

LITITZ BOROUGH COUNCIL
Minutes of Meeting Held September 25, 2018
7 S. Broad Street, Lititz, PA

The regular meeting of the Lititz Borough Council was called to order at 7:00 P.M. on September 25, 2018, by President Weaver with Council members Bear, Greiner, Hain, Lee, and Sensenich present. Others in attendance were Mayor Snyder, Sue Ann Barry, Andy Garner, Chief Kerry Nye, Todd Kauffman, Peter Smith, Amy Lloyd, James & Krystal Waltman, Don Krushinski, Todd Eachus, Richard Motz, William Cassidy, Michael Healy, Mariah B, and Laura Knowles of the Lititz Record Express. The meeting opened with a moment of silence followed by the pledge of allegiance led by the Mayor. On a motion by Hain, with a second by Sensenich, the minutes of the August 28, 2018, Council meeting were unanimously approved.

PUBLIC HEARING:
Zoning Map Change – Office & Professional to Commercial
Ordinance No. C-565

President Weaver recessed the regular meeting and opened a Public Hearing to receive public comments on a zoning map change to the east side of S. Broad Street from Juniper Lane to Orange Street from Office & Professional to Commercial. Amy Lloyd, owner of Dosie Dough, 45 S. Broad Street, supported the change which allows for existing businesses to grow and invest in the downtown. The Planning Commission supports the change of zoning. Krystal Waltman, 24 S. Broad Street, asked of the impact to the west side of S. Broad Street with the zoning change. The Planning Commission had no discussion or intention of changing the west side of S. Broad Street to Commercial. Waltman asked if the residents of the west side of S. Broad Street would request the change, would it be looked upon favorably. Lee said that it could be but, the conditions on the west side are not the same as on the east side of S. Broad Street. Don Krushinski, owner of 47 S. Broad Street, referred to a letter he sent to Council regarding changes to parking in the area with the change in zoning. His suggestions were deferred as the issues were placed on the agenda for later in the meeting. There being no further comments, Weaver closed the Public Hearing. On a motion by Lee with a second by Hain, Ordinance No. C-565, Zoning Map change from Office & Professional to Commercial for the east side of the south side of S. Broad Street from Juniper Lane to Orange Street was unanimously approved.

PETITIONS, CORRESPONDENCE AND QUESTIONS:
Comcast Cable Franchise Resolution and Agreement

Todd Eachus, Senior Director of Government Affairs for Comcast Cable Co., provided a brief synopsis of the Comcast proposal for introducing a limited expansion of their network within the municipalities of Lititz and Ephrata Boroughs and Warwick and Ephrata Townships (Lancaster Cable Consortium) to service businesses. The Lancaster Cable Consortium engaged Cohen Law Group to negotiate with Comcast which resulted in the final documents that are before Council. After discussion on the planned build-out area and future services, Hain moved, Greiner seconded to approve Resolution No. 885 authorizing execution of the Comcast Franchise Agreement. Motion passed unanimously. Hain moved, Greiner seconded to approve Agreement No. 497, Comcast Franchise Agreement. Motion passed unanimously.

Petition to Vacate a Portion of Fourth Street

On behalf of Michael & Karen Healy, 522 S. Spruce Street, and Joan Clair, 608 S. Spruce Street, William Cassidy of Appel & Yost, LLP, submitted a Petition to Vacate a Portion of Fourth Street. A 1920 Borough Map shows a future extension of Fourth Street that lies between the Healy and Clair properties and abuts the property owned by Dale and Cynthia Wittenberg. The portion of Fourth Street was not opened by the Borough in 21 years. The unopened portion of Fourth Street may not be opened without the consent of a majority of the abutting property owners. The Wittenberg's released any easement and right of access over the unopened portion of Fourth Street. Council agreed to send the Petition to Planning Commission for them to review at their November 6, 2018, meeting. Comments are needed from the Director of Community Planning and the Borough Solicitor.

REPORT OF THE BOROUGH MANAGER:
Monthly Meeting Date Reminders

The Borough Manager reminded Council of the following meeting dates, per submitted report & update:

Regular Monthly Meetings:

- October 2, 2018 - Tuesday - Planning Commission Meeting - 7:00 P.M.
- **** October 9, 2018 – Tuesday – Council Meeting – 7:00 P.M.- If called by the President
- October 15, 2018 – Monday – Zoning Hearing Board Meeting – 7:00 P.M.
- **** October 30, 2018 – Tuesday – Council Meeting - 7:00 P.M.

