

BOROUGH OF LITITZ
7 SOUTH BROAD STREET
LITITZ PA 17543

2023 BUDGET

SUBMITTED: November 29, 2022 and approved for public display

TO BE APPROVED: December 20,2022

Council Members:

Shane A Weaver	President
Stephen Lee	V-P
Christine Sensenich	Member
J. Andrew Greiner	Member
Ken Mobley	Member
David Brubaker	Member

Mayor:

Timothy R Snyder

BOROUGH OF LITITZ

GENERAL FUND

BOROUGH OF LITITZ
01 GENERAL FUND

REVENUE		2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
Real Estate Property Taxes:					
301.100	Current	1,479,875	1,510,000	1,503,500	2,453,750
301.200	Prior	10,831	23,000	14,200	15,000
301.600	Interim	22,739	15,000	1,600	5,000
	TOTAL	<u>1,513,445</u>	<u>1,548,000</u>	<u>1,519,300</u>	<u>2,473,750</u>
Miscellaneous Taxes:					
310.010	Current Per Capita	0	0	0	0
310.200	Prior Per Capita	139	100	0	0
310.100	Realty Transfer Tax	250,678	210,000	235,500	180,000
310.210	Earned Income Tax	1,312,180	1,316,312	1,494,212	1,550,096
310.220	Prior Earned Inc Tax	0	0	0	0
310.410	Current Occupation Tax	0	0	0	0
310.420	Prior Occupation Tax	132	100	0	0
310.510	Current LST	164,312	142,000	147,000	147,500
310.520	Prior LST	51,221	52,000	63,000	52,000
	TOTAL	<u>1,778,662</u>	<u>1,720,512</u>	<u>1,939,712</u>	<u>1,929,596</u>
319.000	Administrative Late Fee	39,992	40,000	43,000	43,000
321.310	Bicycle Pemit	4	4	0	0
321.610	Peddler's License	2,230	2,100	1,950	2,000
321.800	Cable TV Franchise	143,974	140,500	147,000	147,000
321.910	Sign Permits	0	50	0	50
	TOTAL	<u>186,200</u>	<u>182,654</u>	<u>191,950</u>	<u>192,050</u>

BOROUGH OF LITITZ
01 GENERAL FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
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REVENUE

FinesNehicle Violations:

331.120	Ordinance/ Vehicle Code	33,941	33,000	27,000	32,000
331.130	Parking Violation	15,847	18,000	17,200	18,000
331.160	Check Return Fee	-1,033	150	1,000	750
	TOTAL	48,755	51,150	45,200	50,750

341.000	Interest Earnings	2,601	2,300	10,600	16,800
342.430	Rents Equipt/Mach/Prop	0	1,000	0	1,000
	TOTAL	2,601	3,300	10,600	17,800

Intergovernment Revenue:

354.080	Federal Shared ARPA	571,067	0	0	0
354.020	TreeVitalize Grant	6,800	0	0	0
354.021	LRCDC Grant - Public Art	0	0	10,000	0
354.040	PA Recycling Grant	21,439	19,000	27,710	25,000
354.041	Waste Hauler Rebates	28,802	28,000	28,347	28,500
354.042	Comcast EG Grant	0	0	0	0
354.050	Susquehanna Trust Grant	1,000	1,000	1,000	0
354.090	DCNR Pool Grant	0	0	0	0
355.010	Public Utility	3,039	3,100	3,206	3,250
355.080	Beverage License	0	2,600	2,400	2,400
355.120	Pension State Aid	201,486	206,500	227,940	230,000
355.130	Volunteer Firemen	49,344	52,000	61,558	62,000
	TOTAL	882,977	312,200	362,161	351,150

General Government:

	Zoning/Planning Fees -				
361.310	Subdivision	2,150	4,000	10,000	5,000
361.340	Zoning Hearing Fees	9,280	9,000	10,000	10,000
	TOTAL	11,430	13,000	20,000	15,000

BOROUGH OF LITITZ
01 GENERAL FUND

		2021	2022	2022	2023
		ACTUAL	BUDGET	EST END	BUDGET
REVENUE					
Sale of Publicity:					
361.510	Sale of Maps	7	5	5	5
361.540	Sale of Zoning Books	0	0	0	0
361.560	Sale of Copies	10	10	10	10
	TOTAL	<u>17</u>	<u>15</u>	<u>15</u>	<u>15</u>
Public Safety:					
362.110	Sale of Accident Rpts	1,680	1,700	1,420	1,500
	TOTAL	<u>1,680</u>	<u>1,700</u>	<u>1,420</u>	<u>1,500</u>
Protection & Inspection:					
362.100	WSD Events	0	0	791	0
362.410	Building Permits	102,575	60,000	60,000	60,000
362.420	SRO	0	0	0	0
362.430	Plumbing Permits	775	650	650	700
362.450	Police Services	0	0	0	0
362.470	Rental Property Inspect's	63,422	62,000	75,000	65,000
362.500	Crossing Guards	39,925	41,000	42,209	43,000
	TOTAL	<u>206,697</u>	<u>163,650</u>	<u>178,650</u>	<u>168,700</u>
Highways & Streets:					
363.100	Prior Year Sidewalk	1,235	50,000	6,000	5,000
363.210	Parking Meters	34,489	45,000	39,500	73,500
363.230	Income from Labor	777	2,000	779	1,000
363.240	Street Openings	11,990	10,000	39,000	12,000
363.510	PA DOT Snow Removal	24,603	12,500	12,680	12,800
363.511	PEMA Snow Emerg	0	0	0	0
	TOTAL	<u>73,094</u>	<u>119,500</u>	<u>97,959</u>	<u>104,300</u>

BOROUGH OF LITITZ
01 GENERAL FUND

		2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
REVENUE					
Sanitation:					
364.310	Trash Tag Sale	11,372	11,000	11,600	11,500
364.320	Garbage Fees	713,799	755,500	755,500	1,255,000
	TOTAL	<u>725,171</u>	<u>766,500</u>	<u>767,100</u>	<u>1,266,500</u>
Health:					
365.500	Animal Shelter	140	100	120	100
	TOTAL	<u>140</u>	<u>100</u>	<u>120</u>	<u>100</u>
372.51	O Miscellaneous	68,165	55,000	75,000	75,000
372.520	A/P Discounts	0	0	0	0
387.000	Donation - Priv Sources	3,297	2,500	3,200	3,200
	TOTAL	<u>71,462</u>	<u>57,500</u>	<u>78,200</u>	<u>78,200</u>
391.100	Sale of Assets	5,114	1,000	0	1,000
	TOTAL	<u>5,114</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
Refunds:					
395.000	Refunds from Prior Yr	66,194	70,000	15,815	15,000
	TOTAL	<u>66,194</u>	<u>70,000</u>	<u>15,815</u>	<u>15,000</u>

