

**LITITZ BOROUGH SHADE TREE COMMISSION MINUTES**

**September 7, 2023 – 5:00 PM, COUNCIL CHAMBERS**

The scheduled June 8, 2023, Lititz Borough Shade Tree Commission meeting was conducted in person in the Lititz Borough Council Chambers. Shade Tree Commission members present were Jennifer Lee, Seth Hiller, and Dennis Kready. Also present was Jordan Garner. On a motion by Kready and a Second by Hiller, the June 8, 2023, Shade Tree Commission minutes were approved unanimously.

**Fall 2023 East Main Street Tree Work**

The Commission reviewed the submitted Bids for the removal and planting work for the proposed East Main Street project. The low bid for the removal portion of the work was submitted by Martins Tree Service. The low bid for the planting portion was submitted by Roots Nursery but was unable to provide all of the tree species proposed by the Commission in the bid. As a result, the Commission chose Integrity Landscaping to complete the planting portion of the project. On a motion by Hiller and a second by Lee, the Commission approved the removal work from the submitted bid by Martins Tree Service for \$7,850.00, and the planting work by Integrity Land Works for \$7,730.00. Motion passed unanimously.

**2024 Budget**

The Commission discussed the 2024 budget including potential projects. J. Garner provided locations on East Main Street as a potential project. The project would be a continuation of the work that will be completed in 2023. Work would include tree removals and replacements. Hiller then discussed adding additional planting work to the 2023 project due to the Main Street project coming under budget. The Commission discussed using the bid submitted by Roots Nursery to complete an infill planting project. The locations for the proposed new plantings will be at existing empty tree wells. Hiller made the motion to advertise the additional tree planting work, seconded by Kready, motion passed unanimously.

**Adjournment**

With there being no further business, the meeting adjourned at 5:47 PM on a motion by Kready, seconded by Hiller.