Other Meetings, etc.:

- September 24, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.
- **** September 25, 2018 – Tuesday – Council Meeting - 7:00 P.M.
- October 1, 2018 – Monday – Lititz Public Library Board - Library 7:00 P.M.
- October 2, 2018 – Tuesday – Shade Tree Committee – Conference Room 3:30 PM
- October 9, 2018 – Tuesday – MS4 Committee - Conference Room – 3:30 P.M.
- October 10, 2018 – Wednesday – Venture Lititz – Conference Room – 7:30 A.M.
- October 15, 2018 – Monday - Parks Committee – Conference Room – 4:00 P.M.
- October 15, 2018 – Monday - HAAC – Conference Room - 6:00 P.M.
- October 15, 2018 – Monday – WESC – Rothsville Fire Co. – 6:00 P.M.
- October 16, 2018 – Tuesday – WRRRC Board Meeting – recCenter – 8:00 A.M.
- October 16, 2018 – Tuesday – Warwick School Board – District Office – 7:00 P.M.
- October 18, 2018 – Thursday – Regional Coordinating Meeting – Warwick– 7:30 A.M.
- October 19, 2018 – Friday – Recycling Meeting – LCSWMA – 11:30 P.M.
- October 24, 2018 – Wednesday – WERT – Warwick Township – 7:30 A.M.
- **** October 25, 2018 – Thursday, Joint Meeting – Lititz, WT, ET, WSD – ET – 7:00 P.M.
- October 25, 2018 – Thursday, Lititz Sewer Authority – WTMA – 6:00 P.M.
- October 29, 2018 – Monday – Lititz Fire Co. – Fire House – 7:00 P.M.

- **** All Council members should plan to be at these meetings.

REPORT OF THE PUBLIC WORKS DIRECTOR AND FACILITIES MANAGER:

The Second Avenue sinkhole repair work has been completed; the water main has been installed and backfilled; the curb has been installed; and, the sewer main will be lined in late October. Two manhole sections of 8-inch sewer main will be lined on W. Second Avenue. A sinkhole on Lemon Street continues to settle. The reports and videos of the televised sewer system on W. Orange Street, W. Second Avenue, S. Cedar Street, Woodcrest Avenue, and S. Spruce Street are under review. The second set of school flashing lights at Landis Valley Road and Brubaker Valley Road at the Kissel Hill Elementary School has been installed.

REPORT OF THE JUNIOR COUNCIL PERSON:

Junior Council Person Eva Hain provided an update of activities at Linden Hall. She reported on the winning tennis team, mid-autumn assembly and an upcoming surprise day at Mt. Gretna. The freshmen are at Chincoteague Bay Field Station for a week of environmental education.

SUB-COMMITTEE ON SEWER AND WATER SERVICES:

The WTP salt building roof replacement was completed only to find another leak at the WTP. The Well 7 fence project has been held up due to the weather.

SUB-COMMITTEE ON STREETS AND TRAFFIC:
Christmas Light Display Concert Activity Permit Application

Upon presentation, Sensenich moved, Greiner seconded to approve an Activity Permit Application for a grand opening Christmas light display and charity concert at 659 Laurel Avenue, on December 1, 2018, from 6:00 P.M. - 8:00 P.M., where all proceeds go to the Lititz Fire Co. Motion passed unanimously

Rotary Club Craft Show Relocating Some Crafters

The Rotary Club, the Police Department and the Lititz Fire Co. are supporting the relocation of some crafters during the Annual Rotary Club Craft Show from the south side of the Lititz Run in the Lititz Springs Park to both sides of Broad Street from Orange to Center Streets and one side of Main Street from Locust Street to Oak Street. Having had to make this move due to the flooding in the park this August, it was welcomed as a positive move. It will not increase the size of the show. After brief discussion, Council concurred with the move.

Recommended Changes to Parking in the Newly Rezoned Commercial Zone

Don Krushinski, owner of 47 S. Broad Street, referred to a letter he sent to Council regarding changes to parking in the area with the change in zoning from Office & Professional to Commercial for the east side of the south side of S. Broad Street from Juniper Lane to Orange Street. He suggested diagonal parking along the east side of Broad Street from Orange Street to Juniper Lane, for ease in parking and to provide additional spaces. PennDOT approval for this change would be necessary, however, it is believed that Broad Street is not wide enough for diagonal parking on the east side and that spaces on the west side of Broad Street would need to be removed to accommodate the diagonal parking. Krushinski had two other suggestions that were accepted favorably. Sensenich moved, Greiner seconded to have parking blocks painted on E. Orange Street from Broad Street to Raspberry Lane on both sides and on Broad Street from Orange to Center Streets on both sides. Also, a reduction of the yellow no parking zone on the east side of Broad Street just south of Orange Street will accommodate two more parking spaces. Motion passed unanimously.