BOROUGH OF LITITZ
01 GENERAL FUND

		2021	2022	2022	2023
		ACTUAL	BUDGET	ACTUAL	BUDGET
EXPENSES					
400	Legislative Body:				
113	Council Salaries	11,400	11,400	11,400	11,400
161	FICA	872	872	872	872
162	Medicare Tax	0	0	0	0
420	Subscr/Memberships	141	300	1,402	1,450
460	Meetings	1,372	1,500	987	1,500
	TOTAL	<u>13,785</u>	<u>14,072</u>	<u>14,661</u>	<u>15,222</u>
401	Executive:				
112	Mayor Salary	2,400	2,400	2,400	2,400
161	FICA	184	184	184	184
162	Medicare Tax	0	0	0	0
460	Meetings	130	1,000	270	1,000
	TOTAL	<u>2,714</u>	<u>3,584</u>	<u>2,854</u>	<u>3,584</u>
402	Financial Administration:				
122	Salary	116,646	121,312	121,312	94,484
123	Vacation Pay	4,486	4,666	0	0
155	Dental/Eye/Hearing	1,762	1,800	1,800	1,800
156	Hospitalization	25,314	28,000	28,200	10,350
158	Life Insurance	480	480	312	104
161	FICA	9,354	9,637	9,637	7,228
146	Training/Safety/Unem ploy	0	500	840	0
215	Office Supplies	17,452	22,000	19,500	22,000
311	Auditing Services	27,250	30,000	27,750	35,000
321	Telephone	9,798	11,000	10,800	11,000
325	Postage	3,018	3,600	3,596	3,600
331	Travel Expense	17	150	16	50
341	Advertising	1,704	1,800	1,700	2,000
342	Printing	0	2,000	780	2,000
	Subtotal	<u>217,281</u>	<u>236,945</u>	<u>226,243</u>	<u>189,616</u>

BOROUGH OF LITITZ
01 GENERAL FUND

		2021	2022	2022	2023
		ACTUAL	BUDGET	EST END	BUDGET
EXPENSES					
402	Financial Administration - Continued				
353	Bonds	0	2,114	2,114	0
354	Workers Compensation	39	49	49	55
357	Error's & Omissions	2,724	3,100	2,858	3,100
359	Commercial Excess	1,915	2,150	2,019	2,150
381	Parking Space Rentals	1,250	1,250	1,250	1,250
420	Subscr/Memberships	4,557	6,500	6,200	6,500
450	Contracted Services	60,793	65,000	103,750	75,000
460	Meetings	256	400	400	500
510	Retirement & Gifts	0	0	0	0
530	Contribut'n/Recognition	3,835	12,000	6,000	12,000
	TOTAL	<u>292,650</u>	<u>329,508</u>	<u>350,883</u>	<u>290,171</u>
403	Tax Collection:				
114	Tax Collector's Salary	0	0	0	0
161	FICA	0	0	0	0
215	Office Supplies	0	0	0	0
325	Postage	1,634	1,750	1,700	1,750
342	Printing	0	0	0	0
353	Surety Bonds	309	330	662	350
450	Contracted Services	0	0	0	0
460	Memberships	0	0	0	0
	TOTAL	<u>1,943</u>	<u>2,080</u>	<u>2,362</u>	<u>2,100</u>
404	Law:				
314	Legal Services	<u>22,383</u>	<u>25,000</u>	<u>22,758</u>	<u>25,000</u>
	TOTAL	<u>22,383</u>	<u>25,000</u>	<u>22,758</u>	<u>25,000</u>

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		2021	2022	2022	2023
		ACTUAL	BUDGET	EST END	BUDGET
EXPENSES					
405	Clerks and Secretaries:				
140	Salaries	96,976	100,913	100,922	154,989
123	Vacation Pay	0	0	0	0
155	Dental/Eye/Hearing	2,786	3,600	2,500	3,600
156	Hospitalization	54,681	61,200	55,800	61,000
158	Life Insurance	953	960	960	960
161	FICA	7,455	7,720	7,721	11,857
198	Training	0	500	0	1,500
354	Worker's Compensation	135	152	152	160
450	Contracted Services	0	0	0	0
	TOTAL	<u>162,986</u>	<u>175,045</u>	<u>168,055</u>	<u>234,066</u>
407	Data Processing:				
213	Small Equip/Supplies	0	3,000	0	3,000
312	Data Consulting Service	33,373	35,000	35,000	35,000
313	Document Management	0	0	0	0
360	Cyber Insurance	7,880	9,550	20,490	22,500
450	Contracted Services	3,358	4,000	4,600	4,500
	TOTAL	<u>44,611</u>	<u>51,550</u>	<u>60,090</u>	<u>65,000</u>
408	Engineering:				
313	Engineering Fees	144,824	30,000	13,500	30,000
	TOTAL	<u>144,824</u>	<u>30,000</u>	<u>13,500</u>	<u>30,000</u>

BOROUGH OF LITITZ
01 GENERAL FUND

		2021	2022	2022	2023
		ACTUAL	BUDGET	EST END	BUDGET
EXPENSES					
409	Buildings and Plant:				
140	Janitor's Salary	8,444	8,790	8,739	9,320
161	FICA	621	672	669	713
200	Janitorial Service/Supplies	1,153	3,000	2,500	3,000
313	Engineering Services	0	0	10,900	0
351	Property Insurance	2,987	3,220	3,007	3,220
352	Liability Insurance	4,791	4,950	4,850	5,100
361	Electricity	13,192	16,000	15,450	17,500
362	Gas Heating	3,915	6,500	4,400	6,500
364	Water & Sewer	1,092	1,100	1,080	1,100
371	R & M Elevator	2,708	3,500	4,353	3,500
372	R & M Fountain	0	0	0	0
373	R & M Buildings	25,527	30,000	24,500	35,000
383	Police Vehicle Garage	21,150	19,500	19,200	19,500
453	HVAC Contract & Maint	11,694	71,000	11,000	6,000
	TOTAL	97,274	168,232	110,648	110,453
41 O	Police Department:				
122	Chief Salary	96,533	103,394	103,397	109,601
123	Chief Vacation Pay	3,713	3,997	3,977	4,096
140	Officer Salaries	1,200,261	1,334,367	1,353,563	1,333,423
141	Secretaries Salaries	78,945	83,648	83,824	89,092
142	Crossing Guard Salary	74,901	88,000	81,500	89,900
143	Event Staff Salaries	2,002	6,000	3,100	7,000
144	Police Aid/Guard Port	22,069	22,950	22,948	40,427
146	Unemployment Comp	0	0	0	0
155	Dental/Eye/Hearing	16,167	26,500	17,000	26,500
156	Hospitalization	357,964	408,500	426,800	467,200
158	Life Insurance	10,922	9,792	8,850	9,792
161	FICA	111,231	127,514	128,275	129,899
181	Education Bonus	3,600	3,600	3,600	3,600
182	Longevity Service	14,625	20,893	20,893	20,883
191	Uniform Maintenance	1,252	3,500	1,175	3,500
192	Training	8,507	10,000	11,000	29,000
193	Tuition Reimbursement	0	2,000	2,000	2,000
	Subtotal	2,002,692	2,254,655	2,271,902	2,365,913

