

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held November 13, 2018
7 South Broad Street, Lititz, PA

The Lititz Borough Council meeting was called to order at 5:30 P.M. on November 13, 2018, by President Weaver with Council members Bear, Greiner, Hain, Lee, and Sensenich present. Others in attendance were Mayor Snyder, Junior Council Person Eva Hain, Sue Ann Barry, Kerry Nye, Andy Garner, Elijah Yearick, and Todd Kauffman.

REPORT OF BOROUGH MANAGER:
2019 Municipal Calendar

On a motion by Greiner with a second by Sensenich, the advertisement of the Year 2019 Municipal Calendar was unanimously approved as follows:

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC |
|---|----------|----------|----------|----------|-----------|----------|-----------|----------|----------|----------|----------|----------|
| *1 ST COUNCIL 7:00 PM | 8 | 12 | 12 | 9 | 14 | 11 | 9 | 13 | 10 | 8 | ***12 | 10 |
| 2 ND COUNCIL 7:00 PM | 29 | 26 | 26 | 30 | 28 | 25 | 30 | 27 | 24 | **29 | 26 | 17 |
| PLANNING COMMISSION 7:00 PM | 8 | 5 | 5 | 2 | 7 | 4 | 2 | 6 | 3 | 1 | 5 | 3 |
| ZONING HEARING 7:00 PM | 28 | 25 | 18 | 15 | 20 | 17 | 15 | 19 | 16 | 21 | 18 | 16 |
| PARKS COMMITTEE 4:00 PM | 28 | 25 | 18 | 15 | 20 | 17 | 15 | 19 | 16 | 21 | 18 | 16 |
| FLOOD CONTROL 3:30 PM | 15 | | 19 | | 21 | | 16 | | 17 | | 19 | |
| SEWER AUTHORITY 7:00 PM | 24 | | | 25 | | | 25 | | | 24 | | |
| SHADE TREE COMMISSION 4:00 PM | | | 7 | | | 6 | | | 5 | | | |
| LITITZ/WARWICK/ ELIZABETH/WSD JOINT 7:00 PM | | | | 25 LB | | | | | | 24 WT | | |
| FORGE THE FUTURE 2022 COORDINATING COMM 7:30 AM | 17 WT | | | 18 WT | | | 18 WT | | | 17 WT | | |
| FORGE THE FUTURE 2022 BUILT & NATURAL INFRASTRUCTURE 7:30 AM | | 21 ET | | | 16 ET | | | 15 ET | | | 21 ET | |
| FORGE THE FUTURE 2022 HOUSING & ECONOMIC DEV 7:30 AM | | | 21 LB | | | 20 LB | | | 19 LB | | | 19 LB |
| WARWICK EMERGENCY SERVICES COMMISSION 6:30 PM | 3 LFC | | 7 BFC | | 2 BKFC | | 11 WCA | | 5 RFC | | 7 LFC | |

Council, Planning, Zoning, Parks Committee, Flood Control, and Shade Tree Commission meetings are held at the Lititz Borough Office, 7 South Broad Street, Lititz, PA. Sewer Authority meetings are held at the Wastewater Treatment Plant, 50 Lititz Run Rd, Lititz, PA

2019 Recognition Dinner is Wednesday, December 11, 2019, 6:30 PM, at the General Sutter Inn

*First Council Meeting each month, if called by President

**MS4 Annual Report

***Budget Meeting, November 12, will be held at 5:30 PM

2019 Municipal Calendar (Cont)

WT - Meeting held at Warwick Township Building, 315 Clay Road
LB - Meeting held at Lititz Borough Building, 7 S. Broad Street
ET - Meeting held at Elizabeth Township Building, 423 Southview Drive
WSD - Meeting held at Warwick District Office, 301 W. Orange Street
WCA - Meeting held at Warwick Community Ambulance, 151 North Lane
LFC - Meeting held at Lititz Fire Co., 24 W. Main Street
BFC - Meeting held at Brunnerville Fire Co., 1302 Church Street, Brunnerville
BKFC - Meeting held at Brickerville Fire Co., 10 Hopeland Road
RFC - Meeting held at Rothsville Fire Co., 2071 Main Street

