, from 3:00 P.M. – 6:00 P.M. and Sunday, September 25, 2022, from 3:00 P.M. to 6:00 P.M. at the TAIT parking lot, 401 W. Lincoln Avenue, with a stage for bands. No road closures will be necessary. Motion passed unanimously.

Lancaster Bicycle Club Covered Bridge Classic Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from the Lancaster Bicycle Club for the Covered Bridge Classic on August 21, 2022, 7:00 A.M. - 4:30 P.M., per submitted courses with a small portion in Lititz Borough. Motion passed unanimously.

Westfield Court Block Party Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from Bonnie Nye for a block party in the 400 block cul-de-sac of Westfield Court on June 25 2022, (rain date of June 26, 2022), from 5:00 P.M. - 9:00 P.M. Motion passed unanimously.

Neighborhood July 4th Celebration Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from Brian Adams, 418 Laurel Avenue, to close Stark Lane behind 418 Laurel Avenue for a Neighborhood July 4th Celebration on July 2, 2022, 1:00 P.M. – 8:00 P.M. with expected attendance of 70 folks. Motion passed unanimously.

Raspberry Hill Commons Block Party Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from Raspberry Hill Commons HOA for a block party in the turnaround of the 700 block of Keller Drive on July 16, 2022, from 4:00 P.M. - 8:00 P.M. Motion passed unanimously.

Lititz Trinity E.C. Church Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from the Lititz Trinity E.C. Church for a free concert celebrating the church's 150th Anniversary in the Lititz Springs Park on September 10, 2022, 4:00 P.M. – 6:00 P.M., expecting attendance of ~800 folks. Motion passed unanimously.

SUB-COMMITTEE ON FINANCES:

LST Refund Requests

Mobley moved, Sensenich seconded to approve a 2021 LST refund request from Keelyn Covey @ \$30.00, as she did not earn the minimum required amount. Motion passed unanimously. Mobley moved, Sensenich seconded to approve a 2021 LST refund request from Zachary Fulmer @ \$16.00, as he paid multiple employers. Motion passed unanimously.

Financial Statement/Bills

Mobley highlighted revenue this month as the largest month of the year for real estate tax income and the receipt of a DCNR grant @ \$400,000.00, for the Cedar/Lincoln Culvert Project. He highlighted invoices this month related to the Spruce Street Water Main Project, Green Light-Go Project, sewer lining on E. Second Avenue, and the purchase of four solar speed sentry signs. Mobley moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously. The Finance Sub-Committee will be meeting with the Trout auditors this summer to discuss a possible basis of accounting change.

SUB-COMMITTEE ON BUILDINGS AND GROUNDS:
Application for Payment No. 13 – Public Works Garage

Upon presentation, Sensenich moved, Mobley seconded to approve the Application for Payment No. 13, from Ondra-Huyett Associates, Inc. for the Public Works Garage Project @ \$11,875.00. Motion passed unanimously.

SUB-COMMITTEE ON PLANNING:
Form Based Code Amendments for General Business Gateway District

On a motion by Sensenich with a second by Greiner, the following Southern General Business Gateway District amendments to the Zoning Ordinance and amendments to the Subdivision and Land Development Ordinance were unanimously approved for advertisement as follows:

Zoning Ordinance –

- definition updates;
- text updates to the General Business District;
- form-based code updates;

Subdivision & Land Development Ordinance –

- text updates to Section 713;
- form-based code updates.

REPORT OF THE BOROUGH ENGINEER:

Hain provided a brief update to the Report of the Borough Engineer, coordinating the structural design for the Oak/Main Street Culvert Headwall Project, assisting PWD with North Lane Stormwater projects and meeting with Dunkin Donuts having temporarily addressed erosion.

REPORT OF THE JUNIOR COUNCIL PERSON

Junior Council Person Carter Hain reported that the Warwick High School Track and Field team won three State medals. For the first time in two years, the Warwick High School had their annual art show on May 26, 2022. Monday, June 6, 2022, is the last day of school for summer break.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. Many public meetings will be held live and/or web conferencing (hybrid).

Regular Monthly Meetings:

- June 7, 2022 – Tuesday – Planning Commission Meeting – 7:00 P.M. (hybrid)
- June 14, 2022 – Tuesday – Council Meeting – 7:00 P.M. – If called by the President
- June 20, 2022 – Monday – Zoning Hearing Board Meeting – 7:00 PM. – Council Chambers
- **** June 28, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)

Other Meetings, etc.:

- May 31, 2022 – Tuesday – Parks Committee Moravian Museum Tour – 1:00 P.M.