BOROUGH OF LITITZ
01 GENERAL FUND

EXPENSES		2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
410 Police Department (Cont):					
194	Physical Examinations	467	1,200	600	1,200
195	Civil Service Comm	1,464	3,000	1,400	3,000
213	Small Comp Equip/Sup	7,829	8,000	3,880	8,000
215	Office/Misc Supplies	7,144	8,000	9,000	10,000
216	Photo Supplies	34	600	0	600
231	Vehicle Fuel	18,602	25,000	29,000	34,000
236	Misc Equip - Cross Gds	0	600	229	600
237	Misc Equip - Police	160	2,000	0	2,000
238	Uniform Purch - Police	18,269	20,000	16,500	28,000
239	Uniform Purch - Cr Gds	367	800	300	800
240	Uniform Purch - Event Sf	0	500	15	1,000
242	Protection Supplies	6,430	8,500	5,500	8,500
245	Breathalyzer	5,634	8,500	2,600	8,500
247	Drug Task Force	9,369	9,381	9,381	9,381
248	Events	650	800	0	800
249	Test Supplies	0	500	0	500
250	2010 Fusion Detective #1	512	1,600	500	1,600
251	2020 Ford Explorer #9	638	1,000	1,040	1,600
253	2012 Ford Fusion Det #3	65	1,600	1,000	1,600
254	2021 Ford Explorer #14	511	500	500	1,000
255	2011 Ford Exp CPA #6	1,044	1,600	500	1,600
256	2014 Ford Explorer #8	2,895	2,400	500	2,400
257	2017 Ford Explorer #4	2,324	1,600	2,200	1,600
258	2006 Ford Expedition #7	232	1,600	1,000	1,600
259	2020 Ford Explorer # 10	345	1,600	500	1,600
260	2015 Ford Explorer #5	976	1,600	500	1,600
261	2020 Ford F150 #2	295	1,000	500	1,500
262	Vehicle/Deductables	1,000	2,500	459	2,500
263	Segway	0	300	22	300
264	2018 Ford Explorer #11	1,033	1,600	1,700	1,600
265	2019 Ford Explorer #12	353	1,600	1,500	1,600
266	2019 K-9 Explorer #13	0	1,600	245	1,600
317	Animal Control	0	1,000	0	1,000
319	Misc/ Major Investigations	1,400	3,000	0	3,000
321	Telephone	19,082	25,000	20,600	25,000
	Page Subtotal	109,124	150,081	111,671	171,181

BOROUGH OF LITITZ
01 GENERAL FUND

EXPENSES	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
410 Police Department (Cont):				
327 Radio Equip & Maint	301	5,000	2,000	5,000
331 Travel Expense	66	200	175	200
332 Vehicle Wash & Care	2,930	4,000	3,840	4,000
333 Parking	10	50	3	50
342 Advertising/Printing	0	1,000	0	1,000
354 Worker's Compensation	42,676	47,755	52,170	55,000
355 Vehicle Insurance	12,145	12,850	10,030	10,500
357 Error & Omissions	1,354	1,500	1,420	1,500
358 Professional Liability	19,205	21,600	19,731	20,720
360 Municipal Liability	546	700	572	600
374 R & M Equipment	0	2,000	0	2,000
420 Subscription/Membership	600	2,000	700	2,000
450 Contracted Services	39,159	47,000	45,000	50,000
460 Meetings/Conferences	1,249	1,000	1,090	1,500
740 Equipment Purchase	4,501	4,500	0	4,500
TOTAL	2,236,558	2,555,891	2,520,304	2,695,664
411 Fire/Rescue:				
314 Legal Fees	0	0	0	0
321 Cell Phones	1,658	1,284	1,812	1,800
354 Worker's Comp	24,853	26,500	24,063	26,500
530 WESC	42,160	45,610	45,921	90,420
531 Contrib to HazMat	0	0	0	0
540 Lititz Fire Co Agreem't	0	0	0	0
541 Firemen's Relief Fund	49,344	52,000	61,558	62,000
616 Misc. Tax Incentive	1,600	2,000	1,512	2,000
740 Equipment Purchase	60,000	70,000	70,000	80,000
TOTAL	179,615	197,394	204,866	262,720
412 Ambulance:				
354 Worker's Comp	1,107	1,284	1,309	1,450
540 Donation to Ambulance	12,194	14,500	19,118	22,000
740 Equipment Purchase	9,000	10,000	10,000	11,000
TOTAL	22,301	25,784	30,427	34,450

BOROUGH OF LITITZ
01 GENERAL FUND

EXPENSES	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
414 Planning & Zoning:				
140 Code Official/Planning Dir	146,099	152,463	151,944	178,730
155 Dental/Eye/Hearing	1,323	3,600	1,500	3,600
156 Hospitalization	35,885	39,800	39,500	43,200
158 Life Insurance	960	960	960	960
161 FICA	11,212	11,663	11,624	13,673
192 Training	115	500	4,000	4,000
215 Office Supplies	3,446	5,000	3,500	5,000
216 Photo Supplies	0	100	0	100
313 Engineering Services	19,942	15,000	15,000	15,000
314 Legal Fees	19,075	15,000	15,000	15,000
315 Comp Plan/ Econ Dev	30,203	45,000	37,000	55,000
316 Rental Property Inspect's	11,100	12,000	12,350	12,000
317 Bldg Code Inspections	0	500	0	500
325 Postage	578	1,000	1,000	1,000
341 Advertising	2,496	4,000	2,500	4,000
342 Printing	0	1,000	0	1,000
343 Mapping	0	1,000	0	1,000
420 Subscr/Memberships	642	665	772	1,000
450 Contracted Services	3,600	5,000	4,200	5,000
TOTAL	286,676	314,251	300,850	359,763
415 Emergency Management:				
215 Office Supplies	0	0	0	0
TOTAL	0	0	0	0
427 Solid Waste Collection:				
222 Trash/Recycl Container	5,358	6,000	2,500	6,000
342 Printing & Advertising	159	500	463	500
366 Leaf Waste Hauling	0	0	0	0
452 Contracted Services	664,387	720,000	703,500	1,005,279
TOTAL	669,904	726,500	706,463	1,011,779

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EXPENSES	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
430 Highway General Services:				
122 Superintendent Salary	0	0	0	0
140 Works Staff Salaries	668,120	690,200	667,147	721,317
141 Temporary Salaries	0	0	0	0
155 Dental/Eye/Hearing	13,056	13,700	12,500	13,700
156 Hospitalization	219,619	242,800	247,980	270,200
158 Life Insurance	4,361	4,455	3,960	4,320
161 FICA	51,266	52,800	51,037	55,181
198 Training & Safety	3,704	4,200	7,500	7,500
215 Office Supplies	920	2,200	2,000	2,200
216 Photo Supplies	0	0	0	0
230 Heating Fuel	2,483	3,000	3,500	3,500
231 Vehicle Fuel	19,760	22,000	29,800	33,500
234 Equipment Oil	0	800	0	800
237 Institutional/Janitorial	209	8,000	5,800	8,000
238 Uniforms	11,586	12,500	12,600	12,500
245 Street Names & Signs	564	5,000	1,000	5,000
246 Miscellaneous Expense	19,328	24,000	24,000	24,000
255 Street/Traffic Control	3,393	7,000	13,000	9,000
260 Tools & Minor Equip	2,976	6,000	5,200	6,000
321 Telephone	11,590	12,000	11,500	12,000
342 Advertising & Printing	4,034	1,000	3,600	1,000
351 Property Insurance	6,606	6,000	4,854	6,500
352 Liability Insurance	2,848	3,200	2,890	3,200
354 Worker's Compensation	20,401	24,585	24,585	26,200
355 Vehicle Insurance	14,237	16,700	14,970	16,700
357 Errors & Omissions Ins	535	590	561	620
359 Commercial Excess Ins	3,999	4,100	4,304	4,600
361 Electricity	2,220	2,500	5,200	6,000
364 Water & Sewer	1,271	1,450	1,350	1,450
Subtotal	1,089,086	1,170,780	1,160,838	1,254,988

