

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held September 24, 2019
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on September 24, 2019, by President Weaver with Council members Greiner, Lee, Mosley, and Sensenich present. Hain was excused. Others in attendance were Mayor Snyder, Sue Ann Barry, Chief Kerry Nye, Elijah Yearick, Andy Garner, Jordan Garner, Todd Kauffman, Cory Rathman, Nathan Laucks, Jennifer & Isabel Mejia, Abby Breznak, Mateo Tirone, Greg Repka, Joseph Sebelist, Ron Roda, Lee Bosert, and Laura Knowels of the Lititz Record Express. The meeting opened with a moment of silence followed by the pledge of allegiance led by the Mayor. On a motion by Greiner, with a second by Sensenich, the minutes of the August 27, 2019, Council meeting were unanimously approved. The President acknowledged a donation in lieu of taxes from the Lititz Mennonite Church.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
Swear In Junior Council Person

After introduction, Mayor Snyder administered the Loyalty Oath to Isabel Mejia as Junior Council Person for the 2019-2020 school year, her interest coming from a civics class she took at WHS. She was welcomed by all.

Speeding on Sixth Street

Greg Repka, 109 E. Sixth Street, acknowledged the police presence along E. Sixth Street in the past two weeks and, according to the PD Traffic Detail Report, showed quite a few citations and warnings were given out. He noted that E. Sixth Street at Laurel Avenue is a school bus stop and he requested speed bumps and warning signs there. Heavy construction equipment is running on the street to the Lititz Reserve development in Warwick Township and, as the street will be extended eastbound, it will be a thoroughfare. He said that double lines had been previously erroneously painted on Sixth Street which gives the motorists the impression that it is major road. The road does not have truck restrictions. He said that he is putting his house up for sale as he has two young girls and it is not safe. Council members felt that painted center lines help keep motorists in the proper lanes and speed bumps make folks slow down for the bump but then they just speed up again. Repka thought that strategically placed speed bumps could work. Crosswalk road signs have been ordered from PennDOT and will be placed when received. When the Lititz Reserve Project is complete, a formal traffic study will be done which could lead to a grant for a solution.

Lee Bosert, 108 E. Sixth Street, asked why speed tables cannot be installed as he has observed them in other municipalities. As he gets older, he finds that it takes him more time to cross the street. PennDOT requirements must be followed even if the street is not a State road. He asked why the traffic study needs to wait until the road is extended. A study done now will not meet criteria. Chief Nye, referring to the PD Traffic Detail Report, does not feel that the number of citations and warnings was excessive for the amount of time the police were on patrol there. Joseph Sebelist, 112 E. Sixth Street, observes Rohrer's Quarry trucks speeding throughout the day and at the curves on Sixth Street. He has seen near misses with cars at the school bus stop. Ron Roda, 114 E. Sixth Street, thanked the Chief for the Traffic Detail Report and asked if an independent study could be done. The Traffic Study that Council members referred to is an independent study. Roda stated that Bosert had thought about giving his house to his daughter, but asked why he would do that since she has children.

REPORT OF THE BOROUGH ENGINEER:

Rathman referred to his monthly report. Lock Up Lane has been paved. The results of the E. Main Street stormwater pipes will be in this week for review.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update:
Regular Monthly Meetings:

Monthly Meeting Date Reminders (Cont)

Regular Monthly Meetings:

- October 1, 2019 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- **** October 8, 2019 – Tuesday – Council Meeting – If called by the President
- October 21, 2019 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- **** October 29, 2019 – Tuesday – Council Meeting - 7:00 P.M.

