

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held October 30, 2018
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on October 30, 2018, by President Weaver with Council members Bear, Greiner, Hain, Lee, and Sensenich present. Others in attendance were Mayor Snyder, Chief Kerry Nye, Todd Kauffman, Peter Smith, Elijah Yearick, Rev. Jim Haun, Chris Spadaro, Bev Spadaro, Daniel Spadaro, Dan Standish, Krista Cassidy, Laura Knowles of the Lititz Record Express, and members of Cub Scout Pack 44 with leaders Dan Griffin and Jim Davis. The meeting opened with an invocation by Reverend Haun followed by the pledge of allegiance led by Cub Scout Pack 44. Snyder recognized Spadaro who is attending as part of his work to become an Eagle Scout. On a motion by Sensenich, with a second by Greiner, the minutes of the September 25, 2018 Council meeting were unanimously approved.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
Request to Honor Current Armed Forces

Weaver recognized a petition submitted by Dale Saylor to request the Borough honor current armed forces members through the hanging of banners in the Borough. Saylor was not in attendance to discuss the petition. Weaver stated that placing banners on the light and telephone poles would present some issues since the Borough owned neither. In light of this he said the Borough will reach out to Saylor to discuss some alternative methods to honor residents currently serving in the armed forces.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

Regular Monthly Meetings:

- November 6, 2018 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- **** November 13, 2018 – Tuesday – Council Meeting – 5:30 PM – Annual Budget Meeting
- November 19, 2018 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- **** November 27, 2018 – Tuesday – Council Meeting - 7:00 P.M.

Other Meetings, etc.:

- October 29, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- October 29, 2018 – Monday – Lions Halloween Parade – Main Street – 7:00 P.M.
- **** October 30, 2018 – Tuesday – Council Meeting – Council Chambers - 7:00 P.M.
- October 31, 2018 – Wednesday – Green Light-Go Grant –Conference Room-9:00 AM
- October 31, 2018 – Wednesday – County-wide Trick-or-Treat – 6:00-8:00 P.M.
- November 1, 2018 – Thursday – Moravian Manor Appeal – Conference Room-8:30 AM
- November 1, 2018 – Thursday – Safety Committee – Conference Room - 2:00 A.M.
- **** November 5, 2018 – Monday – Fire Evaluation Study – Brick Gables - 6:30 P.M.
- November 5, 2018 – Monday – Lititz Public Library Board - Library 7:00 P.M.
- November 8, 2018 – Thursday – Finance Comm Budget – Conference Room - 1:30 PM
- November 13, 2018 – Tuesday – MS4 Committee - Conference Room – 3:30 P.M.
- November 14, 2018 – Wednesday – Venture Lititz – Conference Room – 7:30 A.M.
- November 15, 2018 – Thursday – Regional Built & Natural Infrastruct–E-Twp–7:30 A.M.
- November 19, 2018 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- November 19, 2018 – Monday - HAAC – Conference Room - 6:00 P.M.
- November 20, 2018 – Tuesday – Flood Control Comm – Conference Room – 3:30 P.
- November 20, 2018 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- November 26, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.

- **** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

Kauffman reported that sewer televising was progressing and had detected a portion of sewer main on W. Second that would need to be replaced due to collapse, several homes north of where the sinkhole had been repaired. Additionally, the main below the Cedar Street Bridge had been televised and will likely be replaced as part of the bridge replacement project in 2020. Greiner inquired whether the sinkhole work had been done, Kauffman responded that all but the lining had been completed which is on hold until the replacement of the adjacent sewer line has been completed. Hain inquired about leaks in the roof of Borough Hall. Kauffman responded that roof repairs would begin in November and will hopefully seal the leaks that are occurring around the HVAC units.

REPORT OF THE MAYOR AND CHIEF OF POLICE:

Mayor Snyder recognized the police and fire departments for their response to Friday's tragic crash and to their ongoing professionalism.

Chief Nye thanked Pack 44 for their attendance and reminisced about his sons' time with the pack. The chief reported that the Beer Fest had been a success but that he felt that it was at a good place and would not want to see it grow larger. Additionally, he reported on his involvement in the recent Halloween Parade. Hain inquired about the encroachment of crowds into the parade route. The Chief responded that police requested the crowds to stand back but that the ultimate responsibility was with the parents. Lee inquired why there were stacking of floats on East Main. The Chief said that was caused by poor communication. Sensenich asked why DUI arrests seemed to be increasing. Nye responded that the Department has zero tolerance for DUIs in town and that the new officers were going through DUI enforcement training. He then commended Council on their support for DUI enforcement. Greiner reported that he had heard minor complaints about the Beerfest. Sensenich suggested that more should be done to recognize designated drivers. She said that many of them were shopping during the event.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Yearick reported that review of the Wilbur Resubmission is underway, that the required Broad Street sidewalk repairs would begin the week of November 12, that snow emergency outreach had begun and that the spotted lantern fly has been confirmed on two separate occasions in the Borough. Yearick continued in sharing information about the spotted lantern fly.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Eva Hain provided an update of activities at Linden Hall. She reported on the Fall Concert and Play, Gretna Day, and the Key Club induction ceremony.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

