


Application for Commercial Building Permit and Plans Examination

CODE ADMINISTRATORS, INC. 1525 Oregon Pike, Suite 901 Lancaster, PA 17601 Ph: (717) 859-3350 Fx: (717) 859-3363		BOROUGH OF LITITZ 7 S Broad Street Lititz, PA 17543 Ph: (717) 626-2044 Fx: (717) 626-1329
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PERMIT NUMBER: _____ ACCOUNT NUMBER: 370- _____

LOCATION OF PROJECT	Address _____ Intended Use _____
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OWNER OF RECORD	Name of Owner _____ Address of Owner _____ City _____ Phone Number of Owner _____
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PROJECT INFO	<input type="checkbox"/> New Building <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Demolition <input type="checkbox"/> Relocation <input type="checkbox"/> Fire Prevention <input type="checkbox"/> Change of Use <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical Brief Description of Project _____ _____ Cost of Construction _____ Sq. Footage _____
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- The applicant certifies that all information on this application is correct and the work will be completed in accordance with the “approved” construction documents, PA Act 45 (Uniform Construction Code), any additional approved building code requirements adopted by the Municipality and the Borough’s Stormwater Management Ordinance, Section 303.
- The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc.
- Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body.
- The applicant certifies he/she understands all the applicable codes, ordinances and regulations.
- Applicant for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.
- The applicant may not add, remove or alter any feature or element within or on the exterior of the building that has the potential to adversely affect the accessibility to and usability of the elements and features of the building without first consulting with the Lititz Borough Zoning Officer.

I certify that the code administrator or the code administrator’s authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

SIGNATURE REQUIRED	Applicant Printed Name _____ Applicant Signature _____ Date _____
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Permit # _____

Contractor Information

General Contractor

General Contractor _____
Address _____
Phone _____ Fax _____ Cell _____

Demolition Contractor

Demolition Contractor _____
Scope of Work _____
Asbestos Notification submitted by _____ Date _____
Address _____
Phone _____ Fax _____ Cell _____

Framing Contractor

Framing Contractor _____
Scope of Work _____
Address _____
Phone _____ Fax _____ Cell _____

Electrical Contractor

Electrical Contractor _____
Scope of Work _____
Address _____
Phone _____ Fax _____ Cell _____

Plumbing Contractor

Plumbing Contractor _____
Scope of Work _____
Address _____
Phone _____ Fax _____ Cell _____

Heating Contractor

Heating Contractor _____
Scope of Work _____
Address _____
Phone _____ Fax _____ Cell _____

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Foundation
Contractor

Foundation Contractor _____
Scope of Work _____
Address _____
Phone _____ Fax _____ Cell _____

Fire Prevention
Contractor

Fire Prevention Contractor _____
Scope of Work _____
Address _____
Phone _____ Fax _____ Cell _____

Provide copies of all other applicable permits, certifications or licensing requirements, which may apply under the following:

1. Elevator or Lifting Device Regulations
2. Boiler and Unfired Pressure Vessel Law
3. Propane and Liquefied Petroleum Gas Act
4. Health Care Facilities Act
5. Older Adult Daily Living Centers Licensing Act

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Permit # _____

Site or Plot Plan (show all property lines, structures and driveway accesses)

Plan scale _____