BOROUGH OF LITITZ
01 GENERAL FUND

EXPENSES		2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
430	Highway General Services Cont:				
365	Hazardous Waste Disp	0	0	0	0
373	R & M Buildings	34,571	46,000	46,200	20,000
374	R & M Equipment	33,605	35,000	33,800	35,000
420	Meetings & Memberships	0	2,000	569	2,000
450	Contracted Services	33,303	5,000	0	0
452	Street Reconst/Resurf	10,185	20,000	5,500	311,873
713	Right of Way	0	0	0	0
	TOTAL	1,200,750	1,278,780	1,246,907	1,623,861
434	Highway Street Lighting & Signals:				
246	Christmas Light Supply	890	500	500	500
361	Electricity	62,268	67,000	52,000	162,000
363	Christmas Lighting	120	150	130	150
372	Sign & Signal Maint	27	55,000	0	55,000
	TOTAL	63,305	122,650	52,630	217,650
435	Highway Curbs/Sidewalks:				
375	Sidewalk Maint/Snow	0	0	0	0
450	Contracted Services	108,538	15,000	4,246	5,000
720	Hometown Streets Project	0	0	0	0
	TOTAL	108,538	15,000	4,246	5,000
445	Parking Facilities:				
246	Parking Meter Supplies	1,070	69,600	70,700	10,500
374	R & M Equipment	0	0	0	0
	TOTAL	1,070	69,600	70,700	10,500
451	Culture & Recreation Administration:				
315	Regional Recreation Com	19,200	19,200	19,200	19,200
540	Contribution to recCenter	33,353	39,886	39,886	39,886
740	Capital Contribution Pool	10,000	10,000	10,000	10,000
	TOTAL	62,553	69,086	69,086	69,086

BOROUGH OF LITITZ
01 GENERAL FUND

EXPENSES	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
454 Parks:				
315 Comprehensive Pk Plan	0	0	0	0
370 Lititz Run Trail - Oak St	1,817	4,700	3,380	4,200
371 R & M New St Park	26,663	5,500	9,850	8,500
372 R & M Skate Park	3,000	6,500	3,878	6,500
373 R & M Bldgs & Land	6,258	10,000	2,675	10,000
374 R & M Equipment	0	0	0	0
375 R & M Spruce St Park	4,034	22,000	8,500	15,000
376 Market St Park	308	308	308	4,350
377 North Lane Bike Park	7,494	500	141	500
379 R & M Butterfly Acres Park	1,429	9,000	5,000	9,000
380 New 6thSt/Locust St Park	0	33,000	6,123	59,877
540 Cont Lititz Springs Park	12,046	12,500	11,850	15,000
TOTAL	63,049	104,008	51,705	132,927
455 Shade Trees:				
342 Tree Permit Printing	0	0	0	0
373 Tree Maintenance	4,541	4,000	2,615	3,500
720 Capital Improvements	23,765	33,000	24,140	30,000
TOTAL	28,306	37,000	26,755	33,500
456 Libraries:				
373 R & M Buildings	0	0	0	0
540 Donation to Library	46,845	56,286	56,286	56,286
TOTAL	46,845	56,286	56,286	56,286
471 Debt Principal:				
925 2020 Draw Down Note	0	0	0	0
930 1999 Note	0	0	0	0
TOTAL	0	0	0	0

BOROUGH OF LITITZ
01 GENERAL FUND

EXPENSES	2021 ACTUAL	2022 BUDGET	2021 ACTUAL	2022 BUDGET
472 Debt Interest:				
925 2020 Draw Down Note	0	0	0	0
935 1999 Note	0	0	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
487 Employee Benefits:				
157 Post Employment/Tax Ded	3,400	0	2,500	2,500
164 MEPP MMO	240,422	146,945	161,232	162,819
165 PPF Act 205	313,682	174,751	174,751	205,236
182 Dedication/FICA	3,230	3,230	11,626	2,584
357 E & O Pension Bond	0	0	0	0
TOTAL	<u>560,734</u>	<u>324,926</u>	<u>350,109</u>	<u>373,139</u>
491 Prior Year Revenue:				
430 Prior Year Refunds	0	0	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
492 Interfund Transfers:				
15 To Skate Park	0	20,000	20,000	20,000
18 To Equipment Reserve	180,000	200,000	200,000	220,000
19 To Storm Drainage Fund	0	0	0	0
31 To Water Construction Fun	0	164,754	74,754	0
35 ToHAF	117,848	0	0	0
TOTAL	<u>297,848</u>	<u>384,754</u>	<u>294,754</u>	<u>240,000</u>
TOTAL EXPENSES	6,611,222	7,080,982	6,731,899	7,901,921

BOROUGH OF LITITZ
01 GENERAL FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
BEGINNING BALANCE	2,190,587	2,288,004	2,288,004	1,961,307
NET INCOME	6,708,639	6,167,781	6,405,202	7,920,411
NET EXPENSES	6,611,222	7,080,982	6,731,899	7,901,921
EOYNET BALANCE	2,288,004	1,374,803	1,961,307	1,979,797
<hr/>				
ANNUAL RECAP	97,417	-913,201	-326,697	18,490

BOROUGH OF LITITZ

PARK FUND

BOROUGH OF LITITZ
04 PARK FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
REVENUE				
341.000 Interest Earnings	15	20	50	50
354.070 Fees in Lieu of	44,678	10,000	275,950	0
354.080 County UEF Grant	0	0	0	0
387.000 Contribution - Private	0	0	0	0
392.010 Transfer From General	0	0	0	0
TOTAL	44,693	10,020	276,000	50
EXPENSES				
414 Planning & Zoning				
313 Engineering	0	0	0	0
TOTAL	0	0	0	0
455 Shade Trees/Parks:				
720 Capital Contributions	0	0	0	0
TOTAL	0	0	0	0
492 Interfund Transfers:				
901 To General Fund	0	2,000	2,000	0
	0	2,000	2,000	0
TOTAL EXPENSES	0	2,000	2,000	0
BEGINNING BALANCE	67,070	111,763	111,763	385,763
NET INCOME	44,693	10,020	276,000	50
NET EXPENSES	0	2,000	2,000	0
EOY NET BALANCE	111,763	119,783	385,763	385,813
<hr/>				
ANNUAL RECAP	44,693	8,020	274,000	50

BOROUGH OF LITITZ

WATER FUND

BOROUGH OF LITITZ
06 WATER FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
REVENUE				
331.160 Check Return Fee	44	200	200	200
341.000 Interest Earnings	1,680	1,600	6,500	10,500
342.430 Equipment Rental	0	0	0	0
357.050 War Twp Munic Authority	651,078	650,000	650,000	650,000
357.060 WTMA- Prior Year	238,878	250,500	243,065	248,000
362.460 Water Permits	0	0	0	0
372.200 Lateral/Tapping Fee	5,719	66,650	69,061	107,500
372.300 Meter & Material Sales	1,023	500	1,000	500
372.350 Water Turn On/Off Fees	675	600	825	600
372.520 Miscellaneous Revenue	0	100	0	100
372.530 Sales to Customers	1,036,742	1,185,000	1,110,000	1,140,000
391 .100 Sale of Assets	0	0	0	0
392.150 CFA Grant	0	0	0	0
395.000 Refunds of Prior Year Expenses	0	0	23,740	0
TOTAL	1,935,839	2,155,150	2,104,391	2,157,400

EXPENSES

500 Water System Contract Services:				
223 Chemicals	129,738	138,000	138,342	150,000
363 Utilities	104,742	144,000	172,045	190,000
450 Contracted Services	128,089	134,993	134,993	146,495
451 Maintenance Contract	62,635	72,000	55,936	72,000
TOTAL	425,204	488,993	501,316	558,495