Smith began by introducing Dan Standish, a new employee who would be working on the drinking water side of operations. He continued to report that no nutrient credits would be available for sale and that telemetry upgrades were beginning testing. Additionally, he reported on an issue at the Kissel Hill water tower where supply pumps were not working, requiring a work around to be put in place in the short term. Smith also reported on repairs on a distribution box close to the wastewater treatment plant

After Smith's report Hain inquired whether flushable wipes were presenting a problem with the Borough's sewer system. Smith stated that the system had good screening, but that an education would be beneficial. Kauffman stated that Warwick had recently provided a flyer to their residents and he would be able to share the language for future outreach efforts.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
2019 Lititz Fire & Ice Festival

Upon presentation of the application, Chief Nye stated that the event organizers are proposing that Main & Broad Streets be closed from 3 PM Friday to 7 PM Saturday due to concerns over pedestrian safety during the event. Hain inquired whether the streets could be opened overnight to allow traffic through. Nye indicated that this would be logistically intensive and was not his preferred option. Greiner inquired about fire access and different staging options were discussed. Sensenich moved to approve the application. Greiner proposed to amend the motion to require that the approval be conditioned that adequate fire and EMS be provided on the north side of the Borough, as determined by the Fire Department. Sensenich concurred and the amended motion was seconded by Greiner. The motion to approve a Special Event Application for the 2019 Lititz Fire & Ice Festival from February 15th to February 18th conditional on the approval of the Fire Department on the adequacy of EMS service for the northern part of the Borough passed unanimously.

Venture Lititz Extra Give

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for Venture Lititz's Extra Give celebration at 3PM in Lititz Springs Park on November 16, 2018. The motion passed unanimously.

Santa in the Park & Scavenger Hunt

Upon presentation, Sensenich moved, Bear seconded to approve an Activity Permit Application for Santa in the Park and downtown scavenger hunt from 10 AM until 3PM on December 8, 2018. The motion passed unanimously.

SUB-COMMITTEE ON PLANNING:
Commercial Zone Text Amendment

Upon presentation, Lee moved, Hain seconded to advertise the proposed Text amendment to the Commercial Zone. The motion passed unanimously.

SUB-COMMITTEE ON LITITZ REC AND WRRC:

Hain reported on the success of the summer playground program.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:
Annual MS4 Report

Yearick provided a report on the status of the 2018 MS4 program and the Borough's Stormwater Management Plan. He provided an overview of the plan elements and discussed the Borough's current focus on the management of best management practices and illicit discharge detection and elimination. Newly implemented stormwater projects were also discussed. He concluded by encouraging the scouts in attendance to take part in 2019 volunteer opportunities such as stream sampling and the annual Lititz Run Cleanup in March.

SUB-COMMITTEE ON EMPLOYEE BENEFITS & INSURANCE:

Greiner reported on an increase in the health insurance renewal rates in the IIC.

QUESTIONS FROM THE SCOUTS

Prior to their departure, Weaver encouraged the scouts in attendance to ask questions. Topics included the response to the fatal accident the week prior, enforcement protocols for MS4 program violations, and a notice that they would be taking part in a Scouting for Food Drive that would place bags at homes on November 10th with pick up the following week.

SUB-COMMITTEE ON FIRE SERVICES/WESC:

Greiner reported that the region's fire departments, EMS, and nursing homes had been planning an emergency drill on the previous Saturday, but that it had been postponed in response to the accident. It would be rescheduled. He also reported that the unveiling of the Fire Services Feasibility Study would be on Monday, November 5th at Brick Gables. Additionally, he reported on Warwick Township's passage of a tax rebate for firefighters and noted that the Borough was considering it as part of the 2019 budget. Weaver noted that he was supportive. Greiner noted that the WESC budget had been included in Council packets and that a large portion of the cited costs were due to fire extinguisher training. To date, there have been 330 fire calls.

REGIONAL COMMITTEE REPORTS:

Venture Lititz

The *Passport to Paris* gala sold out and was a success. Venture Lititz is looking to begin their annual campaign and would be releasing a community perception survey in the coming weeks. All are encouraged to participate.

Regional Coordinating Committee

Yearick reported that the Committee discussed the timeline of the Sixth Street extension project, the tax incentives for volunteer firefighters in Warwick Township, possible future expansion of the High School fields, and difficulty to fill positions in downtown retail.

OTHER BUSINESS:

Weaver reported that the PA 772 relocation study had been discussed at the previous week's joint meeting and that it would be a focus of the Borough going forward.

FINANCIAL STATEMENT/BILLS

Bear moved, Greiner seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:08 P.M. on a motion by Sensenich with a second by Greiner.

Respectfully submitted,



Elijah Yearick
Director of Planning & Community Development