

**LITITZ BOROUGH COUNCIL**  
**Minutes of Meeting Held October 25, 2022**  
**Council Chambers, 7 South Broad Street, Lititz, PA & Zoom**

The regular October 25, 2022, Lititz Borough Council meeting was conducted as a hybrid meeting, in person in Council Chambers and virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting was called to order at 7:00 P.M. by President Weaver with Council members Brubaker, Greiner, Lee, Mobley, and Sensenich present. Mayor Snyder was excused. Others present were Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Rob McFadden, Scott Hain, Nathan Laucks, Charity Hain, Colin Hutchinson, David & Linda Carson, Judith Larkin, Chris Strayer, Tim Strayer, Rich Motz, and Jason Burkholder. In virtual attendance were Drew Carson, Lisa Schneper, Stephanie (no last name provided), and Laura Knowles of the Lititz Record Express. The meeting opened with a moment of silence followed by the pledge of allegiance led by the President. On a motion by Mobley with a second by Sensenich, the minutes of the September 27, 2022, Council meeting were unanimously approved. The minutes of the August 30, 2022, Council meeting were unanimously approved as amended. David Carson, 220 E. Sixth Street, requested a correction to the September 27, 2022, minutes to reflect the exact word, "ridiculous," that the President used when Joyce Schnupp made a statement. There was no motion on the floor to change the minutes, so the September 27, 2022, minutes stand, as they convey the sentiment not necessitating the precise word.

**ANNUAL STORMWATER MEETING:**  
**MS4 Report**

Charity Hain of David Miller/Associates presented the Annual MS4 Stormwater Report, a report on the status of the 2022 MS4 Program and the Borough's Stormwater Management Plan (SWMP). Hain provided the status of the SWMP goals, highlights of the latest SWMP Review/Assessment and Annual Report, submitted to DEP on September 27, 2022, summary of IDDE efforts and investigations, highlights of upcoming permit year and focus activities to include wetlands inspections and continuing training, and planned/known activities that the public may participate in. A NFWF grant was approved for the design of a regional basin. Council thanked Hain for her report.

**RESOLUTION NO.954:**  
**Sale of Borough Property**

Upon presentation, Sensenich moved, Mobley seconded to approve Resolution No. 954, authorizing the sale of Borough property, i.e. 2007 Ford F-350 and a Bobcat broom attachment. Motion passed unanimously.

**PETITIONS, CORRESPONDENCE AND QUESTIONS:**  
**West Nile Virus (WNV)**

Linda Carson, 220 E. Sixth Street, has ongoing concerns about WNV as it relates to Butterfly Acres. She said that she works as an RN at the largest local hospital and handles cases involving illnesses, i.e., listeria, tuberculosis, syphilis, lyme disease, etc., and that all of these diseases have treatments and cures but WNV does not. On October 1, 2022, a Borough resident lost his life to WNV. Carson stated that Council has decided to develop the Butterfly Acres land as a park with knowledge that WNV has been detected at the site. She stressed that the Borough bears the responsibility for the hazard and has the duty to warn the taxpayers of the hazard. As it is in Sensenich's district, Carson asked her to make a motion to stop plans for development of this area as a park and warn the public with signage to avoid the area or practice mosquito protection measures as would be described in the signage.

Judith Larkin, 27 St. Mark Avenue, Luther Acres, did not know WNV was detected at Butterfly Acres until she and her husband attended the August 30, 2022, Council meeting. She asked what the Council was going to do to alert the public of this health hazard. The Borough has mapped the total outfalls and BMPs in the Borough and sent them to Tony Alvarado, Lebanon-Lancaster County Mosquito-borne Disease Control Program Coordinator, to look at all the potential Borough sites for WNV & come up with plan, educational or otherwise.

West Nile Virus (Cont)

David Carson, 220 E. Sixth Street, acknowledging that Council did not amend the minutes of the September 27, 2022, Council meeting, recognizes that Council is alright with the President saying that a Borough resident's statement is ridiculous. He cited a recent Lititz Record article, quoting Yearick saying that a \$30,000, allocation was for park improvements in the Borough, but when he looks at the 2022 budget, he sees \$33,000, specifically for the Sixth Street Park and not park improvements. Weaver explained that Council has not been presented with a final plan for the park yet, and Council typically allocates a certain amount of funds to each park over a number of years until there is a finished product. Carson also, claimed a sunshine act violation occurred for this meeting, asserting that there is no agenda on the Borough website. Contrary, several folks in the audience pulled up the agenda from the website on their phones. Linda Carson left the meeting at this time.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:  
Inframark Report

Laucks reviewed the most recent Inframark Report. The remaining nutrient credits for the regulatory year ending September 30, 2022, were reviewed. WTP staff is training on manual plant operation as they prepare for the SCADA upgrade. Brubaker completed the PS-1 utility line replacement at the WWTP and Martin Energy performed the semi-annual emergency generator maintenance check. Mobley moved, Sensenich seconded to accept the Inframark September 2022 Monthly Report. Motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:  
Lititz Pretzel Fest Special Event Permit Application

Upon presentation, Sensenich moved, Mobley seconded to approve a Special Event Permit Application from the Local Kawanis Club for the Lititz Pretzel Fest on May 6, 2023, 11:00 A.M. - 4:00 P.M., in and around the shops of Lititz, and to have the parking meters bagged during the event, reimbursing the Borough for the loss of revenue from the meters for courtesy parking. Motion passed unanimously.