SUB-COMMITTEE ON FINANCES:
Year 2019 Proposed Budget

Deliberation and discussion ended in the following summary of items to be included in the year 2019 Proposed Budget:

General Fund -

Revenue:

- Real estate tax millage remains at 2 mills.
- LCTCB projections on earned income tax are being realized.
- Future food truck permits to be considered with amended ordinance.
- Tree Vitalize Grant.
- Susquehanna Trust Safety Grant.
- Wilbur and Warwick Woodlands building permit fees.

Expenses:

- Rt 772 traffic study.
- PD lobby lighting.
- Rent ice house at fair market value; Finance Committee to meet for options.
- PD coolant unit replacement.
- PD body cameras.
- Tax incentive for firefighters.
- Summer planning intern for scanning and GIS.
- Venture Lititz donation.
- LRCDC donation.
- Additional Public Works employee for half of the year.
- Renting RR triangle.
- Tools.
- Signal Project Wilbur match.
- Curb and sidewalk replacement.
- Lititz Run trail pathway and sign at Oak Street.
- Loan payment final year.
- Increase contributions to MEPP.
- Increase transfer to Storm Drainage Fund.
- Reserve funds for future PWD and PD vehicle building.

Water Fund -

Revenue:

- Increase in water rates effective March.

Expenses:

- Telemetry, filter rehab, ion exchange.
- Safe Drinking Water Act fees.

Year 2019 Proposed Budget (Cont)

Sewer Fund -

Revenue:

- WTMA at 42% flow.
- Increase sewer rates effective March.

Expenses:

- LSA capital projects.
- J&J Agreement.
- Infiltration/Infill.
- NPDES sampling requirements.
- Contract services.

Swimming Pool Fund -

Expenses:

- Lititz recCenter general maintenance.

Skate Park Fund (renamed Park Fund) -

Revenue:

- Donations in lieu of park land.

General Capital Improvement Fund -

Expenses:

- Norfolk Southern Project.
- LCHRA.

Equipment Reserve Fund -

Revenue:

- Transfers from other funds.

Expenses:

- Computer upgrades.
- PD records management system.
- Final payment on MVR system.
- Tasers.
- Police Ford Explorer.
- Trailer and water buffalo barriers for PWD.

Storm Drainage Construction Fund -

Revenue:

- Low volume roads grant.
- Complete watershed grant for Oak Street.
- Increase transfer from General Fund.

Expenses:

- MS4 compliance.
- Implement LSA for stormwater fees.
- SEI regional analysis of Lititz Run.
- Watershed grant for Oak Street project.
- Low volume roads grant projects.
- Clean, partial televise line.

Year 2019 Proposed Budget (Cont)

Water Construction Fund -

Revenue:

- Transfer from Water Fund.

Expenses:

- Arrowhead meter pit.
- Hydraulic sealing.

Highway Aid Fund -

Revenue:

- PA Liquid Fuels.
- Bridge replacements.
- Green Light-Go grants.

Expenses:

- Sweeper truck mount vac.
- Signal modifications under Green Light-Go grants.
- Share street lighting electric costs with General Fund.
- Orange & Woodcrest engineering.
- Crosswalk painting.
- Crosswalk repairs.
- N. Cedar Street bridge replacement.
- Resurfacing project – Landis Valley Road Borough portion.

Police Contributions Special Revenue Fund -

Revenue:

- General contributions.
- K-9 contributions.

Expenses:

- Community outreach.
- Protection supplies.

Greiner moved, Sensenich seconded to advertise the 2019 Budget as amended for public display. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:30 P.M., on a motion by Greiner with a second by Sensenich.

Respectfully submitted,



Sue Ann Barry
Secretary/Treasurer