Handicapped Parking Space

Upon presentation, Sensenich moved, Greiner seconded to approve a request for a handicapped parking space for Lois Sollenberger, 122 S. Cedar Street. Motion passed unanimously.

SUB-COMMITTEE ON PLANNING:
Commercial Zone Text Discussions

Upon presentation, Lee moved, Sensenich seconded to have the Planning Commission continue having Commercial Zone text discussions, i.e., event space, housing, etc., towards a future recommendation for an amendment. Motion passed unanimously.

SUB-COMMITTEE ON LITITZ REC AND WRRC:
Lititz Springs Pool Complex Revitalization Project

Upon presentation, Hain moved, Greiner seconded to happily accept the grant award of \$1.5 million in PA's (RACP) funding for the Lititz Springs Pool Complex Revitalization Project. Motion passed with Bear abstaining due to a conflict of interest. A DCNR grant application award is still pending for \$250,000, towards the project. The plan is to begin the project at the end of the 2019 pool season and have it completed before the opening of the 2020 season.

WRRC Partners Meeting

Hain referred to the September WRRC Partners meeting agenda and attachments with the 2018 Summer Playground Program Overview.

SUB-COMMITTEE ON FLOOD CONTROL COMMITTEE/STORMWATER:
Summer of Rain Events

This has been a summer of unprecedented rain events. Property owners who have had losses are recommended to report them to WESC. There was severe flooding in Lancaster County on August 31, 2018. Many Borough streets were flooded and the PWD could have used more barricades. LandStudies is developing a proposal for a Master Plan for Huber's Run. Rich Motz of the Lititz Springs Park stated that the park is severely damaged and the road through it needs repaved but will probably be patched to have water flow under it. He stated the the stormwater that came from the west at the Johnson & Johnson facility used to flow through the Wilbur property and now goes into the park. Mott was referred to the new J&J facilities manager to work with the park.

SUB-COMMITTEE ON EMPLOYEE BENEFITS & INSURANCE:
Workers Compensation Dividends

Greiner reported on the workers compensation dividends received through the Susquehanna Municipal Trust Consortium.

Year 2019 Preliminary Sewer Fund Budget

After discussion, Bear moved, Hain seconded to accept the Year 2019 Preliminary Sewer Fund Budget to submit to Warwick Township Municipal Authority. Motion passed unanimously.

Annual Minimum Municipal Obligation

Upon presentation, Bear moved, Greiner seconded to accept the Minimum Municipal Obligation (MMO) for the Police Pension Plan and for the Non-Uniform Employees Pension Plan for Year 2019 budgeting purposes, as submitted. Motion passed unanimously. Act 205 funds from the State offset some of the costs of the plans.

SUB-COMMITTEE ON FIRE SERVICES/WESC:

WESC is accepting applications for property damage from flooding. There will be a public forum in early November for the Fire Services Feasibility Study. Ober received his PA Emergency Management Agency's Professional Level Certification for local emergency management coordinators in August. Year-to-date fire calls are at 307.

REGIONAL COMMITTEE REPORTS:
Venture Lititz

The *Passport to Paris* gala and fund raiser is scheduled for October 13, 2018. The VL Board discussed possibly having a permanent solution to public restrooms downtown, tree lighting and wayfinding map updates.

Regional Housing and Economic Development Committee

During their September meeting, the Regional Housing and Economic Development Committee heard a presentation on Warwick Woodlands Phase 2 Low-income Housing and had a discussion with Habitat for Humanity on affordable housing.

OTHER BUSINESS:
Rental Inspection Program

Don Krushinski, owner of 47 S. Broad Street, asked if the rental inspection program is worthwhile for the amount of money that the landlords have to pay (\$50/year to register; \$40/every 3 years for inspections). Safety problems have been found. He would like to see a public report of findings.

Skatepark and Fireworks

Lititz Springs Park Board Member Rich Motz congratulated Council on the receipt of the grant funds for the Lititz Springs Pool Complex Renovation Project. He was under the impression that the skatepark was going to be moved but that is not the case. The Lancaster Skatepark Assn. is interested in renovating the skatepark but there was no discussion on moving it. Motz asked if Council would consider removing the mature trees that surround the skatepark to provide better viewing of the fireworks on the fourth of July.

FINANCIAL STATEMENT/BILLS

Bear moved, Sensenich seconded to approve the Financial Statement and pay the bills. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:15 P.M. on a motion by Greiner with a second by Sensenich.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sue Ann Barry". The signature is fluid and cursive, with the first name "Sue" and last name "Barry" being the most prominent parts.

Sue Ann Barry
Secretary/Treasurer