Other Meetings, etc.:

- September 23, 2019 – Monday – Sub-Committee on Finances – W/S Budget - 2:00 P.M.
- September 23, 2019 – Monday – Sub-Committee on Water/Sewer - WWTP - 3:30 P.M.
- September 23, 2019 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** September 24, 2019 – Tuesday – Council Meeting – Council Chambers - 7:00 P.M.
- October 3, 2019 – Thursday – Safety Committee – Conference Room - 2:00 P.M.
- October 7, 2019 – Monday – Lititz Public Library Board - Library 7:00 P.M.
- October 8, 2019 – Tuesday - MS4 Committee - Conference Room – 3:30 P.M.
- October 15, 2019 - Tuesday – WRRC Board – Lititz recCenter – 8:00 A.M.
- October 15, 2019 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- October 17, 2019 – Thursday – Regional Coordinating Meeting – Warwick– 7:30 A.M.
- October 21, 2019 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- October 21, 2019 – Monday - HAAC – Conference Room - 6:00 P.M.
- October 23, 2019 – Wednesday – WERT – Warwick Township – 7:30 A.M.
- **** October 24, 2019 – Thursday, Joint Meeting – Lititz, WT, ET, WSD – WT – 7:00 P.M.
- October 28, 2019 – Monday – Sub-Committee on Finances - Budget – 1:00 P.M.
- October 28, 2019 – Monday – Lions Halloween Parade – Main Street – 7:00 P.M.
- October 28, 2019 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- October 31, 2019 – Thursday – County-wide Trick-or-Treat – 6:00 - 8:00 P.M.
- **** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS FOREMAN & FACILITIES MANAGER:

The written monthly reports of the Public Works Foreman and Facilities Manager were acknowledged.

REPORT OF THE MAYOR & CHIEF OF POLICE:

On September 20, 2019, the Mayor spoke at the dedication of a plaque at the Lititz Springs Park in honor of Wilbur-Suchard employees who served in the Armed Forces during World War II. The Snyder Funeral Home donated the mounting poles.

Lancaster County Drug Task Force

The County DA's Office has informed municipalities that they will be reducing the size of the County Drug Task Force due to inadequate funding. Chief Nye views the Drug Task Force as a benefit and will continue to recommend supporting it. He did, however, say that the County needs to find a way to better fund it.

Permanent Appointment to the Police Department

Upon recommendation by Chief Nye, Greiner moved, Sensenich seconded to appoint Police Officer Samuel Habbershon as a permanent officer in the Police Department following his one year probation, effective September 17, 2019. Motion passed unanimously.

REPORT OF THE DIRECTOR OF COMMUNITY PLANNING

Comcast is submitting for new street opening permits for the "bird streets." There is a planning committee developing special exception criteria for Continuing Care Retirement Communities (CCRCs). The Planning Commission would like to develop a vision plan for the General Business District at the south end of the Borough. A PennDOT Multimodal Transportation Grant will be looked into for the rail project.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Isabel Mejia reported on the beginning of the school year at Warwick High School. The sports teams are raising funds for pediatric cancer.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

Laucks referred to the Inframark Monthly Report. The ultraviolet disinfection system transformer was moved to a separate room, as the heat from the transformer was affecting the control panel temperature. A WWTP circulator pump is failing. They drained and inspected Anaerobic Tank #2. A power outage caused the blowers, filters and UV system to be reset. A Thaddeus Stevens intern came on board. The Water Plant received a commendable rating from DEP. Linden Hall students toured the Water Plant.

. Application for Payments No. 1 – Filter Media Replacement Project

Upon presentation, Mosley moved, Greiner seconded to approve the Application for Payment No. 1 from M2 Construction for the Filter Media Replacement Project at the Water Plant @ \$24,750. Motion passed unanimously.

SUB-COMMITTEE ON STREETS AND TRAFFIC:

Sunday in the Park Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from Lancaster Evangelical Free Church for the Annual Sunday in the Park, in the Lititz Springs Park, on June 7, 2020, from 8:00 A.M. - 5:00 P.M., with expected attendance of 1,500 - 1,700. Motion passed unanimously.

LEFC High School Scavenger Hunt Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application from Lancaster Evangelical Free Church for a High School Scavenger Hunt at the Lititz Springs Park, and along Main Street and Broad Street, from 6:30 P.M. until 8:30 P.M. on October 6, 2019. Motion passed unanimously.

Handicapped Parking Space

Upon presentation, Sensenich moved, Greiner seconded to approve a request for a handicapped parking space for Luther Styer, 41 E. Lincoln Avenue. Motion passed unanimously.