Lititz Historical Foundation Annual Christmas Carol Sing Activity Permit Application

Upon presentation, Sensenich moved, Mobley seconded to approve an Activity Permit Application from the Lititz Historical Foundation for the Annual Christmas Carol Sing on December 8, 2022, from 6:00 P.M. - 8:00 P.M., at Moravian Church Square with the closing of Church Lane. Motion passed unanimously.

Warwick Bands Food Truck Festival Activity Permit Application

Upon presentation, Sensenich moved, Mobley seconded to approve an Activity Permit Application from the Warwick Band Parent Organization for the Warwick Bands Food Truck Festival with music on Sunday, May 21, 2023, 9:00 A.M. - 5:00 P.M., in the Lititz Springs Park, open to the public with ~15 food trucks and closed to vehicle traffic. Motion passed unanimously. Linda Carson returned to the meeting at this time.

SUB-COMMITTEE ON FINANCES:  
Financial Statement/Bills

Financial highlights for October include revenue – PennDOT Annual Winter Snow allocation, PURTA Annual Realty Tax for Windstream and health insurance dividend; Expenses – annual payments to both pension plans, Entech analysis of office HVAC for replacement and payment of the PWD truck. Mobley moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously. The Council 2023 Budget meeting will be held on November 8, 2022, 5:30 P.M.

REPORT OF THE BOROUGH ENGINEER:

Hain provided a brief update as the Borough Engineer, regarding Keller Bros. Stormwater Management Plan and the seeding of the North Lane Rain Garden Project.

REPORT OF THE JUNIOR COUNCIL PERSON

Junior Council Person Colin Hutchinson reported on activities at WHS, including a brief evacuation recently due to a minor gas leak, the facility therapy dogs and the soccer team standings.

REPORT OF THE BOROUGH MANAGER:  
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update. Many public meetings will be held live and/or web conferencing (hybrid).

Regular Monthly Meetings:

November 1, 2022 – Tuesday – Planning Commission Meeting – 7:00 P.M. (hybrid)  
November 8, 2022 – Tuesday – Council Meeting – 5:30 P.M. – *BUDGET MEETING*  
November 21, 2022 – Monday – Zoning Hearing Board Meeting – 7:00 PM. - Chambers  
\*\*\*\* November 29, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)

Other Meetings, etc.:

\*\*\*\* October 25, 2022 – Tuesday – Personnel Sub-Committee – North Group – 1:00 P.M.  
\*\*\*\* October 25, 2022 – Tuesday – Council Meeting – 7:00 P.M. (hybrid)  
October 26, 2022 – Wednesday – WERT – 8:00 A.M. (cancelled).  
October 27, 2022 – Thursday – Lititz Borough Authority – Council Chambers - 7:00 P.M.  
October 31, 2022 – Monday – County-wide Trick-or-Treat – 6:00 - 8:00 P.M.  
October 31, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.  
November 1, 2022 – Thursday – Finance Committee – Budget – Chambers– 1:00 P.M.  
November 7, 2022 – Monday – Lititz Public Library Board – Library - 7:00 P.M.  
November 8, 2022 – Tuesday – MS4 Committee – 3:30 P.M. (hybrid)  
November 15, 2022 – Tuesday – Partners Meeting – Lititz recCenter -12:00 Noon  
November 15, 2022 – Tuesday – Warwick School Board – WSD - 7:00 P.M.  
November 17, 2022 – Thursday – Staff Projects Meeting – Chambers – 10:30 A.M.  
November 21, 2022 – Monday - Parks Committee – 4:00 P.M. (hybrid)  
November 21, 2022 – Monday - HAAC Meeting – Conference Room - 6:00 P.M.  
November 28, 2022 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.  
\*\*\*\* All Council members should plan to be at these meetings

REPORT OF THE PUBLIC WORKS FOREMAN, FACILITIES MANAGER &  
ENVIRONMENTAL COORDINATOR:

Leaf pickup season is in full swing. The large hazardous tree on Second Avenue was removed last week and the New Street and Lititz Public Library trees will be planted in November. The Shade Tree Commission is evaluating the Main Street trees for next year. As Pennsy Supply erroneously did not install petromat while paving E. Second Avenue, their being awarded a contract in the future is at stake based on poor performance.

REPORT OF THE MAYOR & CHIEF OF POLICE

The Chief referred to the Halloween activities taking place in the Borough, i.e., parade, trunk-or-treat events, trick-or-treat. The Sergeant test for promotion is being administered on October 29, 2022. The PD is down two officers and applications are being accepted. The next five-year round for accreditation is due at the end of the year; it will be fifteen years since the initial accreditation.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Yearick reported that the curb associated with the Cedar Street Bridge Project is being done in November. Dunkin' Donuts is to be complete in November and folks are getting used to the new signal configuration at the Broad and Orange Street intersection.

NEW BUSINESS:

Accept Bids and Award Contract for Trash and Recyclables Collection

On a motion by Greiner with a second by Sensenich, the bids for the Trash and Recyclables Contract were unanimously accepted, as follows:

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| • Waste Industries of Pennsylvania dba GFL Environmental | \$197.88 1 <sup>st</sup> Year Unit Fee |
| • Republic Services                                      | \$264.00 1 <sup>st</sup> Year Unit Fee |

Greiner moved, Sensenich seconded to award the contract for Trash and Recyclables Collection to Waste Industries of Pennsylvania dba GFL Environmental @ \$197.88 1<sup>st</sup> Year Unit Fee. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:50 P.M. on a motion by Sensenich with a second by Mobley.

Respectfully submitted,



Sue Ann Barry  
Secretary/Treasurer