BOROUGH OF LITITZ
06 WATER FUND

EXPENSES		2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
501	Water System Administration:				
311	Auditing Services	7,500	10,000	9,250	10,500
313	Engineering Services	88,718	118,750	35,000	37,750
314	Legal Services	3,425	10,000	2,226	10,000
325	Postage	3,000	3,800	3,800	3,800
341	Advertising	47	4,000	0	2,000
342	Printing	468	2,000	349	1,000
343	Wellhead Protection	0	2,000	0	2,000
351	Property Insurance	22,669	24,500	25,057	26,200
352	Liability Insurance	8,878	9,800	9,011	9,800
355	Vehicle Insurance	920	1,050	932	1,050
357	Errors & Omissions Ins	840	915	881	930
359	Commercial Excess Ins	7,106	7,800	7,789	8,200
740	Capital Repairs	0	0	0	0
901	Transfer to General Fund	670,000	670,000	670,000	700,000
908	Transfer to Sewer Fund	56,000	30,000	30,000	30,000
916	Transfer to GCI Fund	0	0	0	0
918	Transfer to Equip Res	43,000	43,000	43,000	46,000
931	Trans to Water Constr	90,000	110,000	110,000	120,000
	TOTAL	1,002,571	1,047,615	947,295	1,009,230
502	Water System Distribution:				
140	Meter Reader Salary	0	0	0	0
161	FICA/Medicare	0	0	0	0
246	Other Services Supplies	36,803	38,000	10,500	42,000
248	Meter Testing & Repair	2,399	4,500	6,838	4,500
249	Meter Purchases	10,298	7,500	13,695	4,000
313	Engineering	11,071	5,000	6,000	5,000
364	Water/Sewer/Stormwater	1,720	1,720	1,720	1,720
376	Projects	0	0	0	0
377	Pipes/Mains Maintenance	10,309	15,000	12,500	20,000
378	Replace/Install Meters	0	0	0	0
	TOTAL	72,600	71,720	51,253	77,220

BOROUGH OF LITITZ
06 WATER FUND

EXPENSES		2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
503	Water System Pumping:				
373	R & M Buildings	0	0	0	0
374	R & M Equipment	0	0	0	0
740	Equipment Purchase	0	0	0	0
	TOTAL	0	0	0	0
504	Water System Purification:				
216	PSDW Mgt Fee	10,000	10,000	10,000	10,000
223	Chemicals	0	0	0	0
316	Lab Testing Services	300	0	0	0
373	R & M Buildings	0	0	0	0
740	Equipment Purchase	0	0	0	0
	TOTAL	10,300	10,000	10,000	10,000
507	Water System Debt Service:				
920	2003 Loan Principal	266,746	0	0	0
930	2003 Loan Interest	2,898	0	0	0
940	1990 Note Principal	0	0	0	0
950	1990 Note Interest	0	0	0	0
	TOTAL	269,644	0	0	0
	TOTAL EXPENSES	1,780,319	1,618,328	1,509,864	1,654,945
	BEGINNING BALANCE	1,493,842	1,649,362	1,649,362	2,243,889
	NET INCOME	1,935,839	2,155,150	2,104,391	2,157,400
	NET EXPENSES	1,780,319	1,618,328	1,509,864	1,654,945
	EOY NET BALANCE	1,649,362	2,186,184	2,243,889	2,746,344
	ANNUAL RECAP	155,520	536,822	594,527	502,455

2023 Engineering Budget - Lititz Borough

Project Number	Description	Construction Cost	Engineering Cost	Comments
1	Replace water system valves	N/A	N/A	Technical assistance as needed. Placeholder.
2	Front Street WM Replacement	N/A	N/A	Future project. Placeholder.
3	North Water Storage Tank	N/A	N/A	Limited progress to date. Keep as placeholder with no associated cost.
4	Front Street meter replacement	N/A	N/A	Future project. Placeholder.
5	Update Water Specifications and ordinances	N/A	\$5,000.00	Support Borough staff as needed.
6	Attendance at Water-Sewer Meetings	N/A	\$1,250.00	Assume 1 hour per month split between water and sewer.
7	Miscellaneous Services	N/A	\$7,500.00	Based on 2022 year to date, prorated over 12 months.
8	Clearwell Roof and Hatch Repair/Replacement		\$15,000.00	Assumes study of the clearwell to develop plan for actual design needs.
9	Lead Service Line Inventory	N/A	N/A	Placeholder. Borough taking the lead, provide support if needed.
	Total	\$0.00	\$28,750.00	

BOROUGH OF LITITZ

SEWER FUND

BOROUGH OF LITITZ
08 SEWER FUND

REVENUE	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
331.160 Check Return Fee	66	500	500	500
341.000 Interest Earnings	3,648	4,100	13,500	18,000
342.430 Equipment Rental	0	0	0	0
362.440 Sewage Permit/Tapping Fees	12,969	166,284	170,000	101,916
364.100 Sales- Sewer Customers	2,348,191	2,850,000	2,450,000	2,550,000
364.110 J&J/McNeal Pre-treatment	203,018	210,000	210,000	210,000
364.120 Warwick Twp Munic Auth	869,899	860,865	813,694	943,332
372.200 Lateral Fees	0	0	0	0
372.300 Meter & Material Sale	423	250	400	400
372.520 Miscellaneous Revenue	1,080	200	2,200	1,000
392.060 Transfer from Water	56,000	30,000	30,000	30,000
395.001 PA Fish & Wildlife Grant	0	0	0	0
TOTAL	3,495,294	4,122,199	3,690,294	3,855,148

EXPENSES

510 Borough Portion:

140 50% Meter Reader Sal	0	0	0	0
246 Other Service Supplies	6,263	4,000	9,100	26,800
248 Meter Testing/Repair	1,219	1,500	1,280	1,500
249 Meter Purchases	9,542	7,500	13,847	8,000
311 Auditing	11,000	13,500	13,475	15,000
313 Engineering	73,512	40,000	22,000	36,000
314 Legal	11,468	15,000	5,308	15,000
325 Postage	3,033	3,700	3,700	3,700
341 Advertising	610	2,000	0	2,000
342 Printing	468	2,000	349	2,000
372 Collection System	674,507	300,000	155,000	390,000
385 2011 Note Payment	593,138	593,065	593,065	593,008
386 LBA Administrative Exp	115,000	240,000	50,000	191,500
395 Capital Recovery Fee	0	0	0	0
450 O & M Pump Station	9,090	10,000	10,300	10,650
452 E Sixth Street Paving	0	20,097	0	20,097
901 Transfer to General	390,000	430,000	430,000	470,000
918 Transfer to Boro ERF	8,300	8,300	8,300	15,000
TOTAL	1,907,150	1,690,662	1,315,724	1,800,255

BOROUGH OF LITITZ
08 SEWER FUND

EXPENSES		2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
520 WWTP Contract Services:					
223	Chemicals	201,002	180,000	178,775	188,000
363	Utilities	215,828	246,000	214,318	320,000
450	Contract Services	1,074,432	1,122,564	1,122,564	1,213,994
451	Maintenance Contract	170,315	160,000	205,875	175,000
452	Sludge Disposal Cont	55,007	66,000	32,512	66,000
	TOTAL	1,716,584	1,774,564	1,754,044	1,962,994
521 Administration:					
192	Training & Safety	0	200	200	200
311	Auditing Services	1,450	4,000	3,750	4,000
313	Engineering Services	14,493	11,750	7,000	7,500
314	Legal Services	0	2,000	0	2,000
341	Advertising	0	50	0	50
351	Property Insurance	57,202	60,300	59,671	61,500
352	Liability Insurance	18,710	21,500	18,091	19,000
353	Fidelity Bond	665	670	665	700
355	Vehicle Insurance	7,015	8,500	7,095	7,500
357	Errors & Omissions Ins	1,397	1,500	1,464	1,550
359	Commercial Excess Ins	18,050	19,000	19,148	20,300
740	Capital Pur- Bldg/Equip	0	0	0	0
918	Transfer to Baro ERF	3,600	3,600	3,600	10,000
	TOTAL	122,582	133,070	120,684	134,300
522 Utilities:					
363	Other Utilities	0	0	0	0
364	Water/Sewer	0	0	0	0
	TOTAL	0	0	0	0
523 Process Control & Chemicals:					
303	Underground Tank Cert	0	0	0	0
316	Lab Testing Services	0	0	0	0
740	Equipment Purchases	0	0	0	0
	TOTAL	0	0	0	0