Crosswalk at Plum and Oak Streets

The Borough's traffic engineer indicated that a crosswalk at Plum and Oak Streets would be permissible but ADA compliant crosswalk cuts would be needed on both sides of Oak Street. The Chief was requested to obtain a price and a timeline for the improvements, including signage.

N. Broad Street Bump-Outs

The paving at the bump-outs on N. Broad Street at Kleine Street will be completed after PennDOT approves the drainage grates.

Parking on W. Lincoln Avenue

With the opening of the Wilbur Project, the Chief is suggesting allowing more parking on W. Lincoln Avenue in the area of Johnson & Johnson and the Cargill Plant. After discussion, Sensenich moved, Lee seconded to add more parking to W. Lincoln Avenue, if they receive no negative feedback from Johnson & Johnson and Cargill representatives. Motion passed unanimously.

All Way Stops at W. Kleine and Warwick Streets

Upon the recommendation of the Chief because of no sight line, Sensenich moved, Lee seconded to advertise an ordinance to add All Way stop signs at the intersection of W. Kleine and Warwick Streets. Motion passed unanimously.

Warwick Township Detour Acknowledgement

As required by PennDOT, Sensenich moved, Mosley seconded to acknowledge the proposed detour using Borough streets when the roundabout is installed in Warwick Township at Rt. 772 and Clay Road, tentatively May, 2020. Motion passed unanimously.

2019 Fall Shade Tree Project

Upon presentation, Sensenich moved, Lee seconded to accept the proposal received to perform work associated with the 2019 Fall Shade Tree Project, and to award the contract to Stoney Bridge Landscaping, Inc., @ \$17,334.00. A TreeVitalize Grant has been obtained to cover a portion of the cost. Motion passed unanimously.

SUB-COMMITTEE ON BUILDINGS, GROUNDS AND SWIMMING POOL:

The Lititz Springs Swimming Pool Project broke ground and is anticipated to be completed by Memorial Day, 2020.

SUB-COMMITTEE ON PERSONNEL:

Resignation from Council

Greiner acknowledged receipt of a letter of resignation from Scott Hain due to his move from the Borough.

Annual Minimum Municipal Obligation

Upon presentation, Greiner moved, Sensenich seconded to accept the Minimum Municipal Obligation (MMO) for the Police Pension Plan and for the Non-Uniform Employees Pension Plan for Year 2020 budgeting purposes, as submitted. Motion passed unanimously. Act 205 funds from the State offset some of the costs of the plans.

SUB-COMMITTEE ON FINANCES:

Financial Statement/Bills

Mosley moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

Year 2020 Preliminary Sewer Fund Budget

Mosley moved, Sensenich seconded to accept the Year 2020 Preliminary Sewer Fund Budget to submit to Warwick Township Municipal Authority. Motion passed unanimously.

SUB-COMMITTEE ON FIRE SERVICES/WESC:

Greiner stated that the September WESC meeting was cancelled and the next one will be November 7, 2019, at the Lititz Fire Co. No. 1.

REGIONAL COMMITTEE REPORTS:

Venture Lititz Update

There are still tickets available for the Venture Lititz Gala, Havana Nights, on October 12, 2019.

Regional Housing and Economic Development Committee

The Regional Housing and Economic Development Committee had some robust discussion on affordable housing at their last meeting.

NEW BUSINESS:

Municipal Collection of Trash & Recyclables Contract Bid Results

Weaver acknowledged that two bids were received for the Municipal Collection of Trash & Recyclables Contract on September 17, 2019, and Council and staff will take the next month to evaluate them.

RESOLUTION NO. 899:

Luthercare Financing

Luthercare is pursuing financing and the local municipality has to pass a resolution in support. It does not obligate the municipality to anything, however. Greiner moved, Sensenich seconded to approve Resolution No. 899, for the Luthercare financing. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:20 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sue Ann Barry". The signature is fluid and cursive, with the first name "Sue" and last name "Barry" being the most prominent parts.

Sue Ann Barry
Secretary/Treasurer