Monthly Meeting Date Reminders (Cont)

**** May 31, 2022 – Tuesday – Sub-Committee on Personnel – North Group – 2:00 P.M.
May 31, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)
June 2, 2022 – Thursday – WTMA ARPA Application Meeting – 2:00 P.M. - Conference Room
June 2, 2022 – Thursday – Shade Tree Commission – 12:00 Noon (webconf)
June 6, 2022 – Monday – Warwick Twp Tourism Grant Mtg – 10:00 A.M. - Conference Room
June 6, 2022 – Monday – WESC – Lititz Fire Co - 6:30 P.M.
June 6, 2022 – Monday – Lititz Public Library Board – Library - 7:00 P.M.
June 7, 2022 – Tuesday – Sub-Committee MEPP Pension – 10:00 A.M. (webconf)
June 14, 2022 – Tuesday – Sub-Committee on Personnel – North Group – 3:00 P.M.
June 14, 2022 – Tuesday – MS4 Committee – 3:30 P.M. (hybrid)
June 16, 2022 – Thursday – Regional Housing & Economic Development – 7:30 A.M. (webconf)
June 16, 2022 – Thursday – Staff Projects Meeting – Council Chambers – 10:30 A.M.
June 20, 2022 – Monday - Parks Committee – 4:00 P.M. (hybrid)
June 20, 2022 – Monday - HAAC Meeting – Conference Room - 6:00 P.M.
June 21, 2022 – Tuesday – WRRRC Board Meeting – 8:00 A.M. – Lititz recCenter
June 21, 2022 – Tuesday – Warwick School Board – WSD - 7:00 P.M.
June 27, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
**** All Council members should plan to be at these meetings

REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &
ENVIRONMENTAL COORDINATOR:

The PWD will be paving S. Spruce Street within the next week. The Eagle Scout Fundraiser Project of cleaning and repainting fire hydrants throughout the Borough has been completed. One of the two oak trees on E. Second Avenue has been removed and the other tree will be removed in coordination with PPL as the utility wire that runs through the tree will need to be de-energized. The W. Orange Street Meter Pit Replacement Project has been completed. As the Borough's electrical provider Talen Energy filed for Chapter 11, research in a replacement ended with securing Constellation Energy.

Request to Order Pickup Truck and Water Line for 2023

Upon presentation and delivery delays due to COVID-19, Greiner moved, Sensenich seconded to order a, 1) 2023 Chevy Silverado Utility Truck for PWD, to be delivered and paid for in 2023 and 2) the 8" water line pipe associated with the continuing S. Spruce Street Water Main Project from Marion Street to Hendricks scheduled and to be paid for in 2023. Motion passed unanimously.

Change Order No. 1 – E. Second Street Paving Project

Upon presentation, Sensenich moved, Greiner seconded to approve Change Order No. 1, from Pennsy Supply, Inc., for removal and replacement of curb due to a vehicle accident on E. Second Street, associated with the upcoming paving project @ \$1,360.00. Motion passed unanimously.

REPORT OF THE MAYOR & CHIEF OF POLICE

On June 9, 2022, the Mayor will be joining other PA Mayors and municipal police officers to rally at the State Capitol in support of House Bill 606, which would allow local police forces to use radar for speed enforcement. PA is the only state in the country that does not allow local officers the use of radar devices. Since the Uvalde, TX, elementary school mass shooting tragedy, the Lititz PD has provided more focus on patrolling schools even in light of the existence of school officers. The crowd was down for the Memorial Day parade held on May 30, 2022.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Yearick reported that unofficially, the actual paving part of the E. Main Street and Water Street PennDOT Resurfacing Project most likely will not be done in 2022, due to the need by the contractor to upgrade all of the ADA ramps first. A pre-construction meeting has not yet been scheduled but when it will be held, more details about the project will be known including the Borough's desire for patching at countless places. The Green Light-Go Project for the signals and Broad & Main Streets and Broad & Orange Streets is ~90% completed. The Eagle Scout Parks Orienteering Project has been completed. Currently, Earthlink is moving the Windstream utility and the water line replacement is taking place at the Cedar Street Bridge Project site; the project which most likely not be completed until 2023.

OTHER BUSINESS:

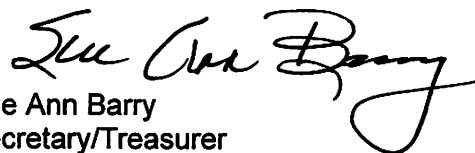
Recognition of Gladys Crowl

The President recognized the passing of Gladys Crowl, who was a tireless Borough volunteer for many years having served twenty-four years on the Flood Control Committee, twenty-two years on the Historical Area Advisory Committee, eleven years on the Regional Economic Development Committee, and three years on the Trail Feasibility Committee. Condolences go out to her family.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:15 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,



Sue Ann Barry
Secretary/Treasurer