BOROUGH OF LITITZ
08 SEWER FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
EXPENSES				
524 Plant/Equipment:				
313 Plant Engineering	0	0	0	0
374 R & M Plant/Machinery	0	0	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
525 Sludge Program:				
246 Misc Expense	0	0	0	0
313 Engineering Services	0	0	0	0
316 Lab Testing Services	0	0	0	0
341 Advertising	0	0	0	0
450 Contracted Services	0	0	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PLANT EXPENSE	1,839,166	1,907,634	1,874,728	2,097,294
TOTAL EXPENSES	3,746,316	3,598,296	3,190,452	3,897,549
BEGINNING BALANCE	3,491,929	3,240,907	3,240,907	3,740,749
NET INCOME	3,495,294	3,855,148	3,690,294	3,855,148
NET EXPENSES	3,746,316	3,598,296	3,190,452	3,897,549
EOY NET BALANCE	3,240,907	3,497,759	3,740,749	3,698,348
<hr/> <hr/>				
ANNUAL RECAP	-251,022	256,852	499,842	-42,401

BOROUGH / LITIZ SEWER AUTHORITY

ranking

Maintenance Budget (Major Items Known will be covered by \$200,000 maintenance fee)

	2023	2024	2025	2026	2027
Purchase 15 spare filter panels for tertiary filters	\$ 3,150	\$ 3,310	\$ 3,310	\$ 3,310	\$ 3,310
Purchase 36 UV Lamps, 1 Ballast card and 1 Control Card	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Replace Process Probes as needed	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Clean Wet Well	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
AN1 deaning	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
AN2 deaning	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
SCAOA Maint.	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Pump Rebuilds (RAS, PSI, utility water)	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Nitrogen Internal Return Check Valve Repair AX-6		\$ 5,000			
UV ChannQI Oeaning	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Rebuild 1 PS-1 Influent pump	\$ 10,000				
Rebuild Utility Water Pump		\$ 7,500			
Variable frequency Drive motor control Replacements	\$7,500	\$7,500	\$7,500	\$7,500	\$ 7,500
	\$ 86,650	\$ 89,310	\$ 76,810	\$ 73,500	\$ 76,810

LSA Capital Budget

	2023	2024	2025	2026	2027
Nitrogen Internal Return Pump Rebuild	1 \$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	
Tank mixer Rebuild	2 \$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	
Replace sludge Dryer Drive				\$ 47,224	does not include installation
Aeration Diffuser Replacement/ Baffle Inspection	3 \$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000 May/June
Contingency for Unexpected Items	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000 quote needed
Plant windows			\$ 115,000		
Treatment Tank Baffle Replacement					
Replace "Operation's" work cart	4 \$ 7,000				
Replace sluice gate valve in digester T-22B	\$ 20,000				
T-13 Clarifier drive replacement		\$ 35,000			quote needed May/June
Tank cleaning		\$ 7,000		\$ 7,000	
Effluent clarifier drive rebuild			\$ 45,000		quote needed
T-14 clarifier drive replacement				\$ 35,000	quote needed May/June
Effluent clarifier drive rebuild				\$ 45,000	quote needed
Replace 6 Inch suction valves for T+S (A&B)			\$ 15,000		quote needed
Crane for first and second stage Influent gates					quote needed
LED conversion					quote needed
Spare VFD controlers	5 \$ 70,000				quote needed (40 week lead time)
PLDC valve vault					quote needed
T-23 by-pass					
	\$ 191,500	\$ 136,500	\$ 269,500	\$ 183,000	\$ 120,000

Sludge cap

Digester (1 Aerobic, 1 Facultative) cleaning and Inspection (T-23)	1 \$ 50,000	\$ 50,000			
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Other Items for Plannina

- ACT S37 Plan Update (including collection system hydraulic capacity review)
- Digester T-23 cleanlna and Inspection (2028) (sludge cap)
- Digester T-22 B cleaning and inspection (2029) ground water (sludge cap)
- Digester T 22 A cleaning (2027) (sludge cap)

- #1 2 NR pump services per year.
- #2 Mixers are repaired as needed.
- #3 Baffle insp. (2010)
- #4 unit age unknown
- #5 Spare units

=1 Diges er cleaning and inspection are comr;leted every 5 years.

BOROUGH OF LITITZ

SKATE PARK FUND

BOROUGH OF LITITZ
15 SKATE PARK FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
REVENUE				
341.000 Interest Earnings	2	2	1	2
354.070 Fees in Lieu of	0	0	0	0
354.080 County UEF Grant	0	0	0	0
387.000 Contribution - Private	0	0	0	0
392.010 Transfer From General	0	20,000	20,000	20,000
TOTAL	2	20,002	20,001	20,002
EXPENSES				
414 Planning				
313 Engineering	0	0	0	0
TOTAL	0	0	0	0
455 Shade Trees/Parks:				
720 Skatepark Equipment	0	20,000	27,800	20,000
TOTAL	0	20,000	27,800	20,000
492 Interfund Transfers:				
904 To Park Fund	0	0	0	0
TOTAL	0	0	0	0
TOTAL EXPENSES	0	20,000	27,800	20,000
BEGINNING BALANCE	8,041	8,043	8,041	242
NET INCOME	2	20,002	20,001	20,002
NET EXPENSES	0	20,000	27,800	20,000
EOY NET BALANCE	8,043	8,045	242	244
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ANNUAL RECAP	2	2	-7,799	2

BOROUGH OF LITITZ

GENERAL CAPITAL IMPROVEMENT FUND

BOROUGH OF LITITZ
16 GENERAL CAPITAL IMPROVEMENT FUND

	2021	2022	2022	2023
REVENUE	ACTUAL	BUDGET	EST END	BUDGET
341.000 Interest Earnings	108	100	75	150
354.040 State Grants	0	1,710,000	0	1,710,000
354.090 Draw Down Loan	2,455,000	3,145,000	700,000	2,445,000
387.000 Contribution - Private	0	16,675	0	16,675
392.060 Transfer from General Fund	0	0	0	0
TOTAL	2,455,108	4,871,775	700,075	4,171,825
EXPENSES				
404 Law:				
314 Legal Services	378	5,000	294	5,000
TOTAL	378	5,000	294	5,000
408 Engineering:				
313 Engineering Services	8,235	90,000	175,000	50,000
TOTAL	8,235	90,000	175,000	50,000
430 Highway General Services:				
713 Right-of-way Purchase	16,168	0	0	0
740 Construction Project	1,611,615	32,000	287,940	0
TOTAL	1,627,783	32,000	287,940	0
433 Highway Signs, Signals & Markings:				
245 Wayfinding Signs	0	0	0	0
313 Engineering	180,000	0	0	0
720 Hometown Streets Project	0	0	0	0
TOTAL	180,000	0	0	0
434 Highway Street Lighting:				
361 Street Lighting	0	0	0	0
TOTAL	0	0	0	0

