2018 Commercial, Municipal or Institutional Annual Recycling Report
Due: February 5, 2019 (For Materials Recycled January 1, 2018 - December 31, 2018)

Name of Business/Institution: _____

Address: _____

Contact Person: _____   **Telephone:** _____

Email: _____   **Fax**: _____

Municipality: _____

Please note how your Business/Institution handles Recyclable Materials:

_____ *Private Hauler: Name of Hauler _____

_____ Recycling Facility collects materials from establishment.

_____ Establishment delivers materials to Recycling Facility.

> *Note*: If a private hauler collects Recyclables, verify with the hauler that the materials were manifested through the LCSWMA system. If the materials were manifested, simply provide the name of the hauler to the left and sign the bottom of this form. You <u>do not</u> need to provide any additional information or documentation.

Materials Recycled:

Place an "X" on the line for each **post-consumer material your establishment recycled. Enter the weight in tons for each material and attach legible receipt(s), bill(s) of lading, or weight ticket(s) from your recycling facility or get the signature of the recycling facility representative.

Material Type	Weight	Material Type	Weight
Single Stream (All recyclables, including fiber, collected together)		**Metal Cans:**	
		Aluminum Cans	
Commingled (2 or more recyclables collected together, fiber separate)		Steel & Bimetallic (Tin) Cans	
		Mixed Cans	
Paper:		**Plastics:**	
Corrugated Cardboard		PET	
Brown Bags & sacks		HDPE	
Gabled/Aseptic cartons		PVC	
Magazines & catalogs		LDPE	
Newsprint/Newspaper		PP	
Mixed/Other Paper Grades		PS	
Office Paper		Mixed	
Glass Bottles & Jars:		Film	
Brown Glass		Other	
Clear			
Green			
Mixed			

****Report only post-consumer materials on this form.** Post-consumer materials have been used as a consumer item and then diverted from municipal solid waste for the purpose of recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Also, print overruns, over-issue publications, and obsolete inventories that did not leave the generating facility are classified as pre-consumer materials and should not be reported on this form.

I certify, to the best of my knowledge, the above accurately represents recycling activity from above named Business/Institution. I further authorize the Municipality to use this report in their administration of all reporting and grant applications established under Act 101 of 1988.

_____

Signature of Contact Person (Listed Above)   Title   Date

_____

Name of Recycling Facility   Telephone Number

_____

Signature of Recycling Facility Representative   Title   Date

Place an "X" on the line for each post-consumer material recycled at your establishment. Enter the weight in tons for each material you recycled. No verification is needed for weights reported on this page (page 2).

Other Materials Recycled	**Weight**
Paper:	
Fiber Drums	
Metals:	
Aluminum Scrap	
Ferrous metal	
Non-ferrous metal	
Copper	
Brass	
Lead	
Stainless Steel	
Nickel	
Wire/Cable	
Mixed Metals/Drums	
White Goods	
Glass:	
Plate	
Other Glass	
Plastics:	
Plastic Drums	
Automotive/Hazardous Materials:	
Antifreeze	
Lead Acid Batteries	
Other Batteries	
E-Waste (includes TVs)	
Fluorescent Tubes/CFLs	
Used Oil	
Oil Filters	
Other (paint, varnishes, pesticides, etc.)	
Other:	
Asphalt	
Rubber Tires	
Construction & Demolition	
Clothing/Textiles	
Furniture & Furnishings	
Mattresses	
Miscellaneous/Other Consumer Items	
Organics:	
Food Waste	
Wood Waste	
Yard & Leaf Waste	

Conversion Chart

Antifreeze:	7.2 lbs per gallon
Lead Acid Batteries:	Car = 17.8 lbs. Truck = 48.7 lbs. Motorcycle = 8.7 lbs.
Rubber Tires:	Car = 21 lbs. Truck = 70 lbs.
Used Oil:	7.2 lbs. per gallon
Oil Filters:	1.2 lbs. each
Glass – Whole Bottle:	2 yds^3 = 1 ton
Newsprint – Loose:	3 yds^3 = 1 ton
Corrugated Cardboard:	2.5' x 4' x 5' bales = 1100 lbs.
Plastic Bottles (water/soda) Whole, Loose:	1 yd^3 = 30 lbs.
Plastic Film	2.5' x 4' x 5' bale = 1500 lbs.
Solid & Liquid Fats:	55 gallon drum = 412 lbs.

White Goods
    Freezers:
    Refrigerators:
    Other Appliances:
	
	1 = 250 lbs.
	1 = 250 lbs.
	1 = 150 lbs.

Yard Waste
    Leaves
    Grass Clippings:
	
	4 yd^3 = 1 ton
	2 yd^3 = 1 ton

Wood Chips:	1 yd^3 = 500 lbs.

Submit this Report to Municipality by February 5th!

Your accurate and timely reporting enables the County and the State to determine an accurate recycling rate and showcase the importance and viability of the recycling industry.

<u>Thank you for your efforts!!</u>