BOROUGH OF LITITZ
16 GENERAL CAPITAL IMPROVEMENT FUND

EXPENSES		2021 ACTUAL	2022 BUDGET	2022 EST END	2022 BUDGET
435	Highway Sidewalks:				
451	Trail Project	0	2,280,000	0	2,280,000
	TOTAL	0	2,280,000	0	2,280,000
471	Debt Service:				
930	Principal	0	0	0	257,143
935	Interest	14,123	88,360	35,585	151,683
	TOTAL	14,123	88,360	35,585	408,826
438	Highway Maintenance Streets/Bridges/Parking Lots:				
373	Street Projects	0	0	0	0
	TOTAL	0	0	0	0
445	Parking Facilities:				
720	Capital Improvements	0	0	0	0
	TOTAL	0	0	0	0
492	Interfund Transfers:				
19	To Stowmwater Fund	720,000	845,000	0	845,000
		720,000	845,000	0	845,000
	TOTAL EXPENSES	2,550,519	3,340,360	498,819	3,588,826
	BEGINNING BALANCE	141,467	46,056	46,056	247,312
	NET INCOME	2,455,108	4,871,775	700,075	4,171,825
	NET EXPENSES	2,550,519	3,340,360	498,819	3,588,826
	EOY NET BALANCE	46,056	1,577,471	247,312	830,311
	ANNUAL RECAP	-95,411	1,531,415	201,256	582,999

BOROUGH OF LITITZ
EQUIPMENT RESERVE FUND

BOROUGH OF LITITZ
18 EQUIPMENT RESERVE FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
REVENUE				
341.000 Interest Earnings	204	200	350	600
391.100 Sale of Assets	0	0	19,101	10,000
387.000 Grants	0	0	0	109,623
392.010 Transfer From General	180,000	200,000	200,000	220,000
392.060 Transfer From Water	43,000	43,000	43,000	46,000
392.080 Transfer From Sewer	11,900	11,900	11,900	25,000
392.090 Transfer From Pool	0	0	0	0
392.160 Transfer From GCIF	0	0	0	0
TOTAL	235,104	255,100	274,351	411,223
EXPENSES				
402 Financial Administration:				
740 Borough Office	0	10,000	0	150,000
410 Police Department:				
740 Police Department	56,394	160,075	161,362	133,200
740 Fire Co.	0	0	0	0
430 Highway General Services:				
740 Public Works	79,646	156,715	106,300	309,615
502 Water System Distribution:				
740 Water Plant	0	0	0	0
524 Sewer Plant:				
740 Sewer Plant	0	0	0	0
452 Swimming Pool:				
740 Swimming Pool	0	0	0	0
TOTAL	136,040	326,790	267,662	592,815

BOROUGH OF LITITZ
18 EQUIPMENT RESERVE FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
BEGINNING BALANCE	242,360	341,424	341,424	348,113
NET INCOME	235,104	255,100	274,351	411,223
NET EXPENSES	136,040	326,790	267,662	592,815
EOY NET BALANCE	341,424	269,734	348,113	166,521
<hr/>				
ANNUAL RECAP	99,064	-71,690	6,689	-181,592

	2023 BUDGET
410 Police Department:	
- 2022-23 Ford Inceptor from New Holland Ford	66,700
- Purchase (2) Solar Speed devices	6,500
- Purchase (2) electric bikes	10,000
-AXON	<u>50,000</u>
	133,200
430 Highway General Services:	
- 2023 Chevy 2500 HD, plow, lift, gate	67,715
- Gravelly mower	16,097
* - Mini Excavator, hammer, tamper	104,000
- Leaf machine if grant for 90% is awarded	<u>121,803</u>
	309,615
* To offset costs of mini Excavator -	
- Did not purchase air compressor in 2022 as budgeted	-26,000
- Sold Kubota in 2022	-19,101
Bought trailer in 2022	7,000
- Will sell Truck #10	<u>-10,000</u>
	-48,101 savings
plus - Rental costs \$1,000/month	

BOROUGH OF LITITZ
STORM DRAINAGE CONSTRUCTION FUND

BOROUGH OF LITITZ
19 STORM DRAINAGE CONSTRUCTION FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
REVENUE				
341.000 Interest Earnings	413	400	825	4,800
354.019 CFA Grant	0	0	400,000	0
372.510 Miscellaneous	-406	0	787	0
372.520 SWM Fees	521,239	525,500	548,000	520,000
387.000 Contributions/Refunds/Grants	11,485	34,500	14,500	20,000
392.010 Transfer From General/Cap Res	720,000	845,000	0	845,000
TOTAL	1,252,731	1,405,400	964,112	1,389,800
EXPENSES				
436 Highway Storm Sewers/Drains:				
215 Office Supplies	0	1,500	0	0
221 Operating Supplies	0	10,000	0	0
313 Engineering Services	114,018	120,000	54,500	140,000
314 Legal Services	693	5,000	284	5,000
341 Advertising/Printing/PR	0	500	0	5,000
372 R & M Storm Sewers	49,937	53,000	36,500	40,000
374 R & M Equipment	514	20,000	2,000	3,000
600 Construction Costs	863,959	996,134	354,500	945,000
601 Storm Sewer Projects	0	40,000	3,098	450,000
TOTAL	1,029,121	1,246,134	450,882	1,588,000
471 Debt Service:				
930 Principal	0	0	0	0
935 Interest	1,379	56,761	35,630	60,500
TOTAL	1,379	56,761	35,630	60,500
492 Interfund Transfers:				
1 To General Fund	75,000	75,000	75,000	75,000
TOTAL	75,000	75,000	75,000	75,000
TOTAL EXPENSES	1,105,500	1,377,895	561,512	1,723,500

BOROUGH OF LITITZ
 19 STORM DRAINAGE CONSTRUCTION FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
BEGINNING BALANCE	266,248	413,479	413,479	816,079
NET INCOME	1,252,731	1,405,400	964,112	1,389,800
NET EXPENSES	1,105,500	1,377,895	561,512	1,723,500
EOY NET BALANCE	413,479	440,984	816,079	482,379
<hr/>				
ANNUAL RECAP	147,231	27,505	402,600	-333,700

BOROUGH OF LITITZ
WATER CONSTRUCTION FUND

BOROUGH OF LITITZ
31 WATER CONSTRUCTION FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2022 BUDGET
REVENUE				
341 .000 Interest Earnings	290	250	245	550
354.080 ARPA	0	495,347	496,913	0
392.010 Transferfrom General	0	164,754	74,754	0
392.060 Transfer From Water	90,000	110,000	110,000	120,000
TOTAL	90,290	770,351	681,912	120,550
EXPENSES				
502 Water System Distribution:				
313 Engineering	0	0	0	0
370 Capital Projects	527,152	397,339	293,820	152,000
371 Other Projects	0	80,000	76,863	90,000
372 Specific Projects	0	0	38,648	24,000
TOTAL	527,152	477,339	409,331	266,000
BEGINNING BALANCE	541,740	104,878	104,878	377,459
NET REVENUE	90,290	770,351	681,912	120,550
NET EXPENSES	527,152	477,339	409,331	266,000
EOY NET BALANCE	104,878	397,890	377,459	232,009
Spruce St water main replacement - Marion to Hendricks 2023 Marion St to Hendricks Front St water main replacement - 2024 North St - Locust St 2025 Locust St to Oak St - Bid				
ANNUAL RECAP	-436,862	293,012	272,581	-145,450

LITITZ BOROUGH

ranking

WATER

Maintenance Budget (Major Items Known will be covered by \$72,000 maintenance fee)

			<u>2023</u>			<u>2025</u>
Clearwell Roof Replacement + Bilco Hatches	1	\$	35,800.00			
Instrumentation		\$	3,000.00	\$	3,000.00	\$ 6,000.00
Concrete Repairs to Exterior of WTP and coating	3	\$	5,000.00	\$	5,000.00	\$ 5,000.00
Contingency for Unexpected Items		\$	10,000.00	\$	40,000.00	\$ 40,000.00
Fluoride meter replacement					Quote needed	
Pressure Wash Tanks (Kissel Hill/ Clearwells)(3 years)	2	\$	7,000.00			
Salt Room / Ion Exchange Room Roof Replacement				\$	20,000.00	
		\$	60,800.00	\$	68,000.00	\$ 51,000.00

Capital Improvements

			<u>2023</u>	<u>2024</u>	<u>2025</u>
Chlorine Gas Conversion	;i	\$	50,000.00		
Replace SCADA, Tie in Ion Exchange Units				\$ 50,000.00	
Well 7 (emergency generator)				\$ 50,000.00	
Fence around WTP	4	\$	50,000.00		
Install VFD on Intermediate Pump	1	\$	17,000.00	\$ 17,000.00	
Install VFD on High Service Pumps	2	\$	17,000.00	\$ 17,000.00	
Cut in Finished Water Valve					\$ 17,000.00
Install level and headloss probes					\$ 15,000.00
Replace plant boiler					\$ 15,000.00
PLC Replacements					
LED conversion					
1. Filter room 1 and 2	5	\$	12,960.00		
2. Filter room 3				\$ 7,560.00	
3. High Service	6	\$	4,980.00		
4. Chemical room				\$ 2,160.00	
5. Anion Room				\$ 5,180.00	
Fence around Kissel pump station and storage tank				\$ 50,000.00	
Total		\$	151,940.00	\$ 148,900.00	\$ 32,000.00

2027 boiler replacement

Tank Inspections 2022 (5 years) (10,000)

#1 The roof has been recommended for replacement.

#2 3 year cycle

#3 Usual repair to plant exterior.

#1 Adding variable speed drive motor controllers to the intermediate pumps will aid filter plant performance during times of increased raw water turbidity.

#2 Adding variable speed drive motor controls to the high service pumps will aid filter plant performance during times of increased raw water turbidity.

#3 Conversion will limit possible gas leak

#4 Plant does not have fencing for security

#5 LED conversion will improve Utility efficiency

#6 LED conversion will improve Utility efficiency

BOROUGH OF LITITZ

HIGHWAY AID FUND

BOROUGH OF LITITZ
35 HIGHWAY AID FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
REVENUE				
341.000 Interest Earnings	277	300	200	200
354.090 Grants	29,160	103,000	103,240	0
355.050 PA State liquid Fuels	249,004	248,227	249,822	252,601
355.160 Owl Hill Rd Turnback	720	720	720	720
372.510 Misc. Revenue	18,097	1,330,500	1,298,137	143,244
391 .100 Sale of Assets .	0	0	0	0
392.01 0 Transfer from General	117,848	0	0	0
TOTAL	415,106	1,682,747	1,652,119	396,765

EXPENSES

430 Major Equipment:				
740 Major Equipment	0	0	0	0
TOTAL	0	0	0	0

432 Snow and Ice Removal:				
245 Snow & Ice Supplies	11,581	12,000	8,193	12,000
341 Advertising	0	0	0	0
374 R & M Machines	575	2,500	19,205	2,500
450 Snow Removal	3,190	5,000	0	5,000
750 Snow & Ice Equipment	0	0	0	0
TOTAL	15,346	19,500	27,398	19,500

433 Highway Signs & Markings:				
245 Sign & Signal Supplies	3,797	3,500	1,565	4,500
313 Engineering Fees	19,825	15,000	4,675	1,000
341 Advertising	0	0	0	0
361 Electricity	0	0	0	0
372 Signs & Signal Maint	2,341	3,000	1,284	3,000
373 R & M Equipment	36,450	165,000	159,985	4,000
452 Contracted Services	11,428	12,000	33,000	12,000
TOTAL	73,841	198,500	200,509	24,500

434 Street lighting:				
361 Street lighting	98,394	98,500	106,784	0
TOTAL	98,394	98,500	106,784	0

BOROUGH OF LITITZ
035 HIGHWAY AID FUND

		2021	2022	2022	2023
		ACTUAL	BUDGET	EST END	BUDGET
EXPENSES					
436	Stormwater:				
361	R & M Storm Sewers	0	0	0	0
	TOTAL	0	0	0	0
437	Repair of Tools & Machinery:				
374	R & M Equipment	0	0	0	0
	TOTAL	0	0	0	0
438	Highway Maint/Streets/Bridges:				
313	Engineering Fees	630	2,500	0	2,500
341	Advertising	0	0	0	0
372	Road & Bridge Repair	23,287	30,000	7,000	15,000
374	R & M Equipment	0	0	620	0
	TOTAL	23,917	32,500	7,620	17,500
439	Highway Construction/rebuilding: (PA State Approved Projects Only)				
313	Engineering Fees	630	2,500	0	2,500
341	Advertising	0	0	909	1,000
372	Cedar St Bridge Repair	19,049	1,400,000	1,366,460	150,783
373	Road & Bridge Repair	0	0	0	0
452	Street Reconst/Resurf	78,579	182,200	136,138	259,994
	TOTAL	98,258	1,584,700	1,503,507	414,277
	TOTAL EXPENSES	309,756	1,933,700	1,845,818	475,777
	BEGINNING BALANCE	159,474	264,824	264,824	71,125
	NET INCOME	415,106	1,682,747	1,652,119	396,765
	NET EXPENSES	309,756	1,933,700	1,845,818	475,777
	EOY NET BALANCE	264,824	13,871	71,125	-7,887
	ANNUAL RECAP	105,350	-250,953	-193,699	-79,012

BOROUGH OF LITITZ

POLICE CONTRIBUTIONS SPECIAL REVENUE FUND

BOROUGH OF LITITZ
61 POLICE CONTRIBUTIONS SPECIAL REVENUE FUND

	2021 ACTUAL	2022 BUDGET	2022 EST END	2023 BUDGET
REVENUE				
341.000 Interest Earnings	6	5	6	10
350.491 Misc. Revenue	0	0	0	0
387.000 Contributions - Unspecified	0	0	3,400	0
387.001 Contributions - Bike Patrol	0	0	1,283	0
387.002 Contributions - K-9 Unit	1,555	1,500	4,000	1,500
387.003 Contributions - DARE .	0	0	0	0
387.004 Contributions - Night Out	6,150	3,000	4,550	3,000
387.005 Contributions - Protection Supplies	0	3,000	0	3,000
387.006 Contributions - Pink Patch	58	50	1,800	50
392.010 Transfer from Other Funds	0	0	0	0
TOTAL	7,769	7,555	15,039	7,560
EXPENSES				
410 Police Department				
220 Misc. Expense	0	0	0	0
221 Bike Patrol	319	500	731	500
222 K-9 Unit	1,202	3,000	1,350	3,000
223 Community Outreach	4,873	4,000	5,752	4,000
224 Pink Patch	64	1,200	0	1,200
225 Protection Supplies	2,766	2,000	0	2,000
226 Special Enforcement	0	100	0	100
TOTAL	9,224	10,800	7,833	10,800
BEGINNING BALANCE	24,627	23,172	23,172	30,378
NET INCOME	7,769	7,555	15,039	7,560
NET EXPENSES	9,224	10,800	7,833	10,800
EOY NET BALANCE	23,172	19,927	30,378	27,138
ANNUAL RECAP	-1,455	-3,245	7,206	-3,240